

# Your New Computer

## **WELCOME TO YOUR NEW COMPUTER**

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The Virginia Information Technologies Agency (VITA) and Northrop Grumman have formed a partnership to provide the latest information technology services to state agencies. You are benefiting by receiving a new computer, which meets the Commonwealth of Virginia IT infrastructure standards. It is one of a number of upgrades to the infrastructure occurring over the next few years designed to improve the computing environment and to better meet your needs.

## **STANDARD HARDWARE AND SOFTWARE**

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This machine is either a Hewlett Packard desktop or Hewlett Packard laptop.

Standard features for desktops

Model: Hewlett Packard DC5700

Processor: Intel Pentium D 915

Hard drive: 80 GB

Memory: 1 GB

Standard features for laptops

Model: Hewlett Packard Compaq nc6400

Processor: Intel Core Duo

Hard drive: 60 GB

Memory: 1024M

Wireless capability: 802.11b/g US/CAN nc6400 Wireless Card

The standard operating system is the professional version of Windows XP (XP Pro). Your machine is installed with the Windows 2003 Office Suite and other applications currently used at your agency.



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## USING WINDOWS 2003

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If you need assistance with using Windows 2003, orientation information is installed on your computer. For Windows XP Tips and Tricks, access the links below:

<http://www.microsoft.com/windowsxp/using/setup/tips/default.mspx>

<http://www.microsoft.com/office/previous/xp/tips/default.asp>

## FOR MORE INFORMATION

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Contact your agency help desk for problems or questions about your computer.

A centralized help desk for state agencies will be set up in late 2007.

## ABOUT THE PARTNERSHIP

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The Virginia IT Infrastructure Partnership is a 10-year, \$2 billion public-private partnership between VITA and Northrop Grumman to transform state government's IT infrastructure. On July 6, 2006, Northrop Grumman became technically and operationally responsible for the delivery of IT infrastructure services, with oversight from VITA and the IT Investment Board (ITIB). The partnership will completely transform the state's IT infrastructure from more than 80 different agency systems to an enterprise-wide, cohesive, secure and efficient infrastructure. Projects include desktop refreshes, network and server modernization and consolidation, enhancement of information security, a global e-mail system and a centralized help desk service. For more information on the partnership, go to:

<http://www.vita.virginia.gov/>



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