

# Free FCC Radio Narrowband Clinics at Augusta County for Public Safety, Localities, Higher Education and State Government Agencies

## The Virginia Information Technologies Agency Radio Clinic

### Purpose and Who—Two fold:

Will provide personal individual guidance to each individual Public Safety Entity, Locality, Higher Education Institution and State Government Agency on the FCC Narrowband Mandate

VITA will Narrowband each callsign held by each Public Safety Entity, Locality, Higher Education Institution and State Government Agency. This includes the preparing and filing of each callsign to the FCC <sup>1</sup>

*These will be individual sessions*

### What you will need:

Bring a COPY ONLY of each of your FCC licenses in hand and fill out the attached license questionnaire. <sup>2</sup> Only one questionnaire is necessary regardless of number of callsigns unless the ***contact or antenna placement information*** is different for each license held. If unsure about what to bring please call the number listed at the end of this page

Bring your questions too on your radio equipment—including what you have now or what you are considering to purchase.

**Where:** [Augusta County, Verona:](#)  
[2<sup>nd</sup> floor training room](#)  
[Augusta County Government Center,](#)  
[18 Government Center Lane](#)  
[Verona, VA. 24482](#)

**When:** March 1<sup>st</sup> from 9:30 AM to 3:30 PM and March 2<sup>nd</sup> (Tuesday) from 9:30 AM to 3:30 PM

Each Public Safety Entity, Locality, Higher Ed institution or State agency will be given up to **four**, 30 minute slots for review and submission of your FCC licenses as well as related questions to your individual radio systems.

The 30 minute time slots will start from the beginning of the published times and end as previously noted.

**It is highly suggested to have a reservation** / time slot or we can not guarantee that there will be adequate time to review and file each license and/or answer related questions

Questions and Reservation info:

[David R. Warner](#)  
[Spectrum Management](#)  
[Public Safety Communications](#)  
[Radio Engineering Division](#)  
[Virginia Information Technologies Agency \(VITA\)](#)  
[\(804\) 416-6199](#)

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<sup>1</sup> VITA does NOT charge for this service; however there is a frequency coordination charge (made outside of VITA and the Commonwealth of Virginia's control) of approximately \$25.00 for each Public Safety/Local Gov't Callsign. Education and certain volunteer Fire/Rescue organizations may be \$70.00 per callsign or higher.

<sup>2</sup> Not filling out the attached questionnaire may delay processing of your FCC license. Questionnaire is sent only after making a reservation