

**Commonwealth Information Security Council**  
**Making IT and Executive Management Priority Meeting**  
**3/17/2008**  
**2:00PM**  
**CESC**

**Making IT and Executive Management Priority Committee members attending:**

Peggy Ward - VITA  
John Karabaic - DMAS  
Shirley Payne - UVA (via teleconference)

**Making IT and Executive Management Priority Committee members absent:**

Judy Napier  
Joe Hubbell  
Beth Nelson

**ISOAG meeting –**

The details of the presentation for the next ISOAG meeting:  
Shirley Payne agreed to develop and provide that content  
John Karabaic agreed to make the presentation

**Once-a-month articles –**

- Confirmed that the first article for the Once-a-Month article for the *Leadership Communiqué* would be on the topic of [Information Security] Best Practices
- Subsequent articles would be on *best practices* for different security topics, starting with Keystroke Logging; that article would also include information on the Cyber Toolkit on VITA's website; include a link to that information.
  - Best Practice for other topics to include Risk Management, Policy Management, Personnel Security, Physical and Environmental Protection, Systems and Communication Protection, Operations Management, Access Control, Governance, Compliance, Security Best Practices, Security Metrics, Phishing, Social Engineering, will be written.
  - First article will be prepared for a late April *Leadership Communiqué*
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**COV IT Security Program –**

- Canned presentation will be developed to reflect the COV IT Security Program Components in the VITA ITRM SEC 500-01, July 2007
  - Risk Management
  - IT Contingency Planning
  - IT Systems Security
  - Logical Access Control
  - Data Protection
  - Facilities Security
  - Personnel Security
  - Threat Management
  - IT Asset Management