



## COMMONWEALTH *of* VIRGINIA

### ***Information Technology Investment Board***

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September 1, 2007

The Honorable Timothy M. Kaine  
Governor of Virginia  
Patrick Henry Building, 3<sup>rd</sup> Floor  
1111 East Broad Street  
Richmond, Virginia 23219

The Honorable John H. Chichester  
Chair, Senate Finance Committee  
General Assembly Building, 10<sup>th</sup> Floor  
Richmond, Virginia 23219

The Honorable Vincent F. Callahan, Jr.  
Chair, House Appropriations Committee  
General Assembly Building, 9<sup>th</sup> Floor  
Richmond, Virginia 23219

Dear Governor Kaine, Senator Chichester, and Delegate Callahan:

The Commonwealth's Information Technology Investment Board (Board) is pleased to submit its recommended technology investment projects, including recommended priorities for funding such projects, due each September 1 as required by the *Code of Virginia*, § 2.2-2458.

This year marks the fifth year for submission of the Recommended Technology Investment Projects (RTIP) report by the Board. In developing this year's report, the Board chose to make two sets of recommendations: (1) process-based recommendations to improve the overall governance and oversight of technology investments in the Commonwealth and (2) major technology investment project recommendations including funding priorities. As in past years, only projects supported by a strong business case, based on Board established selection and ranking criteria, were considered as priorities for funding. In making its recommendations, the Board continues to place emphasis on IT projects offering enterprise solutions and those having statewide application. Our selection and ranking criteria gave significant weight to the Commonwealth's strategic goals and objectives as established by the Council on Virginia's Future, the Governor, and the 2007-2011 Commonwealth of Virginia Strategic Plan for Information Technology. The core recommendation to provide new or continued funding for 55 projects can be found in the accompanying report in Appendix A: 2007 Major IT Projects Recommended for Funding.

The Honorable Timothy M. Kaine  
The Honorable John H. Chichester  
The Honorable Vincent F. Callahan, Jr.  
September 1, 2007  
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While the purpose of the 2007 RTIP report is to fulfill a mandated reporting requirement, it is the Board's continued desire that the report add value to the Commonwealth IT investment decision-making process. The process-based recommendations included in the 2007 report are intended to enhance IT investment governance and oversight activities that we believe are essential to improving the overall value of the Commonwealth technology portfolio. The Board welcomes any assistance that the Governor and General Assembly can provide to ensure the RTIP report remains a valuable reference for Commonwealth IT investment decisions.

This year, for the first time, the Board will deliver a November 1 update to the 2007 RTIP report. Given the extended agency strategic planning schedule that continues throughout the months of September and October, we believe that it is appropriate to re-evaluate agency IT strategic plans and incorporate secretariat and agency priorities that may shift during the strategic planning process. As agencies complete their plans, new IT projects may surface in support of identified business needs or business priorities may shift.

Sincerely,



James F. McGuirk, II

Enclosure

c: The Honorable Wayne M. Turnage  
Cabinet Secretaries  
Members of the Information Technology Investment Board  
Lemuel C. Stewart, Jr.