



## COMMONWEALTH of VIRGINIA

Lemuel C. Stewart, Jr.  
CIO of the Commonwealth  
Email: cio@vita.virginia.gov

### Virginia Information Technologies Agency

110 South 7<sup>th</sup> Street  
Richmond, Virginia 23219  
(804) 371-5000

TDD VOICE -TEL. NO.  
711

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### MEMORANDUM

**TO:** ITIB

**FROM:** Marcella Williamson

**Subject:** CESC Tour

We have made tremendous progress on the Chesterfield Enterprise Solutions Center, our new Tier III data center and future home of the ITIB and VITA. I encourage you to take advantage of the facilities tour at 1 p.m. on Thursday, following the full ITIB meeting.

**What you'll see --** While the interior work is continuing, you will get a good feel for the size and sophistication of the data center, the modern office facilities, the board room and common areas, and amenities. Most of the interior is painted and carpeted, the basic mechanical equipment and lighting is in place, and some office furniture has arrived.

**Preparing for your tour --** The building is an active construction site, so be prepared to wear a hard hat at all times. You will receive paper "booties" that slip over your shoes for the portion of the tour where we walk on carpeting. We recommend wearing comfortable shoes, as you will be on your feet for the better part of an hour. Prior to the tour, you will be asked to sign and date a form releasing the general contractor from claims of injury or property damage. The form will be in your briefing book, and we will collect those forms from you prior to leaving downtown Richmond.

**Getting to the site --** The CESC is approximately 25-30 minutes southeast of the Richmond Plaza Building. Detailed directions will be included in your packets. The building address is not yet included in online maps and GPS devices, but you can search generically on "Meadowville Road" in Chester, VA, to get you most of the way there. There will be ample parking in front of the building, and we will congregate at the main entrance (or just inside, if inclement weather).

**While on tour --** The tour will be led by Architects Russell McElroy and Chris Gordon, and will last approximately 45 minutes. You likely will see construction workers actively working or passing through the area. While the contractor will attempt to remove construction debris and keep workers out of our path, that won't be possible in all instances and we urge you to please watch where you step. The raised flooring is four to six feet above ground.

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We look forward to sharing with you this impressive building -- a facility in which we all can take pride for securing Commonwealth data, providing a professional working environment for our staff and creating new jobs and economic development for the area.