

May 6, 1999 MINUTES

Council on Information Management

Virginia Geographic Information Network Division

Virginia Geographic Information Network Advisory Board

Virginia Department of Transportation

Board Room, 3rd floor of the Annex building,

1401 E. Broad Street, Richmond, Virginia

Members Present:	John Watkins, <i>Chairman</i>
	Daniel S. Shaffer, <i>Vice Chairman</i>
	Kenneth D. Barker
	W. Page Cockrell
	David R. Gehr
	Mark Kilduff
	Ken Anderson
Designee:	Chris Clarke for Michael D. Clower
	Pete Kolakowski for David Gehr
	Jean Tingler for Mark R. Kilduff
	Pete Kolakowski for David Gehr
Members Absent:	The Honorable W. Tayloe Murphy, Jr
	The Honorable Watkins M. Abbitt, Jr.
	The Honorable R. Edward Houck
	Michael D. Clower
	William C. Cleveland
	Mark R. Kilduff
	Dr. W. Mark Crain
VGIN Staff:	William D. Shinar, VGIN Division Coordinator

The Virginia Geographic Information Network (VGIN) Advisory Board meeting was called to order at 1:15 a.m. by the Honorable John Watkins, Chairman. The meeting was held in the Virginia Department of Transportation Board Room.

The draft minutes of both the December 18, 1998 and the February 2, 1999 VGIN Advisory Board meeting were approved as presented.

VGIN Coordinator's Report

Bill Shinar, VGIN Coordinator, discussed a list of activities that VGIN had worked on and participated in since the last Advisory Board meeting, February 2, 1999.

Strategic Planning: VGIN continued to participate in the strategic planning process with the Council on Information Management (CIM), soon to be, Department of Technology Planning (DTP) and the Secretary of Technology's Office. Ken Anderson questioned whether the ideas and concerns of the VGIN Advisory Board would have any impact on the strategic planning process. Senator Watkins and Jerry Simonoff (CIM/DTP) went over the strategic planning process and schedule. Bill Shinar, Chairman Watkins, and Jerry Simonoff made assurances that the ideas, comments, and concerns of the VGIN Advisory Board would have direct impacts on the relevant portions of the SOTECH/CIM/VGIN strategic planning process.

Governor's Commission on Information Technology: Bill discussed the role VGIN has played in supporting the Secretary's Office in the meetings, report development, and conference for the second report of the Commission on a Statewide Investment Strategy. Bill indicated that he will give a presentation on VGIN and statewide coordination efforts at the IT meeting in Abingdon, Virginia on May 12th.

VGIN Move and Staff Recruitment: Bill reviewed the VGIN move and then detailed the activities and schedule related to the hiring of 3 VGIN staff. Job Descriptions for the three positions were reviewed.

State Agency and Higher Education Support: Bill outlined his work with DEQ, VEDP, and the State GIS Users Group. Bill discussed the possibility of a "perceived" conflict of interest related to VGIN's participation on the VEDP RFP proposal review. VGIN anticipates asking the Attorney General's Office for a clarification because of the potential limitations on VGIN participation in Agency technology reviews, which could arise from this "perceived" conflict.

Bill reported that VGIN supported two FGDC grant proposals from Virginia Tech (clearinghouse) and VDOT (clearinghouse).

Bill also reviewed VGIN's participation in the Mapping Symposium at Virginia Tech, and the Mapping Symposium at the State Library.

Regional and Local Government Support: Bill reviewed VGIN activities and meetings with local and regional governments and organizations. During the discussion, the Chair expressed interest in coordinating an Advisory Board meeting with the Virginia Association for Mapping and Land Information Systems meeting in June. Rich Sebastian, Chairman of VAMLIS, and in attendance, invited all the Board members to participate in the VAMLIS meeting and welcomed the opportunity for the two groups to meet. It was agreed that if possible the next VGIN Advisory Board meeting would be scheduled to coincide with the VAMLIS summer meeting.

VGIN Work Groups: Bill reviewed the activity of two active VGIN work groups on Local Government and Metadata. Bill reported VGIN is establishing a new work group on Geodetic Control and Basic Mapping Standards.

VGIN WEB Page: Bill concluded the Coordinators report by presenting materials on the new VGIN web page design and new URL at www.vgin.state.va.us.

[Back to Top](#)

COMMITTEE REPORTS

Planning Committee. No report.

Standards and Policy Committee. No report. Ken Anderson announced a brief meeting immediately following the Advisory Board meeting.

NEW BUSINESS

Page Cockrell reported that the Land Records Modernization Task Force on which he sits, and its chairman, Jack Kennedy, Clerk of Court in Wise County, had expressed an interest in meeting with the VGIN Board and in working with VGIN on issues related to parcel identification and data standards. Bill Shinar will contact Jack Kennedy to discuss his ideas for the two groups to meet and coordinate efforts.

BOARD MEETING SCHEDULE

The next meeting of the Advisory Board is scheduled for June 10, 1999 at 1:15 a.m. in a conference room at the DoubleTree Hotel in Charlottesville. This board meeting is being held in conjunction with the Virginia Association for Mapping and Land Information Systems (VAMLIS).

The meeting adjourned at 2:50 p.m.

William D. Shinar

VGIN Division Coordinator

LOG OF ATTENDEES

<u>Name</u>	<u>Company/Agency</u>
Dave Wyant	VDOT
Dan Widner	VDOT
R.J. Sebastian	James City County
John D. Love	Geodetic Consultant
Michael Murphy	DEQ
Stacey Guthiel	Performance Group, Inc.
Rei Liu	VA. Dept. of Forestry