

E911 Wireless Service Board Meeting  
Friday, February 13, 2009  
10:00 AM - CESC

Members Present:	Michael Cline, Chairman Lem Stewart – Ex-Officio Linda Cage Chief Ron Mastin Captain John Furlough Chief Ed Frankenstein Fred Vincent	Robert Woltz, Jr. Phil Heins Pat Shumate Bob Layman Bobby McAvoy Sheriff Fred Newman
Members Absent	Battalion Chief Tracy Hanger David Von Moll	Denise Smith
Remote	Abingdon Culpeper	Roanoke
Grant Committee	Fred Vincent Ed Frankenstein	George Thomas
Staff Present:	Dorothy Spears-Dean, Coordinator Sam Keys Terry Mayo	Lewis Cassada Lisa Nicholson Steve Marzolf

**1. CALL TO ORDER**

Mr. Cline called the meeting to order at 10:03 AM

**2. APPROVAL OF THE MINUTES FROM JANUARY 22, 2009**

Mr. Cline asked for changes/additions to the January 22, 2009 minutes and there were none. Mr. Robert Woltz made a motion to approve the minutes, and Sheriff Newman 2<sup>nd</sup> the motion for approval; all approved **13-0-0**.

**3. EMERGENCY GRANT REQUEST – WILLIAMSBURG/YORK COUNTY PSAPS**

Mr. Fred Vincent, Chairman of the PSAP Grant Committee, addressed the Board and briefed the Board on the \$2.4M of estimated total project costs for the consolidation of the City of Williamsburg and York County PSAPS. Mr. Vincent said the emergency grant request will not include bricks and mortar. The Emergency grant will be used for items that are not included in the existing budget, such as the relocation of current CPE equipment; additional 911 operator positions and CAD and mapping development that will link the City of Williamsburg's fire and law enforcement incident base computer records system. The Committee is recommending that the Board approve the request of

\$627,000.00. Also noted, was a letter from Chief Yost of Williamsburg, which was sent to the Board and said that “they will withdraw the request for FY2010 for the microwave and etc. for \$300,000. So the net funding amount will be \$327,000.” Mr. Cline called for the motion to approve the request. Mr. Robert Woltz made a motion to approve the recommendation from the Committee, and Chief Frankenstein seconded the motion to approve the recommendation from the Committee. However, before the vote was cast, Mr. Cline asked for representatives or anyone having questions to speak. A discussion ensued from the Chairman of the Grant Committee. Mr. Stewart asked a question about including other’s in the region where the consolidation will take place to be allowed to join the consolidation in the future. Mr. Terry Hall addressed the Board, and said that they are ready and willing to participate with anyone who would like to participate or join the consolidation project. Mr. Stewart said the Board should keep in touch and work with the Consolidation in any way possible. Ms. Cage asked about the net funding. Ms. Spears-Dean addressed the question. Mr. McAvoy asked if the \$627,000 will cover everything the project wanted to accomplish. Mr. Hall said yes. Mr. Phil Heins asked about the \$300,000 that is being withdrawn, if it has already been approved. Ms. Spears-Dean said \$150,000 had been approved with the FY 09 grants and the other \$150,000 was pending as part of the FY 10 grants. Mr. Cline asked more questions from the Board. Mr. Woltz thanked Ms. Spears-Dean and Mr. Vincent for all their hard work. Mr. Cline called for the motion to approval; all approved **13-0-0**. Mr. Hall thanked everyone for their help and support.

#### **4. OLD BUSINESS**

**Update on FY10 Funding Cycle:** Ms. Spears-Dean addressed the Board and gave an update on the FY 2010 PSAP Grants. At the same meeting during which the PSAP Grant Committee met to discuss the Williamsburg/York emergency grant request, the Committee also began the process of assigning all grant applications and exceptional requests to priority “buckets” in preparation for the March 26<sup>th</sup> Wireless Service Board meeting. The committee is only half way through the process, but will be meeting again on March 18 to discuss this. Ms. Spears-Dean said that this committee meeting will be the last meeting before the Board meeting on March 26. Mr. Cline called for questions, and there were none.

#### **5. NEW BUSINESS**

Mr. Marzolf addressed the Board and talked about a Governor’s web-site that has been set up to get ideas for the Stimulus Package. Mr. Marzolf wanted to see if the Board is interested in supporting the submission of two “shovel ready” proposals. One, focus on improving broadband service in the three existing NG9-1-1 pilot project areas (Southside, Southwest and Blacksburg areas), then migrate statewide. Additionally, it is recommended that any other broadband projects funded be required to consider the E-911 needs in the execution of their efforts. Second, focus on the GIS side – LiDAR. Mr. Marzolf said the Governor’s site is [www.stimulus.gov](http://www.stimulus.gov). Mr. Marzolf said that he is addressing the Board on this issue as more of an FYI. Mr. Stewart addressed the Board, and said that if the Board would give its endorsement it would go a long way. Mr. Woltz asked a clarification about the web-site. Mr. Marzolf explained the web-site to Mr. Woltz

and its intentions. Mr. Stewart asked about throwing in the Yorktown/Williamsburg consolidation into the project, and Mr. Marzolf said yes. Mr. Layman asked a question about broadband in the Southwest Virginia area. Mr. Marzolf explained that there is a problem with the redundancy there, so that is what is holding up that project. Mr. Cline asked Mr. Marzolf what he would like the Board to do. Mr. Marzolf said that he wanted to put it under the Wireless Board projects. Mr. Woltz said that he thought the GIS would go under the VGIN Board. Mr. Cline asked for a motion to approve the Wireless Board to endorse these projects. Mr. Woltz made the motion approve the Board's endorsement, and Chief Mastin 2<sup>nd</sup> the motion; all approved 13-0-0.

**Public Comment:**

Carol Adams, VA APCO Chapter president, addressed the Board, along with the VA NENA Chapter president, Denise Johnson. The executive Boards of APCO and NENA are currently reviewing the 9-1-1 Comprehensive Plan and will present their comments to the Board at a later date. APCO and NENA would like to work with the Board and staff to make some changes to the current Plan. They would like to have a one-day meeting with all involved including Touchstone to make some necessary updates to the Plan. Mr. Stewart asked if APCO and NENA were involved in the original plan discussion. They replied yes; however, a lot of their in-put was not incorporated in the Plan. So Mr. Stewart asked if they are looking at an update. Ms. Adams said yes. Mr. Cline asked for the time line of updating. Ms. Spears-Dean said the timeline is whatever the Board wishes to set. Ms. Spears-Dean said that maybe some type of Addendum should be added to the plan. Mr. Cline asked if there were any legal binding of when the Board should look at the document. Ms. Spears-Dean said no. Ms. Adams commented that she thought it should be done on a yearly basis. Ms. Denise Johnson addressed the Board and said that she agrees with everything that Ms. Adams said. Mr. Cline called for questions from the Board. There were none. Mr. Cline asked that staff consider a refresh strategy for the Plan and present this to the Board at its next meeting. Ms. Spears-Dean recommended that staff work with APCO/NENA to discuss the plan, and give an update at the next Board meeting. Mr. Stewart said that he does not agree with this just being APCO/NENA and staff, and that he thinks that the entire process should be statewide and that the entire community must support this Plan. Mr. Woltz said that no one interest group should hijack an issue and that this must be general to the entire Commonwealth interest and not just two interest groups involved in this Comprehensive plan. Ms. Adams said they do not want to hijack the plan, and they just want to be a part of it. Mr. McAvoy commented that this is why the Wireless Board looks to staff to look at this and bring recommendations to the Board. Mr. Vincent said that he agrees and this would be leg work ahead of time. Mr. Cline said we will take it a step at a time.

Mr. Cline asked for any more comments or questions, and there were none.

**6. ADJOURN MEETING OF THE BOARD**

Mr. Cline adjourned the meeting at 11:13AM.

**Respectfully Submitted:**

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**Terry D. Mayo**

**(Date)**