

**Transform the Portfolio Intake Process**  
**BRT/IBC/ITSP Agenda**  
**Experienced**

## BRT/IBC/ITSP PILOT 1 AGENDA - EXPERIENCED – June 2014

DURATION	TIME	SUBJECT
5 minutes	9:00 to 9:05	Welcome
10 minutes	9:05 to 9:15	Objectives - Handouts (Lecture)
30 minutes	9:15 to 9:45	Agency IT Strategic Planning Guidance, handout
15 minutes	9:45 to 10:00	ITIM Lifecycle with new enhancements: ITSP, ITIM Pre-Select, Select and Control Phases Overview (Lecture)
15 minutes	10:00 to 10:15	<b>BREAK</b>
15 minutes	10:15 to 10:30	BRT – OR/I - ITSP Process Flow (Lecture) (chart)
10 minutes	10:30 to 10:40	OR/I Status Scorecard –walk-through (Lecture)
10 minutes	10:40 to 10:50	OR/I Agency Response – walk-through (Lecture)
20 minutes	10:50 to 11:10	OR/I Agency Response – case study (Hands On)
10 minutes	11:10 to 11:20	BRT: BRnT –walk-through (Lecture)
20 minutes	11:20 to 11:40	BRnT –case study (Hands On)
75 minutes	11:40 to 12:55	<b>LUNCH</b>
10 minutes	12:55 to 1:05	BRT: BReT –walk-through (Lecture)
20 minutes	1:05 to 1:25	BReT –case study (Hands On)
5 minutes	1:25 to 1:30	BRT Status Scorecards – BRT Status Scorecard and Agency BRT Approval Status Scorecard
10 minutes	1:30 to 1:40	PPD – walk-through (Lecture)
10 minutes	1:40 to 1:50	PPD – walk-through (Hands On)
10 minutes	1:50 to 2:00	<b>BREAK</b>
15 minutes	2:00 to 2:15	Agency Head approval and ITSP Components: IBC, PRCA, IBF and inclusion in the ITSP – walk-through (Lecture)
20 minutes	2:15 to 2:35	Agency Head approval and ITSP Components: IBC, PRCA, IBF and inclusion in the ITSP – case study (Hands On)
15 minutes	2:35 to 2:50	Procurement Processes: PBA and PGR for Agency Head approval and inclusion in the ITSP – walk-through (Lecture)
40 minutes	2:50 to 3:30	Procurement Processes: PBA (Select) and PGR (Control) for Agency Head approval and inclusion in the ITSP – case study (Hands On)
10 minutes	3:30 to 3:40	<b>BREAK</b>
5 minutes	3:40 to 3:45	Agency IT Strategic Guidance Recap

**BRT/IBC/ITSP PILOT 1 AGENDA - EXPERIENCED – MAY 15, 2014**

<b>DURATION</b>	<b>DURATION</b>	<b>DURATION</b>
30 minutes	3:45 to 4:15	Development and Printing the ITSP in the CTP: includes AITR and Agency Head submission of ITSP for CIO of the Commonwealth approval (Lecture)
30 minutes	4:15 to 4:45	Development of the ITSP, to include AITR and Agency Head submission of ITSP for CIO of the Commonwealth approval (Hands On)
15 minutes	4:45 to 5:00	Agency Head/AITR re-authorization/Q&A/Parking Lot
15 minutes	5:00 to 5:15	Feedback Discussion, Surveys
	5:15	Closing remarks - Tail Lights