

Minutes

Monday, May 2, 2016

Patrick Henry Building

West Reading Room

1111 East Broad Street, Richmond, VA 23219

Attendance

Members present

Clyde Cristman
John Newby, Chairman
Jeffrey Ryan
David Von Moll
Kelly Thomasson Mercer
Kent Dickey
Christopher Beschler
Secretary Karen R. Jackson

Sandra J. Adams
Nelson Moe
Judy Napier
David Ihrie
Charlie Kilpatrick, P.E.
Monte Johnson
Anjan Chimaladinne

Members absent

David Ihrie
Dr. Ernest F. Steidle, Vice-Chairman

Others present

Janice Akers, VITA
Ashley Colvin, VITA
Eric Link, VITA

Perry Pascual, VITA
Chad Wirz, VITA

Call to Order

Chairman John Newby called the meeting to order at approximately 1:02 p.m. He welcomed and thanked the members for attending today's meeting.

Mr. Newby asked Ms. Akers to call the roll. Ms. Akers reported that there was a presence of a quorum at 1:04 p.m.

Mr. Newby asked for comment on the March 14, 2016 draft minutes. With no comments, the ITAC voted for approval of the minutes.

IT Infrastructure Services Sourcing Update

Perry Pascual, VITA, gave an IT infrastructure services sourcing update referencing the IT Infrastructure Services Sourcing Update presentation. He outlined the sourcing current activities as preparing for transition and disentanglement; starting to build multisupplier model, including a services integrator; contemplating organizational adjustments to support these changes; and working with the Customer Advisory Council (CAC) to enhance agency involvement in future services delivery platform.

Mr. Pascual gave the ITAC an overview of the guiding principles:

- Transition all services from Northrop Grumman contract by June 2019 (term)
- Manage implementation, operational and transitional risk
- Conduct multiple waves of procurements to mitigate operational and implementation risk
- Include agencies in request for proposal (RFP) development and evaluation
- Determine final solutions and integration points via RFP processes – not all decisions must be made now
- Maintain financial balance of service towers to create flexibility for the commonwealth
- Create competition within service towers whenever possible
- Create buying ability for at-will customers whenever possible

He also showed the ITAC how enterprise contracting is done today and how it will aspire to look in the future utilizing as integrator service platform. Mr. Pascual reviewed the summary timeline and reviewed with ITAC members that *Wave 1* activities have begun and include active program procurements that are currently underway and *Wave 2* is beginning soon. He stressed the continuing need for broad agency participation and broke-down the various groups that are utilizing multi-agency participation during *Wave 1 & 2* RFP teams.

Mr. Pascual wrapped his remarks with an overview of the platform relationship office (PRO) and how it will work. He also described VITA action items which involve engaging stakeholders, executive and legislative branches, and listening to feedback, making decisions in measured steps, and preparing and lead all work streams needed to implement recommendations. He wants to ensure that the agencies have a voice in the RFP's.

Mr. Ryan asked if the pricing will be similar with the new RFP's. Mr. Pascual responded that they will feature the same with optional and bundled items. The teams are looking at what would be a feature set or what agencies could buy-into. There would also be one-time fees then rates would be adjusted.

Internet Capacity Overview

Chad Wirz, VITA, gave an overview on internet capacity to the ITAC. Mr. Wirz stated that there are two capacity constraints on a desktop accessing the Internet. They are the Internet security gateway and Internet bandwidth. Overview of the constraints as follows:

- **Internet security gateway**
 - Reached hardware capacity in 2015
 - New solution being implemented to meet capacity needs for years to come
 - With 84 percent of the workload migrated, new system peaking at ~15 percent utilization
- **Internet bandwidth**
 - Historically has limited ability to keep costs low
 - Internet capacity getting less expensive

Mr. Wirz stated that a new Internet security gateway is in the process of being installed and is 84% complete. He then moved to show the ITAC members Internet bandwidth capacity increase from 2007-2016 along with bandwidth utilization between the years of 2014-2016. Mr. Wirz stated that optimization needed to happen and has made a difference.

Mr. Cristman thanked Mr. Wirz and said that his agency has seen dramatic improvements since March. Mr. Wirz encouraged agencies to please report any Internet capacity issues.

Mr. Newby asked if the Internet bandwidth would continue to build up over the next year and if there were any concerns. Mr. Wirz stated that getting the gateway installed is high-risk and challenging. The gateway was holding us back from adding bandwidth last year, but is no longer a constraint.

New Business

Proposed Future Meeting Dates

2016 dates are August 1 and October 31.

Proposed Meeting Topics

Mr. Newby asked for proposed topics for the ITAC. He asked Mr. Colvin if there had been any feedback or update regarding the Commonwealth Technology Business Plan that the CAC has been working on. Mr. Colvin stated that the plan is in a final form and now the CAC is looking at how the owner of the plan would be- ITAC or CAC. Mr. Colvin foresees the CAC coming back to the ITAC soon looking for an endorsement of their decision on how to move forward.

Public Comment

Chairman Newby asked for public comment at 1:43 p.m. There was none.

Adjourn

Chairman Newby adjourned the meeting at 1:44 p.m.