

## Minutes

Friday, Feb. 27, 2015

Patrick Henry Building

East Reading Room

1111 East Broad Street, Richmond, VA 23219

### Attendance

#### Members present

Sandra J. Adams  
Secretary Karen R. Jackson  
Clyde E. Cristman  
Kent C. Dickey  
David Ihrle  
Monte Johnson  
Dr. Ernest F. Steidle, Vice-Chair

Charlie Kilpatrick, P.E.  
David A. Von Moll  
Kelly Thomasson Mercer  
Judy Napier  
John Newby, Chair  
CIO Sam Nixon  
Richard F. Sliwoski, P.E.

#### Members absent

Anjan Chimaladinne  
Sam Lupica

#### Others present

Janice Akers, VITA  
Eric Link, VITA  
Chad Wirz, VITA  
Debbie Dodson, VITA  
Dana Smith, VITA  
Mike Watson, VITA  
Francine Barnes, VITA  
Dr. Marshall Ruffin, Inova  
Kimberly Sarte, JLARC

Anthony R. Bessette, OAG  
Perry Pascual, VITA  
Ashley Colvin, VITA  
Joshua Heslinga, OAG  
Sheila Alves, VITA  
Dave Burhop, DMV  
Judy Marchand-Hampton, VITA  
Nicole Helmantoler, VITA  
Mark Gribbin, JLARC

### Call to Order

Chairman John Newby called the meeting to order at approximately 1:02 p.m. He welcomed and thanked the members for their patience in scheduling this meeting and for attending.

Chairman Newby asked Ms. Akers to call the roll. Ms. Akers confirmed the presence of a quorum at 1:04 p.m.

## Chief Information Officer Update

CIO Nixon began his presentation by introducing the VITA executive team.

- Dana Smith, Director of Administration and Finance
- Judy Marchand-Hampton, Director of Relationship Management & Governance
- Chad Wirz, Director of Service Management & Delivery
- Eric Link, Director of Legal and Legislative Services (not present)
- Mike Watson, Commonwealth Information Security Officer
- Debbie Dodson, Director of Internal Technology and Portfolio Management
- Sheila Alves, Internal Audit Services

Mr. Nixon then moved into his report of five important initiatives that VITA is currently involved with or undertaking, which all relate to security:

1. All mobile PCs must have encrypted hard drives - 92% have been encrypted.
2. Intrusion detection and prevention software on PCs and servers are being upgraded. VITA agreed with Northrop Grumman's recommendation of McAfee and 3,200 servers were impacted in the environment.
3. Windows Server 2003 OS migration- end of life or supportability for bug-fixes and security patching for Windows 2003 version of the server operating system is July 2015. VITA and Northrop Grumman have been working for 18 months with impacted customer agencies on the project. One-third of these servers have been moved or upgraded to the next versions – either Windows Server 2008 or 2012. As part of the move or upgrade, customer agency applications and/or databases must be tested or remediated to operate on one of these newer server operating systems – a significant example is moving from 32 to 64 bit. This applications activity falls on the agencies to handle. Agencies are working hard to prepare, test, migrate and/or consolidate and some are having to upgrade databases or applications. Mr. Nixon acknowledged that COV is not going to make the end of life deadline and those systems won't be as secure without costly supplemental security solutions or extended support and patching, if available from Microsoft.
4. Remote VPN (virtual private network) - 7,000 users are using VPN to and credentials to remotely access the COV network and resources – from home or other non-COV network connections. In light of increasing risk associated with credentials and remote access to COV systems, the decision was made to mitigate the vulnerability by using a two-factor authentication method to log-in and access the COV network and resources remotely. VITA chose a soft token, an on the fly token that supplements a user's credentials and increases the fidelity of the access. The soft token is very cost effective and we are 50% through the adoption process.

5. EADS or Enterprise Authentication Domain Service – This initiative came from a VDOT request for non-COV employees who need access to COV systems. This provides an efficient way to provide an approved process to get them credentials and access.
6. Legacy mainframe access modernization – This is also an initiative for non-COV employees and/or non-state government entities such as localities or third parties needing access to Mainframe systems - an authentication process. This initiative will modernize and strengthen the system.

Mr. Kilpatrick asked why the soft token was chosen instead of a key fob. Mr. Nixon pointed out that key fobs only have a four year life span and would require periodic replacement. Where hard tokens are not required, those employees currently using them would be migrated to the soft token at their end of the hard token's useful life. Mr. Kilpatrick also suggested a future topic of where the future is going with passwords as they get longer and more complicated and the possibly of fingerprint authentication. Mike Watson, VITA, agreed to present on it and outline the operations and financial impact. He noted that the two-factor authentication is very cost effective while bio-metrics are still proving how secure they are and they bring with them significant costs and much more work to catalog and administer as well as concerns about the collection and use of personal biometric data.

Chairman Newby asked Mr. Nixon to continue standing and thanked him for his leadership, as not only CIO of the Commonwealth, but for the last sixteen years in Virginia government. He noted that Mr. Nixon was key to the legislation to what Virginia is doing. Chairman Newby thanked him for his legacy and looks forward to continuing to work with Mr. Nixon in his new role at the State Corporation Commission (SCC).

## IT Infrastructure Services Sourcing Update

Perry Pascual, VITA, gave the ITAC an IT infrastructure services sourcing update referencing the IT Infrastructure Services Sourcing Update presentation. He reminded the ITAC that VITA was still in the planning phase of IT Sourcing itself and the relationship and dependency to disentanglement as well as ongoing, broader VITA activities. He relayed that since the last briefing, Mr. Nixon and staff conducted a briefing about VITA and the sourcing initiative to agency heads. He also noted that the sourcing advisory consultant and statement of work was awarded and that the Integris Applied team was in attendance today. Mr. Pascual introduced the new team, a seasoned group of executives with 10-12 years of experience and have all been involved in similar models in other states.

Mr. Pascual reviewed that the sourcing advisory consultant contract and statement of work was achieved through a competitive procurement. The SOW is in the briefing materials and includes:

- Needs assessment
- Cost analysis
- Contractual analysis

- Strategic recommendations

Lastly, Mr. Pascual indicated that he would suggest a steering committee composition and governance that the ITAC could consider as its recommended governance for this phase of the initiative to the CIO.

Mr. Pascual then introduced Mr. Patrick Moore of Integris Applied team to give an overview of the consultant:

- Comprised of seasoned strategy & sourcing advisors
- Brings extensive experience in Texas and Georgia
- Sees the challenge from multiple perspectives
- Leverages the capabilities of a global team
- We have walked in your shoes

Mr. Moore also noted that North Highland consulting company has joined them. He stated that Integris' mission is to assess conditions and recommend a next generation sourcing strategy for the commonwealth while creating advocates and conditions for change. The overall approach of Integris was outlined:

- Collaborate with agencies and policy makers
- Recognize and include business requirements and customer service needs
- Create buy-in for options and the need for change
- Balance agency needs with enterprise requirements
- Develop forums for ongoing dialogue and feedback

Mr. Pascual then returned to give an overview of the suggested governance. He noted that given the foundational importance of this planning effort – assessing needs and developing recommendations in light of those needs, both agency and enterprise; market conditions; current service terms and complications; financial, operational and situational feasibilities – VITA developed the following composition for a steering committee:

- Ernie Steidle, DARS COO
- Dave Burhop, DMV CIO
- Sharon Kitchens, TAX CTO
- Neil Miller, Deputy Secretary of Finance
- Brian Logwood, DPB Associate Director
- Jason Powell, SFC Legislative Analyst
- Michael Jay, HAC Legislative Fiscal Analyst
- Dana Smith, VITA Exec Director of Administration & Finance
- Chad Wirz (Chair), VITA Exec Director of Service Management & Delivery

The steering committee roles would include guidance & input to reports and other deliverables; representation of agency business needs; input on financial and policy matters, technical and operational feasibility; and a recommendation to the CIO on most suitable path(s) forward for IT infrastructure services. The anticipated key deliverables are agency and stakeholder assessment report; financial assessment report; marketplace options findings report; and final recommendation report.

As a review, Mr. Pascual noted the three policy decisions that were previously discussed:

1. Policy decision: State data center?

- Will commonwealth want a dedicated state data center, located in Virginia?
  - Other states use multi-tenant and/or out-of-state data centers, potentially lowering costs
  - Use of in-state center ensures Virginia laws apply & supports economic development
- Use of public “cloud” services may lower costs, but may add complexity & hinder security of data
  - Northrop Grumman already provides private cloud to COV

2. Policy decision: Funding to buy assets?

- Outsourcing chosen in 2005 because state lacked capital
  - Northrop Grumman provided capital, which state is repaying
  - Cost to end contract early reflects this (\$318M in FY 2014)
- Will funding exist to buy Chester, VA data center & other IT assets?
  - 2013 assessed value of Chester, VA facility is \$38M
  - Contract stipulates *at least* \$47M cost for certain assets (mainframes, servers, PCs)

3. Policy decision: IT staff rehiring?

- More than 550 state IT staff became Northrop Grumman employees in 2006
  - Northrop Grumman now has 580 staff & contractors
- State may offer to hire Northrop Grumman staff & subcontractors
  - Offers must be made from Oct. 2018 – Sept. 2019
- In-sourcing will require substantial hiring
  - *At least* \$48M plus benefits

Mr. Pascual moved onto next steps. He asked for the ITAC to endorse the governance model and guidance as its recommendation to the CIO. He noted that the steering committee kickoff was currently scheduled for March 2 and will meet monthly. Mr. Pascual would continue to give quarterly updates to the ITAC.

Lastly, the next two big items coming up with the SOW are:

- Customer and stakeholder interviews- all materials will be given in advance
- Cost and contract analysis

As part of customer and stakeholder interviews, Mr. Pascual assured the ITAC that every CIO will be interviewed and that an interview schedule will be released in advance. He also noted that ongoing communications will be very transparent. VITA has hired a business readiness position in which half of the job description was communications for this initiative.

Chairman Newby asked what some of the deadlines are and for a high-level understanding of dates/years. Mr. Pascual responded that he really doesn't specific dates beyond the general times depicted in the current presentation material. He

attempted to walk backwards from the expiration of the current contract with Northrop Grumman and explain reasonable time needed to execute transition at or around expiration, procurement and/or implementation of the next services platform prior to that, and preceding that, the development of the procurement and transition plan in light of the needs assessment and potential recommended sourcing strategies which is the current SOW. Mr. Pascual was looking for other recommendations and primarily for the council to approve the steering committee and framework today so they are able to get working.

Mr. Ihrie asked if the steering committee would be presenting their findings and work status to the ITAC. Mr. Pascual stated that he will be giving the ITAC regular updates and that one of the steering committee members is among ITAC. Mr. Kilpatrick asked how the steering committee was formed and if it feeds into the CIO Council. Mr. Nixon explained briefly that the CIO Council chose two representatives from their group to serve on the committee. He furthered explained that the CIO Council will also be another set of eyes to review findings from the committee. He noted that Integris and the steering committee cadence is much faster than most groups can meet. Mr. Kilpatrick noted that two larger agencies were not included on the committee and asked how they were going to give input into the process. Mr. Pascual assured him that the Integris team will be meeting with every agency for input. Secretary Jackson noted that a representative from public safety was not included and that she suggests VITA reach out to them to see if they have interest in being included because of their role in cybersecurity. She also commented that during this SOW period that VITA should look at how it will change itself with the recompetes, take an inward look. Mr. Pascual responded that VITA did recognize a change in how these services are sourced and provided could impact VITA itself and how customers participate – this is a natural component that is imbedded to the SOW already. He also noted and will make an adjustment to involve public safety.

Mr. Steidle commented that he has already read the SOW and while it addressed what VITA will pull together today, it was missing how it will positively affect the future state, for example year 2029. He stressed the need for the SOW to address what we want Virginia to look like. Ms. Adams asked if the small and medium sized agencies had a voice on the steering committee. Mr. Pascual assured her that they were represented and Mr. Ihrie commented that he felt very comfortable with the approach being taken coming from a small/medium agency.

Chairman Newby asked for the ITAC's endorsement of the governance model, as discussed in Mr. Pascual's presentation, noting the need to discuss adding a representative from public safety and looking at the SOW to see what other statements should be added by bookmarking that these needs are understood. The ITAC voted unanimously to endorse the governance model.

He stressed that VITA's intent is to regularly check in with ITAC and get a pulse on the project; and to make sure VITA is moving at a good cadence for the project. He encouraged members to let him know what information they want and need and what timing they expect.

## CIA Briefing

Perry Pascual, VITA, gave a briefing on the Comprehensive Infrastructure Agreement (CIA). The briefing was requested at the Dec. 12, 2014 ITAC meeting relative to current services performed by Northrop Grumman and particularly as it pertains to end of term. Mr. Pascual said that VITA's preparation for the sourcing of those services at CIA's expiration focus is "term and termination" and "disentanglement." He noted that there are 151 pages plus numerous schedules, appendices, addenda and attachments and the CIA has been amended over 100 times since executed in 2005.

Mr. Pascual explained that there are two roles in the CIA administration. First is the Commonwealth's Relationship Manager who is Mr. Sam Nixon, CIO of the Commonwealth. The second is the Commonwealth's Commercial and Contract Manager who is Ms. Francine Barnes, VITA Supply Chain Management.

Mr. Pascual gave an overview on the commonwealth's objectives as they are memorialized in the contract. They are as follows:

- (i) Integrate and manage the IT infrastructure of executive branch agencies;
- (ii) Implement a secure Intranet encompassing in-scope agencies;
- (iii) Establish a state-of-the-art data center and back-up facility;
- (iv) Consolidate agency servers in their most cost-effective locations;
- (v) Implement a desktop management program for all in-scope agencies;
- (vi) Establish a unified statewide electronic mail services;
- (vii) Provide a statewide customer care center;
- (viii) Employ innovative procurements, supplier partnerships, and financing arrangements to fund, expedite, and ensure the performance of future initiatives;
- (ix) Introduce innovative technology solutions supporting redefined, improved agency mission-critical citizen service programs;
- (x) Improve major IT project success rates to best-in-class levels; and
- (xi) Achieve significant annual return on investments.

Mr. Pascual then moved to an overview of the term and termination, which falls in section 14 of the CIA. Contract was executed (Execution Date) November 14, 2005 followed by the Interim period to June 30, 2006. Service Commencement Day was officially July 1, 2006 with each Contract Year following. The commonwealth is currently in Contract Year 9 (July 1, 2014 to June 30, 2015). The term is 13 years from Service Commencement (SCD) or July 1, 2019 [amendment 60] or termination date.

Mr. Pascual explained that termination can happen either by the commonwealth or by Northrop Grumman. They are as follows:

- By commonwealth
  - Convenience
  - Vendor Default
  - Incurred Liability

- Lack of Funds
- Force Majeure, Change in Control, Failure to Implement Improvements
- By Northrop Grumman
  - \$100MM in unpaid, undisputed amounts; 60 day cure

Mr. Pascual also pointed out that there are exit and resolution fees pursuant to termination. Resolution fees are an unpaid portion of transition (transformation); ability to continue use of infrastructure and facilities (continuing to use CESC and SWESC). Provision and calculation for infrastructure early buy-out, as well, except for CESC and SWESC. Section 10 (and its schedules and attachments) define how they are determined and/or what they may be.

Mr. Pascual noted that exit fees (where specified), paid by commonwealth for the exit of Northrop Grumman prior to term, and were deemed as reasonable fees associated with personnel, third party contracts, travel and legal matters. Resolution fees are an unpaid portion of transition (transformation); ability to continue use of infrastructure and facilities (continuing to use CESC and SWESC). Provision and calculation for infrastructure early buy-out, as well, except for CESC and SWESC. Schedule and attachments to this section of the contract detail these fees under given circumstances (e.g. by contract year).

Mr. Pascual gave the ITAC the formal definition of disentanglement and outlined that it begins up to 24 months in advance with a provision for extension up to 180 days. He noted that it begins on a termination date specified in notice or nine months prior to expiration of term, currently Oct. 1, 2018. Mr. Pascual explained that a Disentanglement Transition Plan would need to be developed and preparations made in advance, that must exist at all times. They include:

- Up-to-date documentation
- Maintenance of assets
- Advance consents
- Preparation for successor

Mr. Pascual further explained specific obligations that Northrop Grumman has to the commonwealth. For example:

- Extension – 180 days
- Cooperation and information
- License to proprietary technology
- Data and documentation
- No interruptions or adverse impact
- Transfer of assets
  - End of term - conveyance
  - Upon termination – commonwealth may select; direct and indirect cost plus administrative burdens defined in Section 10
- Transfer of leases, licenses and contracts
- Hiring of employees

In section 10 regarding disentanglement fees, Mr. Pascual noted that upon termination where Resolution Fees do not apply. They are:

- Infrastructure Lease Fees – 60 month lease or early buyout specified in schedule
- Facility Occupancy Fees – sublease from NG up to its 15 year lease – specified fees plus utilities and operating expenses

Mr. Newby asked for a review of what the bottom line is regarding how much money the commonwealth is considering in regards to employees, infrastructure and asset costs. Mr. Pascual responded that the low end was \$100 million. Mr. Cristman asked who holds the CESC facility and how long did transformation take the first time. Mr. Nixon responded that while transformation took years, the commonwealth now has a physical count of assets and a base technology roadmap. The commonwealth now knows where every penny goes and VITA is 96% complete with transformation. Mr. Ihrle asked what the high end regarding cost would be and what can the commonwealth do to minimize it. Mr. Pascual answered that Integrus is going to give recommendations and what it could be in the future.

## COV Strategic Plan

Judy Marchand-Hampton, VITA, gave the ITAC a brief on the COV Strategic Plan for Information Technology covering the years 2012-2018. Ms. Marchand-Hampton gave the ITAC the background approach of the plan. The plan was built on ITAC 2011 Technology Business Plan which solicited input from ITAC members, ITIM Customer Council, selected agency CIOs and VITA leadership. The plan was approved by the Secretary of Technology on July 7, 2014 after extensive review and comment from Gartner consulting and multi-agency staff. She noted that the plan is published on the VITA website to enable timely updates.

Ms. Marchand- Hampton stressed that the plan was structured to emphasize IT supporting business needs, which were guided by agency needs. The plan identifies emerging third wave technologies impacting commonwealth and agencies that weren't envisioned 10-12 years ago. She also noted that the plan presents recommended strategies and actions instead of requirements.

Ms. Marchand-Hampton then moved to giving the ITAC an overview of how the plan components interact. They include the environmental factors influencing the five Technology Business Plan Initiatives, the COV Strategic Plan, and the 48 strategic directions that are impacted by the seven technology trends. She then gave a brief summary to the ITAC on the technology business plan initiatives, which include:

1. Initiative 1 – Citizen Access
  - Emphasize programs and tools that enable all citizens to interact with government 24x7-safely and securely, and when, how and where they want it.
2. Initiative 2—Information Sharing
  - Improve information-sharing to optimize current business functions and supporting systems.
3. Initiative 3—Workforce Productivity
  - Leverage technology to improve worker productivity and make state employment more attractive to the future workforce.

4. Initiative 4—Support Education
  - Support educational attainment initiatives—key to achieving state economic development and quality of life goals.
5. Initiative 5—Streamline Operations
  - Expand and support back-office platforms and productivity tools that support Governor's Reform Commission recommendations on streamlining government operations.

She then presented the two environmental factors and their summaries:

- Business (from Technology Business Plan)
  - Financial outlook
  - Continued population growth
  - Aging of the state government workforce
  - Ability to recruit millennials
- Technology
  - Consumerization of technology
  - Increasing pace of technology expansion and change
  - Internet of Things (IoT)

This overview was followed by the seven technology trends:

- Social Media
- Mobility
- Cybersecurity
- Enterprise Information Architecture
- Enterprise Shared Services
- Cloud Computing Services
- Consolidation\Optimization

Ms. Marchand-Hampton moved to the strategic directions, which are recommended actions the commonwealth and agencies can pursue to leverage the technology trends to address their business needs and fulfill the initiatives. She noted that the 48 strategic directions are evenly split between establishing policy and governance to promote use of a technology trend and recommending actions to leverage a specific technology trend. She then presented the technology trend and their strategic direction summary.

Mr. Ihrie asked how the commonwealth is going to maintain flexibility of evaluating and adopting bleeding edge technologies without losing the management of current technologies. Chairman Newby was in agreement with Mr. Ihrie and also asked how Ms. Marchand-Hampton how she viewed what the ITAC does in reference to this plan. Ms. Marchand Hampton urged the ITAC to review the last business plan from 2011 and then the current strategic plan and consider it a living document. She believes the ITAC can use it to drive updates and would like their business perspective and where the balance can be found. Chairman Newby commented that he wants to look strategically down the road to make sure the commonwealth can move in parallel with the IT sourcing SOW for 2020 verses 2029. He wants to avoid a possible disconnect of the strategic plan and where the commonwealth is headed with the IT sourcing initiative. Mr. Johnson then asked about the Internet of Things

and its impact to VITA over the next few years. Mr. Nixon responded to the question and gave an example of Virginia's new behavior health hospital in Stanton, VA and how they are using a new position aware badge. He said that this was a new challenge for VITA to accommodate that technology. He acknowledged that VITA will need to have the flexibility to do it and the financial and business regulations behind it.

## Health IT Standards Advisory Committee (HITSAC)

Dr. Marshall Ruffin, HITSAC Chairman, gave the ITAC an introduction of HITSAC. He began with the HITSAC legislative background. HITSAC was created in 2009 as an advisory committee to the Information Technology Investment Board (ITIB), with statutory authority codified under § 2.2-2458.1, *Code of Virginia*. Upon dissolution of ITIB in 2010, HITSAC was restructured to serve as an advisory body to ITAC with statutory authority pursuant to §2.2-2699.7, *Code of Virginia*.

Dr. Ruffin introduced the HITSAC charter overview and stated that the committee consists of five members, appointed by ITAC. He introduced each board member, via a presentation slide, to the ITAC with an overview of their current position within the commonwealth. Mr. Ruffin then explained that HITSAC is tasked with advising on nationally recognized technical and data standards for health information technology (IT) systems or software for state agencies, including:

- Vocabulary, messaging, data, data exchange and related standards
- Data governance between health IT and the other domains of state government
- Use of the statewide Health Information Exchange (HIE)
- Data requirements and standards for patient health and public health research
- Semantic interoperability and shared vocabulary

Dr. Ruffin gave the ITAC a timeline of contribution from 2009-2014. He noted that their first annual report was published in 2013 and that the 2014 annual report is slated to be approved at the April meeting. He believes that HITSAC's contributions include significant recommendations in the following areas:

- Health IT interoperability
- Health information exchanges (HIEs) – Virginia has one supported by state government.
- Enterprise architecture and governance

Dr. Ruffin then moved to HITSAC accomplishments in the multiple areas that they cover.

### A. Interoperability:

- Adopted 127 national/international standards, including:
  - –HL7 for clinical documents
  - SNOMED for vocabulary
  - LOINC for lab reporting

- Supported Virginia’s Health IT/Medicaid IT Architecture (HIT/MITA) Program by advising on standards for Enterprise Data Management (EDM) service and Commonwealth Authentication Service (CAS)
  - Established the Genomics Working Group to investigate requirements for health information technology (IT) standards to support personalized medicine, clinical genomics, genetic research and related bioinformatics
- B. Health Information Exchange (HIE):
- Shaped Virginia’s HIE by researching neighboring states (NC, MD, WV)
  - Advised Virginia’s HIE on enterprise architecture, onboarding certification, and trust frameworks
  - Supported onboarding of the first “node” onto the statewide HIE
- C. Architecture/Governance:
- Advised on Virginia HIE’s interoperability with “Government Gateway” MITA shared services portfolio
  - Advised on the Commonwealth’s Data Standardization Plan and Enterprise Information Architecture (EIA) Strategy
  - Endorsed the creation of the Commonwealth Data Stewards Group, responsible for enterprise data governance
  - Endorsed strategy for integrating data governance into IT investment management (standards compliance monitoring as part of project oversight)

Dr. Ruffin then took a look forward for 2015 and where HITSAC was going focus and make considerations. They include:

- Standards for exchange of personalized and precision medicine
  - Foster Biotech growth in Virginia
  - Optional genome data collection to support cancer registry and pharmacogenomics
- Standards to promote patient electronic access to medical records
  - Federated Provider Directory
  - FHIR Open API Standards to enable patients/providers to share data with designated, trusted apps
- Expansion of “Government Gateway” architecture to agencies outside of eHHR
- Support for State Innovation Model (SIM) planning grant
  - Standards for quality measures, payment reform, and HIT

Chairman Newby thanked Dr. Ruffin for his presentation and stated to the board that it is important to note that five commonwealth citizens were working together to do something significant and that they are reporting to the ITAC. Chairman Newby wants the ITAC to consider the proper placement of HITSAC- where would they be best placed in the current alignment to execute their findings noting that resources are always an issue.

## New Business

## Open Discussion

Chairman Newby kicked off the discussion with ultimate deadline reminders to the board. The first being the JLARC study with their two recommendations regarding that ITAC develop a plan for VITA by April 2015 and the report to JLARC on General Assembly amendment appropriation act of agency involvement. Mr. Colvin, VITA, commented regarding these two recommendations that the first recommendation has been addressed by virtue of ITAC's vote to endorse the governance model that Mr. Pascual presented earlier in the meeting during his IT Infrastructure Sourcing briefing. The second, which is a recommendation to the General Assembly regarding a budget amendment, is currently pending on the Governor's decision on that amendment. Mr. Colvin stated that the ITAC can report the first recommendation is complete to JLARC.

Chairman Newby thanked Mr. Colvin for the clarification. He continued the open discussion by reminding the board that there is still a lot of work coming with the Northrop Grumman contract recommendations and Integris deadline on the horizon.

### **Proposed Meeting Dates**

The dates for 2015 are May 4, Aug. 3, and Nov.2.

### **Public Comment**

Chairman Newby asked for public comment at 3:21 p.m. There was none.

### **Adjourn**

Chairman Newby adjourned the meeting at 3:21 p.m.