

# Health Information Technology Standards Advisory Committee (HITSAC) Committee Charter

## Committee Responsibilities

~~The HITSAC is an advisory committee appointed by will advise~~ the Information Technology ~~Investment Board (ITIB) Advisory Council (ITAC).~~ HITSAC is tasked with assisting the ITAC in providing advice to the Commonwealth Chief Information Officer on the utilization of nationally recognized technical and data standards for health information technology (IT) systems or software, pursuant to subdivision A 5 of § 2.2-2699.6 of the Code of Virginia. ~~on the approval of nationally recognized technical and data standards for health information technology systems or software pursuant to subdivision 6 of § 2.2-2458 in the Code of Virginia.~~

## Guiding Principles

1. Provide guidance and expertise to ITAC on health IT standards, including technology, vocabulary, messaging, data, data exchange and related standards.
2. Support ITAC's role in data governance and related activities toward a Commonwealth-wide strategy for enterprise information architecture.
3. ~~Promote~~ Provide guidance and expertise to ITAC regarding the integration of data governance and standardization activities between health IT and the other domains of state government.
- 1-4. ~~Define a utility and identify steps to create~~ Advise and ITAC on support the development of a statewide Health Information Exchange.
- 2-5. Focus on data requirements and standards for both patient health purposes and public health purposes (research) as they relate to purchases of health IT technology systems or software purchased by a state agency of the Commonwealth.
- 3-6. Provide advice which ensures ~~Ensure~~ the availability of patient centric data are available within ~~across~~ the Commonwealth's systems.
- 4-7. Recognize ~~standards~~ healthcare delivery information systems, like Electronic Medical Records (EMR) and Electronic Health Records (EHR), as are a utility of health IT; ~~not a competitive advantage.~~
- 5-8. Focus on semantic interoperability and shared vocabulary as a critical success factors.
- 6-9. Provide advice on congruency ~~Be congruent~~ with the guidance of the ~~Federal Health Information Technology Standards Panel (HITSP) Office of the National Coordinator for Health Information Technology (ONC)~~ and achieve semantic interoperability with ~~HITSP's ONC's~~ work.
- 7-10. Advise on ~~Adopt~~ national or international standards where they exist. In the absence of a national or international standard, ~~adopt develop~~ recommend other

standards aligned with national or international standards to meet the Commonwealth's needs.

8-11. Ensure recommendations for standards have been developed based on business drivers and -validated prior to adoption.

### **Background Information Statutory Authority**

The ~~enabling statute from the Code of Virginia is as follows~~ statutory authority for HITSAC and ITAC has been established in the *Code of Virginia*, as follows:

#### § 2.2-2699.7. Health Information Technology Standards Advisory Committee.

The ITAC may appoint an advisory committee of persons with expertise in health care and information technology to advise the ITAC on the utilization of nationally recognized technical and data standards for health information technology systems or software pursuant to subdivision A 5 of § 2.2-2699.6. The ITAC, in consultation with the Secretary of Health and Human Resources, may appoint up to five persons to serve on the advisory committee. Members appointed to the advisory committee shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties as provided in § 2.2-2825. The CIO, the Secretary of Technology, and the Secretary of Health and Human Resources, or their designees, may also serve on the advisory committee.

(2010, cc. 136, 145; 2011, cc. 266, 313.)

#### ~~§ 2.2-2458.1. Health Information Technology Standards Advisory Committee.~~

~~The Board may appoint an advisory committee of persons with expertise in health care and information technology to advise the Board on the approval of nationally recognized technical and data standards for health information technology systems or software pursuant to subdivision 6 of § 2.2-2458. The chairman of the Board, in consultation with the Secretary of Technology and the Secretary of Health and Human Services, may appoint up to five persons to serve on the advisory committee. Members appointed to the advisory committee shall serve without compensation, but shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties as provided in § 2.2-2825. The chairman of the Board, the Secretary of Technology, and the Secretary of Health and Human Services, or their designees, may also serve on the advisory committee, in addition to those persons appointed by the chairman of the Board.~~

~~(2009, c. 134.)~~

§ 2.2-2699.5. Information Technology Advisory Council; membership; terms; quorum; compensation; staff.

A. The Information Technology Advisory Council (ITAC) is established as an advisory council, within the meaning of § 2.2-2100, in the executive branch of state government. The ITAC shall be responsible for advising the CIO and the Secretary of Technology on the planning, budgeting, acquiring, using, disposing, managing, and administering of information technology in the Commonwealth.

B. The ITAC shall consist of not more than 16 members as follows: (i) one representative from an agency under each of the Governor's Secretaries, as set out in Chapter 2 (§ 2.2-200 et seq.), to be appointed by the Governor and serve with voting privileges; (ii) the Secretary of Technology and the CIO who shall serve ex officio with voting privileges; (iii) the Secretary of the Commonwealth or his designee; (iv) the Secretary of Veterans Affairs and Homeland Security or his designee; and (v) at the Governor's discretion, not more than two nonlegislative citizen members to be appointed by the Governor and serve with voting privileges.

Nonlegislative citizen members shall be appointed for terms of four years. Appointments to fill vacancies, other than by expiration of a term, shall be for the unexpired terms. All members may be reappointed. However, no nonlegislative citizen member shall serve more than two consecutive four-year terms. The remainder of any term to which a member is appointed to fill a vacancy shall not constitute a term in determining the member's eligibility for reappointment. Vacancies shall be filled in the same manner as the original appointments.

C. The Secretary of Technology shall serve as chairman of the ITAC. The CIO shall serve as vice-chairman. A majority of the members shall constitute a quorum. The ITAC shall meet at least quarterly each year. The meetings of the ITAC shall be held at the call of the chairman or whenever the majority of the members so request.

D. Nonlegislative citizen members shall receive compensation and shall be reimbursed for all reasonable and necessary expenses incurred in the performance of their duties, as provided in §§ 2.2-2813 and 2.2-2825. Funding for the costs of compensation and expenses of the members shall be provided by the Virginia Information Technologies Agency.

E. The disclosure requirements of subsection B of § 2.2-3114 of the State and Local Government Conflict of Interests Act shall apply to citizen members of the ITAC.

F. The Virginia Information Technologies Agency shall serve as staff to the ITAC.

(2010, cc. 136, 145; 2011, cc. 691, 714.)

~~§ 2.2-2458. Powers and duties of the Board.~~

~~The Board shall have the power and duty to:~~

- ~~1. Appoint the Chief Information Officer as the chief administrative officer of the Board to oversee the operation of VITA pursuant to § 2.2-2005;~~
- ~~2. Adopt rules and procedures for the conduct of its business;~~
- ~~3. Approve or disapprove the development of all major information technology projects as defined in § 2.2-2006. The Board may terminate any major information technology project recommended for termination by the Chief Information Officer pursuant to § 2.2-2015;~~
- ~~4. Approve strategies, standards, and priorities recommended by the Chief Information Officer for the use of information technology for state agencies in the executive branch of state government;~~
- ~~5. Approve the four-year plan for information technology projects;~~
- ~~6. Approve statewide technical and data standards for information technology and related systems, including the approval of nationally recognized technical and data standards for health information technology systems or software purchased by a state agency of the Commonwealth;~~
- ~~7. Approve statewide information technology architecture and related set of system standards;~~
- ~~8. Approve criteria for the review and approval of the planning, scheduling and tracking of major information technology projects as defined in § 2.2-2006;~~
- ~~9. Adopt resolutions or regulations conferring upon the Chief Information Officer all such powers, authorities and duties as the Board deems necessary or proper to carry out the purposes of Chapter 20.1 of Title 2.2;~~
- ~~10. Approve and oversee the prioritization, development, and implementation of enterprise-wide technology applications; annually oversee all agency technology applications budgets; and review and approve infrastructure expenditures. For purposes of this section, technology applications include, but are not limited to, hardware, software, maintenance, facilities, contractor services, goods, and services that promote business functionality and facilitate the storage, flow, use, or processing of information by agencies of the Commonwealth in the execution of their business activities; and~~
- ~~11. Submit by September 1 of each year a list of recommended technology investment projects and priorities for funding such projects to the Governor and the General Assembly.~~

~~(2003, cc. 981, 1021; 2009, cc. 134, 826.)~~

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