



FY18

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



FY18 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - psapgrants@vita.virginia.gov. Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY18 PSAP GRANT APPLICATION

PROJECT TITLE

CAD

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Sussex County Sheriff's Office

CONTACT TITLE: Sgt.

CONTACT FIRST NAME: Gwendolyn

CONTACT LAST NAME: Maxwell

ADDRESS 1: 20212 Thornton Square

ADDRESS 2: 2T

CITY: Sussex

ZIP CODE: 23884

CONTACT EMAIL: gmaxwell@sussexso.com

CONTACT PHONE NUMBER: 434 246-5361 ext 238

CONTACT MOBILE NUMBER: 804 586-1951

CONTACT FAX NUMBER: 434 246-5714

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

GRANT TYPE

X Individual PSAP

Shared Services



TIER

- Out of Service
- Technically Outdated*
- Not Applicable
- Non-Vendor Supported*
- Strengthen

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION:DaProSystem 5.1.2 SQ # YEARS of HARDWARE/SOFTWARE: 20yrs 1996

PRIORITY/PROJECT FOCUS CAD

FINANCIAL DATA

Amount Requested: \$ 150,000.00

Total Project Cost: \$ 300,000.00



PROJECT DESCRIPTION

Provide a detailed description of the project for which funding is being sought, including the impact on operational services and consequences of not receiving funding; the relationship to local strategic and capital improvement plans; and sustainability:

This project will allow our technically outdated CAD to be updated, thus allowing us to communicate more effectively with our first responders and the citizens that live, visit, and pass through Sussex County. The CAD allows us to receive the message before a decision is made, therefore, it is imperative that the receipt and transmission of information flows with few interruptions. The completion of this project will bring us up to date and prepare us for next generation 911.



PROJECT GOAL

Describe how this project addresses locally identified need(s) and supports the Virginia 9-1-1 Comprehensive Plan:

This critical upgrade will allow Sussex to provide emergency services to citizens and first responders in a timely manner, it will also ensure we are prepared for Next Gen 911.

PROJECT OBJECTIVES

Describe the objectives that will support the goals identified above:

With the new upgrade we will be capable of operating and handling traffic compatible with present and future technology that is vital in our day to day operation.



SHARED SERVICES (if applicable)

Describe the relationship of the project to the participating PSAPs:

2T

Describe the intended collaborative efforts and resource sharing opportunities:

2T



**IMPLEMENTATION PLAN
SHARED SERVICES & INDIVIDUAL PSAP APPLICATIONS:**

For each applicable phase of the project, indicate the planned completion date.

PROJECT PHASE	PLANNED COMPLETION DATE
INITIATION – Project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.	10 / 01 / 16
DESIGN/PLANNING - Requirements are documented, components to be purchased are identified, and general design is documented.	12 / 01 / 16
ACQUISITION - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.	01 / 15 / 16
IMPLEMENTATION - Purchased components are delivered and installed and training is performed	04 / 01 / 17
TESTING/COMPLETION - Performance of system/solution is validated and system/solution goes “live”	06 / 01 / 17



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment, but a narrative is still required. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.

The total project cost is \$300,000.00, the \$150,000.00 will be used as follows:
\$85,000.00 toward CAD alone (CAD is \$79,000.00 plus 10% contingency \$6,000.00)
\$65,000.00 estimated maintenance for 5 years

\$ 150,000.00

There will be a balance of \$ 150,000.00 to complete this project.

EVALUATION

How will the project as identified in the project description be evaluated and measured for achievement and success:

When Sussex County PSAP can deliver services to the Fire, Rescue, and the Citizens during an emergency situation this project will have served its purpose and thus be a success.



CONSOLIDATION (Primary or Secondary) - (complete only if applicable)

How would a consolidation take place and provide improved service:

2T

How should it be organized and staffed:

2T

What services should it perform:

2T

How should policies be made and changed:

2T



CONSOLIDATION (Primary or Secondary) - (complete only if applicable) – con't

How should it be funded:

2T

What communication changes or improvements should be made in order to better support operations:

2T