



**FY18**

# **PSAP GRANT PROGRAM APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division



## FY18 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - [psapgrants@vita.virginia.gov](mailto:psapgrants@vita.virginia.gov). Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

**ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



## FY18 PSAP GRANT APPLICATION

### PROJECT TITLE

Surry County NG911 Data Update

### GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Surry County

CONTACT TITLE: Director of Planning & Community Development

CONTACT FIRST NAME: Rhonda

CONTACT LAST NAME: Russell

ADDRESS 1: 45 School Street

ADDRESS 2: P.O. Box 357

CITY: Surry

ZIP CODE: 23883

CONTACT EMAIL: rLrussell@surrycountyva.gov

CONTACT PHONE NUMBER: 757-294-5210

CONTACT MOBILE NUMBER: 757-354-6950

CONTACT FAX NUMBER: 757-294-5297

REGIONAL COORDINATOR: Lyle Hornbaker

### HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

<b>Surry County</b>


### GRANT TYPE

Individual PSAP

Shared Services



**TIER**

- Out of Service
- Technically Outdated\*
- Not Applicable
- Non-Vendor Supported\*
- Strengthen

**If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.**

VERSION: \_\_\_\_\_ # YEARS of HARDWARE/SOFTWARE: \_\_\_\_\_

**PRIORITY/PROJECT FOCUS** NG 9-1-1 GIS

**FINANCIAL DATA**

Amount Requested: \$ 150,000

Total Project Cost: \$ 158,675



## PROJECT DESCRIPTION

### *NG9-1-1 Data Readiness*

This set of proposed tasks is focused on evaluating, standardizing, updating, correcting and synchronizing key public safety datasets, including that of the GIS, MSAG and ALI. To this end, the following work is proposed to be performed:

#### *Data Standardization*

Road centerline and site address GIS data models and content will be evaluated and modified for compliance with current *NENA Standard Data Formats for 9-1-1 Data Exchange & GIS Mapping* (NENA-02-010, Version 9, December 16, 2010, or latest available). Where necessary, configuration changes will be made to current PSAP mapping applications to accommodate the new model, or if configuration changes cannot be readily made, extract / transform / load (ETL) operations will be established, automated and tested to retain compatibility with legacy systems. This will ensure that critical GIS data is maintained in a NENA-compliant format for future use—in, for example, a statewide or regional Spatial Database Management System (SDBMS)—even if other PSAP systems currently in operation are not. As part of this task, these datasets will be checked for completeness and accuracy as well as validated and formatted for compliance with the abovementioned NENA standard.

#### *Geospatial Data Validation*

Using automated GIS data analysis tools, centerline geospatial data will be analyzed for fundamental geometric and attribution quality. Issues identified by the extension will be investigated, exceptions noted, and valid errors corrected. Validation checks to be performed include, but are not limited to the following:

Address Points	
Attribution	Geometry
<ul style="list-style-type: none"> <li>Unique feature IDs</li> <li>Non-zero, non-null address / street name</li> <li>Unique, non-duplicate addresses</li> </ul>	<ul style="list-style-type: none"> <li>Valid, non-empty geometry</li> <li>Unique, non-duplicate features</li> <li>No multipart features</li> </ul>
Centerlines	
Attribution	Geometry
<ul style="list-style-type: none"> <li>Persistent use of unique IDs</li> <li>Non-duplicate address ranges</li> <li>Non-zero / non-null address range values</li> <li>Address / line directionality agreement</li> <li>Non-overlapping address ranges</li> <li>Side of road odd/even address agreement</li> </ul>	<ul style="list-style-type: none"> <li>Valid, non-empty geometry</li> <li>No multi-part features</li> <li>Unique, non-duplicate features</li> <li>Intersection snapping and segmentation</li> <li>Gap / dangle validation</li> <li>Connectivity</li> </ul>

#### *Address Data Validation*

Various authoritative repositories for public safety addressing information will be compared, reconciled, and synchronized to ensure consistency between them. More specifically, the following tasks are proposed to be completed:

- **Site Address / Centerline** – For this validation check, tabular address data derived from the site address GIS feature class will first be geocoded against GIS centerlines with a very high (98-100%)

#### *Address Data Validation*



Various authoritative repositories for public safety addressing information will be compared, reconciled, and synchronized to ensure consistency between them. More specifically, the following tasks are proposed to be completed:

- **Site Address / Centerline** – For this validation check, tabular address data derived from the site address GIS feature class will first be geocoded against GIS centerlines with a very high (98-100%) minimum match score threshold, then reviewed. Address instances where that fails to find a match or find multiple matches will be investigated and corrections made to the appropriate feature class, then verified through re-geocoding. Following these fundamental geocoding checks, addresses will be assessed using the results of “fishbone” analysis. Under this method, GIS-sourced site address attribute table values are geocoded against site addresses, then the each “interpolated” address range-based location is connected to its corresponding mapped site address points via a straight line. The length and arrangement of these lines will then be used to identify potential problems such as out-of-sequence addresses, address range irregularities, side-of-road inconsistency, and erroneous geocoder location assignments. Flagged addresses will then be investigated, and where appropriate, corrections made to relevant features. Technically correct, but non-standard or irregular addresses will be referred for review and determination of action by public safety and addressing managers.
- **MSAG / GIS** – Street name and address range information stored in the Master Street Address Guide (MSAG) will be compared with corresponding values in GIS road centerlines. Instances of disagreement between the two will be investigated and inaccuracies corrected in the appropriate dataset.
- **ALI / GIS** – Addresses stored in the Automatic Location Information (ALI) database will be geocoded against GIS site addresses and road centerline address ranges with a very high (98-100%) minimum match score threshold, then reviewed. Disparities between the two will be investigated and inaccuracies corrected within the appropriate database(s).

#### *ESN / ESZ Reconciliation*

Emergency Service Number (ESN) information stored in the MSAG will be compared against mapped service areas and first due emergency service zone assignments. Discrepancies will be noted, investigated and corrected within the appropriate dataset(s).

#### *Addressable Structure Field Verification*

In order to ensure that the site address GIS feature class is up-to-date and accurate, all addressable structures will be visually field verified. During the verification process, instances where mapped data deviates from observed real-world conditions will be noted, investigated if necessary, and corrections applied to the data. New addressable structures will be photographed and linked to their site address feature in the GIS.



### *Ancillary Thoroughfares*

As a supplemental navigational aid to public safety personnel with access to GIS mapping resources, centerlines representing key ancillary roadways will be reviewed, and where necessary, mapped. These key pathways will consist primarily of the most direct privately or publicly maintained thoroughfares that lead to the entrances and loading docks of major retail and commercial buildings, industrial facilities and institutions.

### *Intra-jurisdictional Boundaries*

Geospatial data pertaining to jurisdictional boundaries, and emergency service zones will be evaluated for compliance with geometric and topological rules (e.g., complete coverage; slivers, overlaps, or duplicate features), as well as for consistency with MSAG and road centerline address ranges. Geometric and topological errors will be corrected and discrepancies between adjacent boundaries will be investigated and corrected to ensure accurate representations of boundaries.

### *Maintenance Processes & Procedures*

To guarantee the continued value of the investment made in the abovementioned data improvements and dataset synchronization efforts, it is essential to implement sustainable practices for their ongoing maintenance. To this end, a set of workflows, policies and procedures will be established and documented to enable ongoing system maintenance. Wherever practical, these procedures will employ automation through scripting and models, as well as data review tools, to simplify maintenance tasks, minimize manual effort and ensure the quality and consistency of relevant public safety datasets.

## **Impact & Consequences**

### *Impact*

This project will have an immediate and enduring positive impact on the public safety operations of the PSAP by:

- improving accuracy and consistency within and between public safety datasets, including GIS, MSAG and ALI
- enhancing analytical capabilities
- designing, automating and documenting data maintenance methodologies
- Sustainably preparing key PSAP datasets for eventual transition to NG9-1-1

### *Consequences*

While there is no anticipated worsening of critical public safety services, if this project is not funded, it would represent a missed opportunity to make meaningful improvements to current PSAP operations and sustainably to prepare the PSAP for integration into a statewide NG9-1-1 system, an expenditure that will, in all likelihood, need to be made eventually. Completing this work now will allow the PSAP to reap the rewards of an improved dataset sooner rather than later.



## Sustainability & Justification

### *Sustainability*

The plan for this project includes tasks associated with the establishment of data maintenance procedures and automated processes designed to minimize labor and support a persistently high degree of dataset currency and accuracy. Furthermore, funds have been requested to provide for five (5) years of system maintenance and support, which will allow the PSAP time to plan and budget for the assumption of system maintenance financial obligations thereafter.

### *Justification*

This project meets current locality needs by improving the accuracy and analytical capabilities of its public safety datasets, with immediate consequent enhancement of its capability to protect human lives and property. At the same time, these improvements better integrate GIS into PSAP operations and position it to more smoothly transition into a statewide Next Generation 9-1-1 system. These outcomes are consistent with goals 3 and 7 of the Commonwealth of Virginia's *Statewide 9-1-1 Comprehensive Plan* and findings of the Statewide NG9-1-1 Feasibility Study.



## PROJECT GOALS

- Prepare public safety datasets for future NG9-1-1 integration
- Improve the overall accuracy and consistency of public safety data
- Enhance the analytical capabilities of the PSAP
- Provide for ongoing maintenance and quality of public safety datasets

## PROJECT OBJECTIVES

- Establish a NENA standards compliant public safety geospatial dataset
- Create consistency and parity between GIS, MSAG and ALI databases
- Institute sustainable processes for continued data maintenance and synchronization



**SHARED SERVICES (if applicable)**

Describe the relationship of the project to the participating PSAPs:

N/A

Describe the intended collaborative efforts and resource sharing opportunities:

N/A



<b>IMPLEMENTATION PLAN</b> <b>SHARED SERVICES &amp; INDIVIDUAL PSAP APPLICATIONS</b> For each applicable phase of the project, indicate the planned completion date.	
PROJECT PHASE	PLANNED COMPLETION DATE
<b>INITIATION</b> – Project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.	<b>05 / 31 / 17</b>
<b>DESIGN/PLANNING</b> - Requirements are documented, components to be purchased are identified, and general design is documented.	<b>06 / 30 / 17</b>
<b>ACQUISITION</b> - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.	<b>08 / 31 / 17</b>
<b>IMPLEMENTATION</b> - Purchased components are delivered and installed and training is performed	<b>12 / 31 / 18</b>
<b>TESTING/COMPLETION</b> - Performance of system/solution is validated and system/solution goes “live”	<b>02 / 31 / 18</b>



## BUDGET AND BUDGET NARRATIVE



## Cost Estimate

The following is a non-binding cost estimate for all services proposed to be performed by WorldView Solutions in support of the draft grant application above, and is inclusive of all anticipated travel, time and materials.

All items below are listed in detail in the Project Description section of this application.

Task	Estimated Cost
1. NG911 and NENA Standards Compliance Centerline Validation / Correction	\$19,500
2. Reconcile / Validate Address Data against MSAG, ALI, and Fishbone Analysis	\$26,500
3. Intra-Jurisdictional Boundary Alignment	\$2,200
4. Create / Update Emergency Service Numbers (ESNs)	\$8,750
5. Address Field Verification	\$35,500
6. Map Ancillary Thoroughfares	\$6,000
7. Establish and Automate Maintenance Procedures	\$12,250
8. Documentation	\$4,800
9. Grant Related Data Maintenance – 5 years	\$28,750
<b>Total:</b>	<b>\$144,250</b>

10% Contingency

\$14,425

Total Project

\$158,675



**EVALUATION**

The success of the project will be defined through the following milestones.

- Use of a geospatial consultant for planning and execution of project tasks
- Review and acceptance of design documents
- Review and acceptance of pilot, draft and final deliverables
- Validation testing of data in existing PSAP systems



**CONSOLIDATION (Primary or Secondary) - (complete only if applicable)**

How would a consolidation take place and provide improved service:

N/A

How should it be organized and staffed:

N/A

What services should it perform:

N/A

How should policies be made and changed:

N/A



**CONSOLIDATION (Primary or Secondary) - (complete only if applicable) – con't**

How should it be funded:

N/A

What communication changes or improvements should be made in order to better support operations:

N/A



"The Countrie it selfe, I must  
confesse is a very pleasant  
land,  
rich in commodities;  
and fertile in soyle. . ."  
- Samuel Argall, ca. 1609

**Surry County**  
**County Administrator's Office**  
**P. O. Box 65**  
**45 School Street**  
**Surry, Virginia 23883**

TYRONE W. FRANKLIN  
County Administrator  
Telephone (757) 294-5271  
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September 13, 2016

Mr. Nelson Moe  
Chief Information officer  
Virginia Information Technologies Agency  
11751 Meadowville Lane  
Chester, VA 23836

Dear Mr. Moe,

Attached for your review and consideration is Surry County's FY18 Virginia Public Safety Access Point Grant Program application. We are excited to partner with the Virginia Information Technologies Agency to improve our E-911 data and equipment.

We appreciate your time and assistance in this effort and anticipate your timely reply. Please feel free to contact myself or Ms Rhonda L. Russell, Grant Administrator/ Planning and Community Development Director should you have any questions or concerns regarding this matter.

Sincerely,

Tyrone W. Franklin  
County Administrator

TWF/pab  
Cc: Rhonda Russell,  
Director of Planning & Community Development

***"Surry is Something Special"***