



**FY18**

# **PSAP GRANT PROGRAM APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division



## FY18 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - [psapgrants@vita.virginia.gov](mailto:psapgrants@vita.virginia.gov). Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

**ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



## FY18 PSAP GRANT APPLICATION

### PROJECT TITLE

2T

### GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Franklin County GIS

CONTACT TITLE: 9-1-1 Director

CONTACT FIRST NAME: C.W.

CONTACT LAST NAME: Thomas

ADDRESS 1: 70 E. Court St

ADDRESS 2: 2T

CITY: Rocky Mount

ZIP CODE: 24151

CONTACT EMAIL: cw.thomas@franklincountyva.gov

CONTACT PHONE NUMBER: 540-352-5739

CONTACT MOBILE NUMBER: 540-352-8067

CONTACT FAX NUMBER: 2T

REGIONAL COORDINATOR:

### HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

**Franklin Co. Sheriffs Dept. /911**

_____	_____
_____	_____
_____	_____
_____	_____

### GRANT TYPE

Individual PSAP

Shared Services



**TIER**

- Out of Service
- Technically Outdated\*
- Not Applicable
- Non-Vendor Supported\*
- Strengthen

**If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.**

VERSION:

# YEARS of HARDWARE/SOFTWARE:

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**PRIORITY/PROJECT FOCUS**

**FINANCIAL DATA**

Amount Requested: \$ \$168,000

Total Project Cost: \$ \$230,000



## PROJECT DESCRIPTION

Provide a detailed description of the project for which funding is being sought, including the impact on operational services and consequences of not receiving funding; the relationship to local strategic and capital improvement plans; and sustainability:

Franklin Co. is participating in the NG-911 initiative. Sufficient resources will be required to correct GIS deficiencies and comply with state mandated standards. Franklin Co. has only two resources in GIS today. A project of this scope in NG-911 will require Franklin Co. to contract another GIS Analyst who can focus on compliancy. Additional technology resources are required. Failure to acquire needed resources will sufficiently increase the time to move NG-911 to production. Franklin Co. intends to use this Grant to hire expertise that can both create and review production data.



## PROJECT GOAL

Describe how this project addresses locally identified need(s) and supports the Virginia 9-1-1 Comprehensive Plan:

State of Virginia has decided to pursue a NG-911 for the entire state. Franklin Co. will be in compliance with the state's 911 directions.

## PROJECT OBJECTIVES

Describe the objectives that will support the goals identified above:

Data Audit: Determine inaccurate data; Determine any omissions; Remedy any problems in the data that have been identified; Re-audit complete data set; Develop a test plan and execute.



**SHARED SERVICES (if applicable)**

Describe the relationship of the project to the participating PSAPs:

This project is in direct support of Franklin Co. Public Safety Answering Point integration with NG-911 technology.

Describe the intended collaborative efforts and resource sharing opportunities:

All Virginia Counties are to be in compliance with this initiative. Collaborative meetings are now scheduled and managed by the NG-911 district manager.



**IMPLEMENTATION PLAN  
SHARED SERVICES & INDIVIDUAL PSAP APPLICATIONS:**

For each applicable phase of the project, indicate the planned completion date.

<b>PROJECT PHASE</b>	<b>PLANNED COMPLETION DATE</b>
<b>INITIATION</b> – Project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.	<b>10/ 31 / 2016</b>
<b>DESIGN/PLANNING</b> - Requirements are documented, components to be purchased are identified, and general design is documented.	<b>02 / 28 / 2017</b>
<b>ACQUISITION</b> - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.	<b>07/ 01 / 2017</b>
<b>IMPLEMENTATION</b> - Purchased components are delivered and installed and training is performed	<b>TBD from District Project Manager</b>
<b>TESTING/COMPLETION</b> - Performance of system/solution is validated and system/solution goes “live”	<b>TBD from District Project Manager</b>



## BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

**NOTE:** In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment, but a narrative is still required. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.

Expenditures will allow Franklin Co. to source and contract GIS talent necessary to comply with NG-911 initiatives. Equipment and software is needed to support additional staffing.

## EVALUATION

How will the project as identified in the project description be evaluated and measured for achievement and success:

The project timeline established by the district project manager and will be used as the compliance metric for our participation. Success will be total compliance with project goals and allocated funding.



**CONSOLIDATION (Primary or Secondary) - (complete only if applicable)**

How would a consolidation take place and provide improved service:

Consolidation would take place in real time in accordance with project manager goals.

How should it be organized and staffed:

TBD by project manager

What services should it perform:

n/a

How should policies be made and changed:

Will be determined by the project manager.



**CONSOLIDATION (Primary or Secondary) - (complete only if applicable) – con't**

How should it be funded:

Both County and State funding.

What communication changes or improvements should be made in order to better support operations:

Will be determined by the project manager and 911 Director.