



FY18

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



FY18 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - psapgrants@vita.virginia.gov. Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY18 PSAP GRANT APPLICATION

PROJECT TITLE

Vesta 9-1-1 Hardware Refresh

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Clarke County Sheriff's Office

CONTACT TITLE: ECC Director

CONTACT FIRST NAME: Pamela

CONTACT LAST NAME: Hess

ADDRESS 1: 100 N. Church St.

ADDRESS 2: 2T

CITY: Berryville

ZIP CODE: 22611

CONTACT EMAIL: phess@clarkecounty.gov

CONTACT PHONE NUMBER: 540-955-5106

CONTACT MOBILE NUMBER: 540-303-7033

CONTACT FAX NUMBER: 540-955-4111

REGIONAL COORDINATOR: Amy Ozeki

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Shared Services



TIER

- Out of Service
- Technically Outdated*
- Not Applicable
- Non-Vendor Supported*
- Strengthen

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: 4.3.1.521

YEARS of HARDWARE/SOFTWARE: 5

PRIORITY/PROJECT FOCUS CALL HANDLING EQUIPMENT

FINANCIAL DATA

Amount Requested: \$ 102,419.64

Total Project Cost: \$ 102,419.64



PROJECT DESCRIPTION

Provide a detailed description of the project for which funding is being sought, including the impact on operational services and consequences of not receiving funding; the relationship to local strategic and capital improvement plans; and sustainability:

We are seeking to do a complete VESTA 9-1-1 hardware refresh of our current call handling equipment. Our existing equipment has reached the 5 year mark and is recommended by the vendor to replace our existing hardware. Along with this will be adding new equipment for VESTA Analytics for call counting and activity reporting. We feel that it is fiscally responsible to request the funding at this time to upgrade our equipment prior to it becoming an emergent situation or waiting until failures occur.



PROJECT GOAL

Describe how this project addresses locally identified need(s) and supports the Virginia 9-1-1 Comprehensive Plan:

Being a small jurisdiction with limited funding for 911 Communications it remains imperative that we conduct continuing efforts to maintain and keep our equipment in excellent working order. The funding we seek continues to support our efforts in doing so. These efforts support the Virginia Comprehensive Plan by having equipment that allows us to fulfill that mission.

PROJECT OBJECTIVES

Describe the objectives that will support the goals identified above:

Our objectives are to refresh all VESTA 9-1-1 call handling equipment including all hardware, software, project management, installation and associated warranties and materials. Upgrade from Aurora to VESTA Analytics with all applicable hardware and software.



SHARED SERVICES (if applicable)

Describe the relationship of the project to the participating PSAPs:

2T

Describe the intended collaborative efforts and resource sharing opportunities:

2T



**IMPLEMENTATION PLAN
SHARED SERVICES & INDIVIDUAL PSAP APPLICATIONS:**

For each applicable phase of the project, indicate the planned completion date.

PROJECT PHASE	PLANNED COMPLETION DATE
INITIATION – Project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.	09 / 10 / 2016
DESIGN/PLANNING - Requirements are documented, components to be purchased are identified, and general design is documented.	03 / 10 / 2016
ACQUISITION - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.	07 / 10 / 2017
IMPLEMENTATION - Purchased components are delivered and installed and training is performed	11 / 10 / 2017
TESTING/COMPLETION - Performance of system/solution is validated and system/solution goes “live”	11 / 30 / 2017



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment, but a narrative is still required. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.

All equipment in this request is recommended by the vendor to be replaced to ensure continuity of our current system.

VESTA® 9-1-1 \$56,361.43

VESTA™ Analytics \$9,628.57

Managed Services \$3,021.43

Extended Warranties \$7,368.57

Carousel Industries Installation \$13,086.07

Carousel Industries - Project Management \$3,053.57

Minor Materials \$600.00

Total \$102,419.64

Please see the attached vendor quote for detailed breakdown.

EVALUATION

How will the project as identified in the project description be evaluated and measured for achievement and success:

The upgraded equipment should provide for a continuity of services from installation until the next required refresh or upgrade of the system. We anticipate as vendor recommended that this will occur in 5 years from the date of installation.



CONSOLIDATION (Primary or Secondary) - (complete only if applicable)

How would a consolidation take place and provide improved service:

2T

How should it be organized and staffed:

2T

What services should it perform:

2T

How should policies be made and changed:

2T



CONSOLIDATION (Primary or Secondary) - (complete only if applicable) – con't

How should it be funded:

What communication changes or improvements should be made in order to better support operations:

2T