



FY18

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



FY18 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application is available and accessible from VITA ISP's website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - psapgrants@vita.virginia.gov. Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests must be submitted using the grant application. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

ALL APPLICABLE SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY18 PSAP GRANT APPLICATION

PROJECT TITLE

Botetourt County CAD/Mapping Equipment Replacement

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Botetourt County
 CONTACT TITLE: Communication Supervisor
 CONTACT FIRST NAME: Nicole
 CONTACT LAST NAME: Manspile
 ADDRESS 1: PO Box 18
 ADDRESS 2: 20 East Back Street
 CITY: Fincastle
 ZIP CODE: 24090
 CONTACT EMAIL: NManspile@BotetourtVA.Gov
 CONTACT PHONE NUMBER: 540-928-2211
 CONTACT MOBILE NUMBER: 540-520-4791
 CONTACT FAX NUMBER: 540-473-8650
 REGIONAL COORDINATOR: Melissa Parsons

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Botetourt County Sheriff's Office PSAP

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

Individual PSAP

Shared Services



TIER

- Out of Service
- Technically Outdated*
- Not Applicable
- Non-Vendor Supported*
- Strengthen

If technically outdated or non-vendor supported, application MUST include age and/or version of hardware/software.

VERSION: Dell Precision PC w/ Windows 7 # YEARS of HARDWARE/SOFTWARE: 4

Warranty expires on the existing computers in March 2017.

PRIORITY/PROJECT FOCUS MAPPING SYSTEMS

FINANCIAL DATA

Amount Requested: \$ 30,037.42

Total Project Cost: \$ 30,037.42



PROJECT DESCRIPTION

Provide a detailed description of the project for which funding is being sought, including the impact on operational services and consequences of not receiving funding; the relationship to local strategic and capital improvement plans; and sustainability:

Botetourt County is requesting funding assistance for the purchase and installation of four replacements and two additional CAD PC consoles and monitors. Currently Botetourt County has four dispatcher workstations. All of these positions are equipped with CAD, mapping, radio and CPE for call receiving and have multiple monitors. The CAD/mapping PC's are currently outdated and in need of replacement causing hindrances at times to workflow. During times of heavier call volumes, inclement weather and/or larger incidents any disruption to equipment can be detrimental. As the primary PSAP for the County having 24 miles of interstate highway, two major railroads, and hundreds of miles of natural gas pipeline, Botetourt County is frequently finding ourselves in need of additional console capabilities to better manage workflow and provide the service citizens have come to expect.



PROJECT GOAL

Describe how this project addresses locally identified need(s) and supports the Virginia 9-1-1 Comprehensive Plan:

2T

The comprehensive 9-1-1 plan weighs heavily on the NG911 needs of PSAPS in Virginia. The overall goal of the plan is to ensure that the needs of Virginia agencies are met. Section 2.2 of the plan identifies two goals. The first, Goal A, is to provide a standard level of service to the public. For Botetourt County, being able to ensure a consistent level of service requires the ability to handle calls during periods of increased call volume and manage workflow efficiently. Without that ability, service suffers.

PROJECT OBJECTIVES

Describe the objectives that will support the goals identified above:

1. Replace technically outdated PC's and monitors.
2. Add two CAD workstations for time of high call volume.
3. Enable dispatchers to access CAD and mapping from all workstations.
4. Allow for fewer equipment failures and interruptions.



SHARED SERVICES (if applicable)

Describe the relationship of the project to the participating PSAPs:

2T

Describe the intended collaborative efforts and resource sharing opportunities:

2T



**IMPLEMENTATION PLAN
SHARED SERVICES & INDIVIDUAL PSAP APPLICATIONS:**

For each applicable phase of the project, indicate the planned completion date.

PROJECT PHASE	PLANNED COMPLETION DATE
INITIATION – Project concept is documented, local board or governing authority approval or endorsement is received, PSAP grant application is filed, local budgets are obtained, appropriated grant funds are approved, and budgetary estimates are obtained.	09 / 31 / 16
DESIGN/PLANNING - Requirements are documented, components to be purchased are identified, and general design is documented.	10 / 15 / 16
ACQUISITION - RFP (or other bid related processes) are drafted, proposals are evaluated, contract is signed, purchase orders are issued, and quotes are obtained.	04 / 01 / 17
IMPLEMENTATION - Purchased components are delivered and installed and training is performed	07/ 15 / 17
TESTING/COMPLETION - Performance of system/solution is validated and system/solution goes “live”	10 / 01 / 17



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. Briefly explain the reason for each requested budget item and provide the basis for its cost. In addition, if contingency cost has been added, please identify the amount.

NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment, but a narrative is still required. However, budgetary quotes received from a particular vendor(s) during the application process do not commit the PSAP to use that vendor(s) once the grant is awarded.

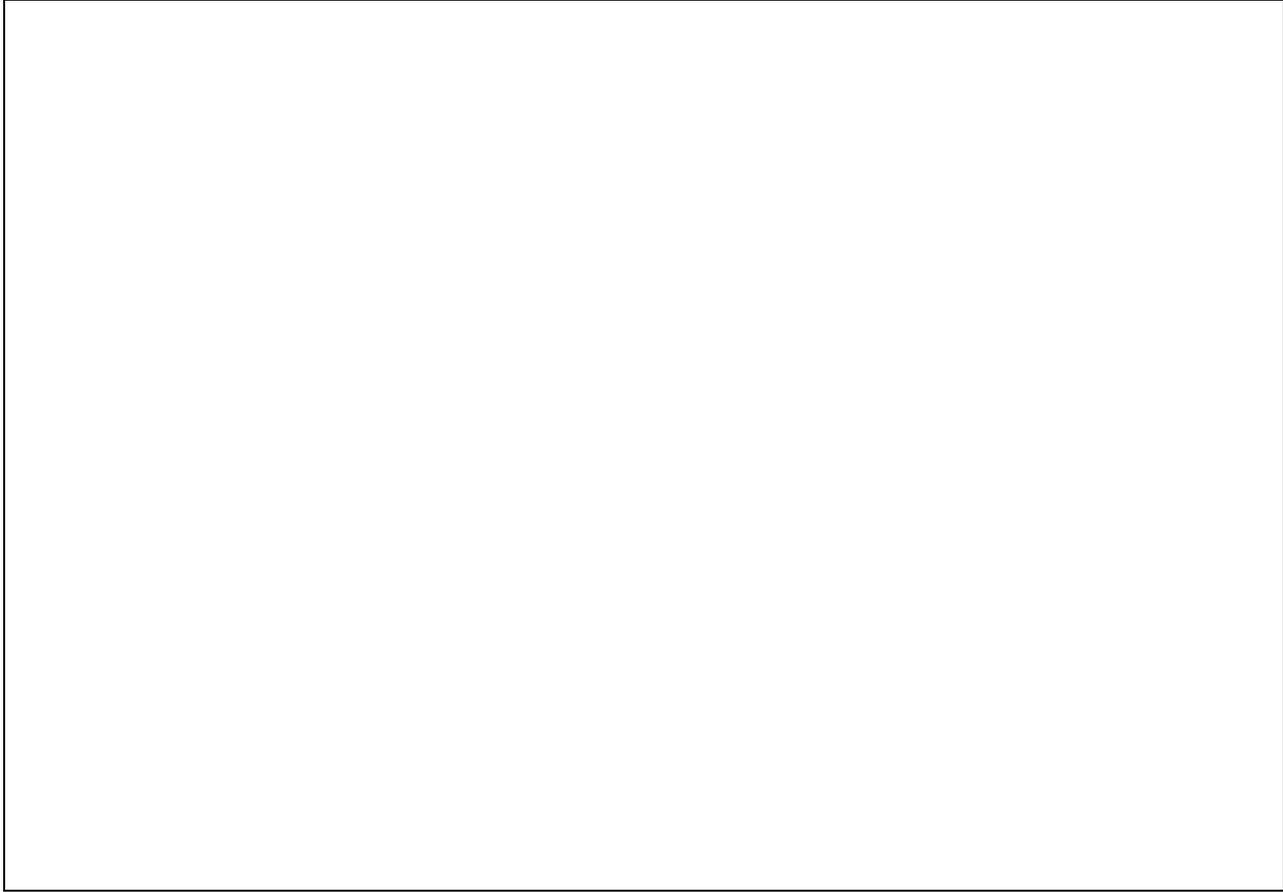
2T

1. Dell Precision workstations Model T7810 XL With Windows 7
Unit price of \$4,518.59 Qty of 6 **TOTAL \$27,111.54**
2. Dell 24" Monitor Model P2417H
Unit price of \$218.99 Qty of 12 **TOTAL \$2,627.88**

Total Project cost is \$29,739.42 plus a 10% contingency.

TOTAL AMOUNT REQUESTED IS \$ 30,037.42







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EVALUATION

How will the project as identified in the project description be evaluated and measured for achievement and success:

2T

Once the equipment is purchased and set up, the PSAP will be in a better position to handle a variety of larger scales incidents. This will help ensure a constant state of readiness without equipment failures and interruptions.



CONSOLIDATION (Primary or Secondary) - (complete only if applicable)

How would a consolidation take place and provide improved service:

2T

How should it be organized and staffed:

2T

What services should it perform:

2T

How should policies be made and changed:

2T



CONSOLIDATION (Primary or Secondary) - (complete only if applicable) – con't

How should it be funded:

2T

What communication changes or improvements should be made in order to better support operations:

2T