

Regional Advisory Council Meeting Tuesday, November 1st, 2016

Council Members on Audio Bridge

Charlie Udriet	Nicki Tidey	Melissa Foster	Jolena Young
Terry Hall	Tony Castillo	CW Thomas	Steve McMurrer
Jason Malloy	Kurt Plowman	Jeff Shupe	Carl Levandoski

Staff Members on Audio Bridge

Dorothy Spears-Dean	Steve Marzolf	Stefanie McGuffin
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Call the Meeting to Order

Mr. Terry Hall called the meeting to order at 2:00PM.

Approve the Meeting Minutes from October 11th

Mr. Hall called for a motion to approve the minutes from October 11th. Ms. Jolena Young made the motion, and Mr. Jason Malloy seconded it. The motion passed without objection.

PSAP Baseline Services and Capabilities Budget

Ms. Melissa Foster presented an update on the workgroup handling the PSAP Baseline Services and Capabilities Budget. The group is working to gather financial information on 9-1-1 operations, governance/organizations, professional development, technical systems, data development/maintenance/support, and analysis/planning. The goal is to put together an electronic survey to send out to the PSAPs. Ms. Foster and Ms. Spears-Dean discussed how to combine the workgroup survey with the expansion of the locality profiles that the Regional Coordinators update. There was discussion. The staff recommendation would be that participation in the survey would be a requirement to participate in the PSAP Grant Program. It is anticipated that the survey could be released in Q1 2017. Mr. Hall asked the group if the survey should be tied to the grant program, which he supports. Mr. Marzolf stated the data would be available through FOIA. There was Council/Staff discussion. The possible survey categories could be personnel, CAD, CHE, connectivity, voice logger, GIS, mapping, and contracted services. Mr. Hall asked if there were any opposition/concerns. The only immediate concern came from Ms. Tidey, she asked about the survey format. Ms. Spears-Dean said it will be in a SurveyMonkey format. Council consensus was that the recommendation would be that completion of the survey be mandatory for participation in the PSAP Grant Program. Ms. McGuffin stated there would need to be a lot of definition for each question to ensure comparable data.

9-1-1 Data Analytics Project

Ms. Stefanie McGuffin gave an update on the ECATS project. Physical installations have begun and will continue until the middle of December. There are 119 fully executed data sharing agreements. Only 5 of those agreements have any modifications. Those modifications were approved by OAG counsel. 76 PSAPs granted limited access to their data. 42 PSAPs granted unrestricted access to their data. There are 114 physical installations. After all the installations are complete, and the data is configured properly, user training will be scheduled for all the PSAPs.

9-1-1 Funding Analysis

Mr. Spears-Dean reviewed the 9-1-1 Funding Analysis and covered the assumptions of the workgroup and the timeline for completion. The analysis will be an agenda item on all November RAC calls. The analysis will be publically available in December. The document will be presented to the Board at their January meeting. Ms. Spears-Dean asked for questions/concerns. There were none.

Project Plan Updates for Priority Tasks

The following RAC members gave updates on their Priority Tasks:

- Baseline Level of Services – Ms. Houston said there will be a meeting on November 3rd to work on their document.
- Stakeholder Communications Plan – Mr. Charlie Udriet said it appears to be on schedule to complete this month.
- Sustainment Funding Strategy – Mr. McMurrer said they were mostly complete, and are working on a final document.
- Service and Capabilities Budgets – Was covered in the beginning of the meeting by Ms. Foster.
- 9-1-1 Clearing House – CW Thomas had no updates.
- Staffing Analyses – Mr. Malloy said they have gathered some additional information from a few more sources concerning the GIS position, and they working on some addendums.

Public Comment

Ms. Spears-Dean asked for public comments. There were none. The next RAC call will be on November 8th.