



FY18 PSAP GRANT GUIDELINES CHANGES SUMMARY

The following are highlights of changes made to the PSAP Grant Guidelines for the upcoming grant cycle.

- **NG 9-1-1 GIS Project Definition**

- Must relate directly to the preparation of data based on approved NG 9-1-1 data standards, applicable data models, or GIS best practices and include a data maintenance plan.
- These projects should not include any day to day geospatial maintenance activities.
- Allowable items include those related to data production (enterprise software/hardware, GIS tools, data format conversion and manipulation) and data transfer.

- **NG 9-1-1 GIS Project Grant Ranking**

- Grant ranks for NG9-1-1 GIS projects have been added:
 - Shared Services projects are Rank 11
 - Individual PSAP projects are Rank 12

- **Mission Critical NG 9-1-1 GIS Data**

Only NG9-1-1 GIS projects that focus on the following data categories will be funded:

- boundary issues
- road centerline
- address points

These components are the three most critical components of developing NG9-1-1 data.

Priorities

- Priority 2: NG9-1-1 GIS
 - Replaces “NG9-1-1 GIS Data”
- Priority 3: Mapping System
 - Replaces “Mapping System and GIS Equipment”

- **GIS Matrix**

- GIS Matrix has been eliminated (no longer relevant or of value).
- ISP staff will provide examples of NG9-1-1 GIS projects that are eligible for funding.

- **Definition of Mapping System**

- Includes servers, mapping display workstations, and software and miscellaneous hardware associated, if purchased separately to support the maintenance of NG9-1-1 data.

- **Geo-Diverse Approach**

- The goal is to provide maximum system survivability and data traffic and bandwidth usage.
- The applicant must justify the location of the required system servers.
- A geo-diverse network does not, and should not, require a server in every location.
- Any exception to this must be justified in the grant application.

- **Shared Services Projects**

- Additional language added:

Shared services projects that consist solely of a network solution and only associated network equipment (switches, routers, network connections etc.) will be prioritized as a Strengthen (tier level) project.

- **Memorandum of Understanding**

- An MOU is a formal document that guides and directs the parties of a Physical Consolidation Project in regards to their affiliation and working relationship, inclusive of anticipated future arrangements, for the purposes outlined in the grant application submitted by the parties.

- **Multi-Jurisdictional Agreement**

- An MA is a formal document that guides and directs the parties of a Shared Services Project in regards to their affiliation and working relationship, inclusive of anticipated future arrangements, for the purposes outlined in the grant application submitted by the parties.

- **Other Definitions**

- Removed all footnotes and included information in Definitions section:

CHE must be NG9-1-1 ready, as defined in the guidelines. Network projects, that exclude CHE or ESInet and next generation core services (NGCS) capabilities, will not be funded individually. ESInet and NGCS are considered a part of the CHE project. UPS can be purchased only with CHE, Mapping or CAD projects and must be “workstation” grade, not facilities grade. Time sync can be purchased separately from CHE.

Text-to-9-1-1

Non-Allowable Items

- **Call Accounting/MIS**

- Recommending that Call Accounting/MIS grants only be considered for funding with an exception granted by the Board.

- **Other Items of Noted Change**

- New PSAP Grant Committee meeting schedule – PGC will meet quarterly.
- 30-day follow-up period for reimbursements that needed additional documentation for the grant payment request submission.
- Business day deadline for PEP reimbursements.
- New Travel Assistance and Meals & Incidental Expenses changes; PEP application also updated.
- Project Description and Goals/Objectives/Implementation Plan sections have been added; application also updated.
- Fiscal agent with shared services projects:
 - With proper documentation, grantees who are not the “fiscal agent” in a shared services project may submit invoices for payment
- Milestone payments:
 - With proper documentation, milestone payments may be submitted for reimbursement
- Invoice dates:

- Language was added to make sure that it is clearly identified that both the date of the invoice submitted for reimbursement, and the delivery of goods and/or services, must be within the actual grant award cycle.
- Language was added to reflect hosted solutions with and without collaborative procurement.

In addition, the following are highlights of amendments made to the FY17 PSAP Grant Guidelines.

- With proper documentation, grantees who are not the “fiscal agent” in a shared services project may submit invoices for payment (page 14)
- Invoice dates must fall within the actual grant award cycle; the performance of services and receipt of goods must occur during the actual grant award cycle (page 20)
- With proper documentation, milestone payments may be submitted for reimbursement (page 20)
- 30-day follow-up period established for missing documentation (page 20 and 23)
- Travel assistance established for VA APCO, VA NENA, and VAMLIS conferences; Meals & Incidental Expenses clarified for other training events (pages 22 and 23)
- Business day deadline for PSAP Education Program (PEP) reimbursement established (page 23)

These changes are effective July 1, 2016 and both the FY18 and amended FY17 PSAP Grant Guidelines are available from the ISP website.