

**COMMONWEALTH OF VIRGINIA
IDENTITY MANAGEMENT STANDARDS
ADVISORY COUNCIL (IMSAC)**

**Monday, December 7, 2015
1:00 – 3:00 p.m.**

**Commonwealth Enterprise Solutions Center
Multipurpose Room 1222
11751 Meadowville Lane
Chester, VA 23836**

AGENDA

- 1:00 PM Call to Order, Welcome and Announcement of Council Members**
The Honorable Karen R. Jackson, Secretary of Technology
Mr. Nelson Moe, Chief Information Officer of the Commonwealth
- 1:10 PM Administration of the Oath of Office**
Ms. Kelly Thomasson Mercer, Deputy Secretary of the Commonwealth
- 1:15 PM Purpose and Scope of the Advisory Council**
Mr. Gregory Richards, Assistant Attorney General, Office of the Attorney General
- 1:30 PM Advisory Council Membership Responsibilities and FOIA Overview**
Mr. Gregory Richards, Assistant Attorney General, Office of the Attorney General
- 1:45 PM Review and Recommendation of Advisory Council Charter**
Ms. Nicole Helmantoler, IMSAC Staff Administrator
Virginia Information Technologies Agency
- 1:55 PM Commonwealth Travel Reimbursement Policies and Procedures**
Ms. Nicole Helmantoler, IMSAC Staff Administrator
Virginia Information Technologies Agency
- 2:00 PM Designation of the Advisory Council Chairman**
Ms. Nicole Helmantoler, IMSAC Staff Administrator
Virginia Information Technologies Agency
- 2:15 PM Advisory Council Work Plan**
Mr. Michael Watson, Chief Information Security Officer of the Commonwealth
- 2:50 PM Public Comment**
- 3:00 PM Adjournment**