



VITA EPEN (POWERED BY DOCUSIGN ESIGNATURE)

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VIRTUAL SERVICES FAIR

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VITA ePen is an electronic signature (e-signature) that will allow agencies to add branding and securely obtain signatures on electronic documents (e.g. .pdf and Microsoft products). VITA ePen can be used to record signatures from COV users, agency partners and citizens without quantity restrictions. It has a smooth and intuitive user interface. Some use cases for VITA ePen include artifacts such as contracts, invoices, proposals, memoranda of understanding and non-disclosure agreements. Parties signing a document do not require a license.

Digital documents and contracts can **capture legal signatures** from single or multiple people

Reduces time spent processing data on manually filled/scanned in documents and forms

Use eSignature web-interface to **track multiple documents for status and details** of use by recipient –
no need to track via email

POWERFORMS

- A PowerForm is a template that allows you to create **self-service documents for signature without writing any code**. A PowerForm is initiated from a unique, secure URL that you make available for signers to complete.
- **This is different from a template which you send to signers**. Signers can access and sign your forms on demand, making PowerForms a way to capture signatures and data from people whom you do not know ahead of time.

WORKFLOW AUTOMATION (AGREEMENT ACTIONS)

- By using **Agreement Actions**, you are able to **archive documents to cloud storage providers** (such as Google Drive, Box, OneDrive or SharePoint) or **export data from PowerForms to external applications** (such as Google Sheets).

- **Department of Social Services - Child support application**
 - API-based solution using DocuSign Connect - handles around 1,700 submissions per month
- **Virginia Department of Transportation - Contractor COVID-19 tracker**
 - Uses workflow automation for archiving - completed forms are archived to VDOT's SharePoint site
- **Small Business Supplier Diversity - Small business investor grant (SBIG) form**
 - Uses PowerForms to automate grant submissions – simplifies a highly time-consuming process

DOCUSIGN ENTERPRISE PRO

ADOBE DC PRO

Product description	Allows for sign and send of documents. Integrations, automation workflows, payments and other features are included in COV offering.	A part of the Adobe Document Cloud. Allows fill and sign, multiple signers, tracking of signatures.
Best match	Ideal for enterprise-sized organizations who need a robust solution for document signing and management	Ideal for small-businesses or personal use
Signer(s)	Multiple, internal and external	Multiple, internal to agency
Signing workflow	Complex with conditional routing and signer ID authentication approved for external use and sensitive data	Simple
Administration	Centralized	Mixed
Document and data owner	Organization	Individual user
Integrations	350 Integrations including Salesforce, UiPath, Box, Microsoft, Google or custom with API	Microsoft, Google and more
Pricing	Per envelope	Per user

VITA SERVICE TALKS

Let's continue the conversation





LET'S CONTINUE THE CONVERSATION

VITA is offering customers an opportunity to expand upon the discussions that were started today. These service talks will either be one-on-one (agency/supplier) or in open group settings and will provide agencies the opportunity to ask more detailed questions about the services and how they can be applied to their organizations.

PLEASE VISIT THE VITA WEBSITE, VIRTUAL SERVICES FAIR PAGE, FOR INFORMATION ON JOINING THE GROUP SESSIONS AND SIGNING UP FOR 1:1 SESSIONS:

[HTTPS://WWW.VITA.VIRGINIA.GOV/TECHNOLOGY-SERVICES/SERVICES-FAIR/](https://www.vita.virginia.gov/technology-services/services-fair/)



The following VITA service talks have a capacity of 500 attendees:

- **Cloud services**
 - Tuesday, Nov. 9: 9 – 10:30 a.m.
 - Tuesday, Nov. 16: 1 – 2:30 p.m.
- **Messaging services**
 - Thursday, Oct. 21: 1 – 2:30 p.m.
 - Thursday, Nov. 4: 9 – 10:30 a.m.
- **Voice and data services update**
 - Monday, Oct. 25: 1 – 2:30 p.m.
 - Monday, Nov. 15: 9 – 10:30 a.m.

Questions can be submitted in advance by emailing businessreadiness@vita.virginia.gov. Please include the topic in the subject line. For example: Question for messaging service talk

One-on-one service talks are available first come, first served. Please coordinate with your team and sign up your agency for one session only.

- **Application integration services (AIS)**
 - Wednesday, Oct. 27: 9 – 10:30 a.m.
 - Wednesday, Nov. 10: 1 – 2:30 p.m.
- **ePen**
 - Thursday, Oct. 28: 9 – 10:30 a.m.
 - Wednesday, Nov. 3: 1 – 2:30 p.m.
- **Box**
 - Monday, Nov. 1: 9 – 10:30 a.m.
 - Friday, Nov. 12: 9 – 10:30 a.m.
- **Robotic process automation (RPA)**
 - Tuesday, Oct. 26: 9 – 10:30 a.m.
 - Monday, Nov. 8: 1 – 2:30 p.m.