



Process ID	Owner	Process	Description
<b>4.0</b>	Commonwealth of Virginia (COV) CIO	Review IT Decision Package Recommendations	Reviews the necessary documentation and makes the final determination on the proposed recommendation.
<b>4.1</b>	VITA Finance	Send COV CIO Approval/ Disapproval Recommendations	On behalf of the COV CIO, VITA Finance sends the final recommendations for approval/disapproval for all IT Decision Packages to the Department of Planning and Budget (DPB).
<b>4.2</b>	DPB	Review Agency Strategic Plans	As part of the preparation of the Governor’s Budget, agency strategic plans are reviewed and approved by the Governor’s Cabinet to ensure compliance with administration and agency mission, goals, objectives, and priorities.
<b>4.3</b>	DPB/ Governor/Cabinet	Prepare Governor’s Budget	DPB prepares the Governor’s Budget and COV CIO approved IT requests for funding may or may not be included depending on Commonwealth priorities.
<b>4.4</b>	Governor	Submit Governor’s Budget	Once the Governor’s budget is complete, the Governor submits the budget to the General Assembly. This occurs right before Christmas holiday.