Enterprise Architecture (EA) Taxonomy Change Control

Process

- Any stakeholder can propose additions or modifications of a domain taxonomy (ea.virginia.gov)
  - Identify taxonomy domain (Business, Information, Solution, & Technology) & version to be changed
  - Describe the proposed change (what section of the taxonomy)
  - What is driving the change?
  - Scope & impact to agency, commonwealth
  - Risk of making/not making the change
- Domain Architect reviews request
  - Must review within one week of receipt
  - Determines level-of-effort to change taxonomy
  - Changes must conform to EA Taxonomy Standards
  - Makes recommendation
- Change Control Board review
  - Domain Architect schedules review within two weeks of recommendation
  - Domain Architect chairs meeting
  - Stakeholders that are Responsible & Accountable may vote on proposed change
  - Based on approval, timeline established for application of change
- Domain Architect
  - Implements change to taxonomy
  - Publishes new version
  - Sends notification of change to stakeholders

RACI

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<tr>
<th>Stakeholder</th>
<th>Propose Changes</th>
<th>Analysis / Recommendation</th>
<th>Approve Changes</th>
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<tr>
<td>EA Director</td>
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