

# Report Title: IT Strategic Plan Summary

Agency: 152 Department of the Treasury

## Current Operational IT Investments

***In this section, describe the high-level strategy the agency will use to manage existing operational IT investments over the next year to 5 years. This section should align with identified Business Requirements for Existing Technology (BReTs). At minimum, please address the following questions in your description of your agency's strategy for managing existing operational IT investments:***

***Are there existing IT investments that will require additional funding over the next year to 5 years, such as license renewals, re-competition of current IT contracts, or system enhancements required by the Agency Strategic Plan?***

***If there are systems that will no longer support the agency's business needs, either through poor performance or excessive cost, how does IT leadership in the agency plan to address the issues?***

***If the agency does not have the staff or funding to meet increasing demand for IT services, how will IT leadership fulfill the requests?***

As steward of the Commonwealth's financial resources, the Department of the Treasury's mission is to ensure excellence in the management of its banking, investing, and financing services and the administration of unclaimed property and insurance programs.

Treasury has a number of applications written using legacy technologies that support this mission. These legacy systems present support and maintenance issues due to the age of the technologies used and the lack of available IT resources to support them.

Virginia Agency Property System Update – In order to enhance security and comply with VITA security policy SEC 501 VAPS needs make specific access control enhancements. There is currently no funding to support this effort.

Click and Claim System Enhancements – To improve constituent service, the Unclaimed Property Division (UCP) should expand the functionality of the Click and Claim web-based page, which allows the rightful owners of unclaimed accounts to search and claim accounts reported to the Division. UCP needs to upgrade existing technology and functionality to provide for a mobile version of Click & Claim and Click & Report programs. UCP needs to enhance the functionality in the Click & Claim and Click & Report processes to allow claimants to upload completed electronically signed forms and supporting documentation which will result in decreased processing time for claims. Integrate the system with an identity validation service improving claim processing timeframes. Add features that allow for holders of unclaimed property to report electronically through web. Non-General funds are available for these enhancements.

Treasury Unclaimed Property System (TUPS) Enhancements – UCP will continue to enhance the functionality of the newly developed TUPS application by adding new modules. Additional modules include Auctions and Audit which will provide operational efficiencies through increased production volume and reduced error rates. Our constituents will benefit from reduced processing times and increased ease of use. Non-General funds are available for these enhancements.

PaperVision Upgrade and Expansion – The agency needs to expand usage of the document management system to improve efficiencies, replace outdated work flows and decrease printed paper. Check Processing Standardization – The Check Processing system provides agencies the ability to print checks through a shared service. Treasury currently receives multiple formats of data from agencies which is used to print checks. Major progress has been made to migrate some agencies to a standard format but there are still agencies using legacy formats. Completion of the migration to the

data standard will allow for much easier maintenance of the check processing system and decreased development and vendor costs. Treasury currently receives other supporting data that relates to check files in multiple formats and using multiple delivery methods; those formats and methods also need to be standardized. The Check Processing Data Standardization ensures enterprise data standards are implemented in the solution.

Check Processing Software Upgrade – The Check Processing system provides agencies the ability to print checks through a shared service. The system requires modernization which will increase security and manageability, as well improved disaster recovery integration, decreasing recovery time during a disaster event.

Frontier Bank Reconciliation Software Upgrade – The Frontier bank reconciliation software needs to be upgraded so that it is compatible with the agency standard operating system (Windows 2012) and database version (SQL Server 2012). Agency risk is decreased by keeping enterprise software up to date and supported before they reach end of life.

Security for Public Deposits Act (SPDA) - The on-line system is designed to automate the monthly reporting of public deposits. The system requires upgrades which enhance customer support and meet the current business needs of the agency. The improvements will also provide operational efficiencies for Treasury staff. There is currently no funding to support this effort.

Funds Management System - The Department of the Treasury will likely need to add additional features and enhancements to the Funds Management System which improve integration with our customers and increase productivity for agency staff. There is currently no funding to support this effort.

Server Operating System Modernization – The agency currently utilizes four virtual servers which are running the Windows 2008 Server operating system. Windows Server 2008 will reach end of support Q1 of 2020. Treasury will be required to replace these servers prior to the end of life of the operating system.

Database Server Modernization – The agency currently utilizes two servers which are running SQL Server 2008 R2. SQL Server 2008 will reach end of support Q2 of 2019. Treasury will be required to upgrade those database servers prior to the end of life of the database version.

### **Factors Impacting the Current IT**

***In this section, the agency will describe the changes in their business environment that will require or mandate changes to the agency's current IT investments. These are requirements and mandates from external sources, such as other agencies or business partners, the agency's customer base, product and service providers, or new federal or state legislation or regulations. The agency must identify the business value of the change, any important deadlines that must be met, and the consequences if the deadlines are not met. In your discussion, be sure to note whether the proposed enhancements are funded or not. If the agency's existing current IT investments will not need enhancement due to requirements or mandates from external sources in the foreseeable future, the agency should enter the following text rather than leave the Factors Impacting the Current IT section blank***

***For each mandated change, summarize your agency's response from your Agency Strategic Plan, and is it the opinion of agency IT leadership that the IT portion of the response is adequately funded?***

***Do the mandated changes affect IT in other Commonwealth agencies, or in other states? If so, how?***

IT Infrastructure Sourcing Program (ITSP) - ITSP is already requiring an expenditure of resources in terms of time, personnel, and dollars which is impacting current work efforts. This trend will continue through the process of transitioning away from services provided by Northrop Grumman. Resources that must be dedicated to this transition will not be available for other agency projects; there is a high likelihood that the agency will require current contract developers to remain in place through the transition. There is currently no funding to support this effort.

#### Messaging:

VITA is initiating disentanglement from NG messaging services in 2017. Messaging Services for email, enterprise collaboration services, and mobile device management are required for one hundred and twenty seven users in our agency. We also have approximately thirty applications that have hooks into messaging services which will need to be tested. Workplace Collaboration Services (VITA provided SharePoint) - Treasury does not use WCS SharePoint. We have no applications serviced via AirWatch which will need remediation.

#### IBM Mainframe:

VITA has partially completed the NG IBM Mainframe services migration. There is additional work that needs to be performed by VITA and Treasury to migrate the mainframe to the new vendor data center. Treasury has twenty-six dependencies on the IBM Mainframe which will need to be migrated and tested during this transition.

#### Server/storage (including housing of equipment):

VITA is initiating disentanglement from NG servers and storage. Treasury has eighteen servers which will need to be migrated and tested during this transition. Approximately thirty applications will be affected by this move and will need to be tested.

#### Authentication/directory services:

Treasury has approximately thirty applications which will need to be migrated and tested during the authentication/directory services transition. Number of users(internal and external) are one hundred and twenty seven internal and no external.

#### End user computing:

Treasury has thirty-six desktops, one hundred and twenty-eight notebooks, twelve multifunction printers and seven network printers which will need to be migrated.

#### Voice Networks:

Treasury has one hundred and twenty seven UCaaS phone lines which will need to be migrated.

Security Shared Services – The agency will not be utilizing shared security services. Treasury has personnel to perform security and audit functions.

Cloud Computing – There is a very high likelihood that the agency will begin using cloud based services including hosting of data and applications in the future as more and more vendors support this model and phase out traditional services. Bond Link, APS2 and Adobe Sign as are all examples of cloud based solutions that the Treasury currently uses or is planning to use in the future.

Internet Utilization – The agency is consistently moving away from the traditional client/server system architecture to internet and web based solutions. There will likely be an increased need over the next several years for internet based solutions hosted at a shared data center, as well as cloud based locations. Overall, there will likely be an increase in internet utilization and a need for additional internet network bandwidth.

### **Proposed IT Solutions**

***In this section, describe the high-level strategy the agency will use to initiate new IT investments over the next year to 5 years in support of the agency strategic objectives documented in your Agency Strategic Plan. The agency does not need to consider specific technologies at this time, however, the strategy should identify how the IT implementation will provide business value to the organization. This section should align with identified Business Requirements for New Technology (BRnTs). At minimum, please address the following questions in your description of your agency's strategy for initiating new IT investments:***

***What are the most important solutions, based on the priority assigned to the requirements by the business sponsors in your agency, and what is the approach to achieving these priority solutions?***

***If any new IT initiatives will be started in the upcoming budget biennium, is it the opinion of agency IT leadership that it is adequately funded?***

***Does the agency's current IT staff have the appropriate skill set needed to support future agency technologies? If not, what skill sets need to be acquired?***

***If the agency will be engaged in multiple new IT initiatives, how will agency IT staff and agency subject matter experts be used across the initiatives?***

Dashboard Reporting System - The Dashboard Reporting project will allow management to integrate, gather, present, and analyze internal and external data from disparate sources. Through the dashboard, management will have more readily available and timely information to provide insight into the organization's performance related to daily operations and long-term goals. This real-time data will allow management to monitor both agency and division-level performance and facilitate fact-based decision making. Mid-level managers will be able to track progress against performance measures and goals in real-time, improving the ability to proactively manage the operations. Treasury intends to have dashboard drill down analysis capabilities to allow managers to further investigate data outliers to more readily identify anomalies, new trends, or new correlations. The dashboard will improve the agency's ability to monitor Treasury's numerous regulatory requirements, including those related to the cash and investments programs. The Data Dashboard aligns with Executive Directive #7 which requires agencies to leverage the use of shared data, "open" data, and analytics.

Debt Management Bonds Web Portal – Treasury needs a website to increase its disclosure to the financial markets and to increase investor demand for its bonds. Treasury is currently required by the Securities and Exchange Commission to disclose and electronically post certain financing and reporting documents (CAFRs, Audits and other annual financial and operating reports) to an externally managed website, Electronic Municipal Market Access System, managed by the Municipal Securities Rulemaking Board. The Commonwealth also posts additional voluntary disclosure documents through the Treasury, Auditor of Public Accounts, Department of Accounts and the Secretary of Finance websites. In an effort to comply with industry best practices established by the National Association of State Auditors, Comptrollers and Treasurers, Treasury would like to utilize BondLink to organize the various public document disclosures from the various websites into one dedicated investor site. BondLink is a cloud-hosted investor website that provides municipal bond issuers for a minimal monthly fee with an additional fee to be paid as a cost of bond issuance. A dedicated investor site will provide easier access to the public disclosure documents. In addition, the site will allow for Treasury to push notices of upcoming sales and to have information about upcoming sales posted to the site. The BondLink website would allow Treasury to either provide any site visitor access to view and download documents, or Treasury could require visitors to register with BondLink so that site access and download activity may be tracked for Treasury marketing purposes. Treasury views BondLink as a resource to immediately increase investor disclosure without having to design, build and maintain a new Treasury website. The site is also expected to increase investor awareness of upcoming bond sales. Given the expected increase in awareness and the ease of access to documents for investors to perform due diligence research, an additional goal is to increase demand for Virginia bonds and ultimately reduce the interest costs paid by the Commonwealth.

Process Development, Integration and Simplification – The agency needs to improve and promote efficiencies in critical business processes through automation of these key processes. Processes under review would include all operating divisions. Integrating these functions electronically will greatly enhance efficiencies, reduce the risk of error, and simplify the management information and reporting processes. It is critical that as part of this process, Risk Management processes and systems need to be reviewed to identify improvements and efficiencies. Implementing this plan may require hiring a full time business analyst position or a contractor to manage the process.

Information Technology Management Suite - An information technology management system that will assist in the overall management of Information Technology resources consisting of account management, equipment inventory, software inventory, reporting, project and change management modules. The new system would replace the existing standalone Centralized Access Database (CAD)

account management system and Workspaces, the Information Systems project and documentation system. Creation or procurement of this system will bring operational efficiencies and improve security within the agency, decrease error rates with account management, and overall reduce ongoing operational costs.

Virginia Auto Count and Car Care System (VACCS) Integration into Civitas (Risk Managements member, claims and billing system) – To enhance efficiencies in accounting and reporting and to provide for future upgrades, this stand-alone system should be migrated to Civitas and become a module of Civitas where all member and billing data is stored and maintained. This integration improves the customer experience by modernizing the VACCS portal making it more compatible with modern web browsers. Operational efficiencies will be gained by centralizing member data, accounts and system administration. Perform complete and thorough business analysis of department operations to improve productivity and to better align with current and new business processes. There is currently no funding for this necessary upgrade.

Virginia Agency Property System (VAPS) Integration into Civitas (Risk Managements member, claims and billing system) – To enhance efficiencies in accounting and reporting and to provide for future upgrades, this stand-alone system should be migrated to Civitas and become a module of Civitas where all member data is stored and maintained. This integration improves the customer experience by modernizing the VAPS portal making it more compatible with modern web browsers. Operational efficiencies will be gained by centralizing member data, accounts and system administration. Perform complete and thorough business analysis of department operations to improve productivity and to better align with current and new business processes. There is currently no funding for this necessary upgrade.

Civitas (Risk Managements member, claims and billing system) – To improve productivity and to better align with current and new business requirements perform complete and thorough business analysis of department operations. Incorporate VAPS (Virginia Agency Property System) and VACCS (Virginia Auto Count and Car Care System) into Civitas. Operational efficiencies will be gained by centralizing member data, accounts, and system administration. Migrate user interface from a Windows platform to a Web platform improving maintainability and accessibility. Improve overall reporting and analytics. Perform complete and thorough business analysis of department operations to improve productivity and to better align with current and new business processes. There is currently no funding for this necessary upgrade.

Bond Requisition Processing and Tracking – Operations Trust Accounting manages multiple complex bond programs which are currently being tracked manually using Microsoft Excel. Treasury is required to process requisitions daily using paper documents, copy these documents and enter the information into multiple spreadsheets. Partner agencies are required to use wet signatures on requisition forms and deliver them to Treasury. A new electronic system is required that allows the Treasury to more easily manage the bond requisitions and includes workflow, electronic document storage and electronic signatures. There is currently no funding to support this effort.

# Report Title: Strategic Plan

**Agency:** Department of Agriculture & Consumer Services

## Current IT Services

Category	Costs Year 1		Costs Year 2	
	GF	NGF	GF	NGF
Projected Service Fees	\$1,409,992	\$816,428	\$1,452,292	\$840,921
VITA Infrastructure Changes	\$110,000	\$65,000	\$110,000	\$65,000
Estimated VITA Infrastructure	\$1,519,992	\$881,428	\$1,562,292	\$905,921
Specialized Infrastructure	\$135,376	\$95,194	\$135,376	\$95,194
Agency IT Staff	\$922,618	\$321,316	\$922,618	\$321,316
Non-agency IT Staff	\$1,400,284	\$215,869	\$1,077,284	\$215,869
Cloud Computing Service	\$50,000	\$0	\$53,000	\$0
Other Application Costs	\$366,117	\$68,081	\$366,117	\$68,084
<b>Total</b>	<b>\$4,394,387</b>	<b>\$1,581,888</b>	<b>\$4,116,687</b>	<b>\$1,606,384</b>

## Proposed IT Investments

Category	Costs Year 1		Costs Year 2	
	GF	NGF	GF	NGF
Major IT Projects	\$0	\$0	\$0	\$0
Non-Major IT Projects	\$0	\$198,400	\$0	\$84,600
Agency-Level IT Projects	\$570,000	\$520,000	\$320,000	\$340,000
Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Non-Major Stand Alone IT Procurements	\$0	\$0	\$0	\$0
Agency-Level Stand Alone IT Procurements	\$500,000	\$600,000	\$0	\$0
Procurement Adjustment for Staffing	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,070,000</b>	<b>\$1,318,400</b>	<b>\$320,000</b>	<b>\$424,600</b>

## Projected Total IT Budget

Category	Costs Year 1		Costs Year 2		Total Costs
	GF	NGF	GF	NGF	
Current IT Services	\$4,394,387	\$1,581,888	\$4,116,687	\$1,606,384	\$11,699,347
Proposed IT Investments	\$1,070,000	\$1,318,400	\$320,000	\$424,600	\$3,133,000
<b>Total</b>	<b>\$5,464,387</b>	<b>\$2,900,288</b>	<b>\$4,436,687</b>	<b>\$2,030,984</b>	<b>\$14,832,347</b>



**Report Title: Business Requirements For Technology****Agency:** Department of Treasury (TD)**BReT - Check Processing Software Upgrade****BRT Type:** Business Requirement for Existing Technology**Date Submitted:** 8/25/2016**Mandate:** No**Mission Critical:** Yes**Description:**

The Check Processing system provides agencies the ability to print checks through a shared service. The system requires modernization which will increase security and manageability as well improved disaster recovery integration, decreasing recovery time during a disaster event.

**BReT - Check Processing Standardization****BRT Type:** Business Requirement for Existing Technology**Date Submitted:** 8/25/2016**Mandate:** No**Mission Critical:** Yes**Description:**

The Check Processing system provides agencies the ability to print checks through a shared service. Treasury currently receives multiple formats of data from agencies which is used to print checks. Major progress has been made to migrate some agencies to a standard format but there are still agencies using legacy formats. Completion of the migration to the data standard will allow for much easier maintenance of the check processing system and decreased development and vendor costs. Treasury currently receives other supporting data that relates to check files in multiple formats and using multiple delivery methods, those formats and methods also need to be standardized. The Check Processing Data Standardization ensures enterprise data standards are implemented in the solution.

**BReT - Click and Claim System Enhancements****BRT Type:** Business Requirement for Existing Technology**Date Submitted:** 10/27/2014**Mandate:** No**Mission Critical:** No**Description:**

To improve constituent service, the Unclaimed Property Division (UCP) should expand the functionality of the Click and Claim web-based page, which allows the rightful owners of unclaimed accounts to search and claim accounts reported to the Division. UCP needs to upgrade existing technology and functionality to provide for a mobile version of Click & Claim and Click & Report programs. UCP needs to enhance the functionality in the Click & Claim and Click & Report processes to allow claimants to upload completed electronically signed forms and supporting documentation which will result in decreased processing time for claims. Integrate the system with an identity validation service improving claim processing timeframes.



Add features that allow for holders of unclaimed property to report electronically through web. Non-General funds are available for these enhancements.

**BReT - Database Server Modernization**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 8/25/2016

**Mandate:** No

**Mission Critical:** Yes

**Description:**

The agency currently utilizes multiple servers which are running SQL Server 2008 R2. SQL Server 2008 will reach end of support Q2 of 2019. Treasury will be required to upgrade those database servers prior to the end of life of the database version.

**BReT - Frontier Bank Reconciliation Software Upgrade**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 8/25/2016

**Mandate:** No

**Mission Critical:** Yes

**Description:**

The Frontier bank reconciliation software needs to be upgraded so that it is compatible with the agency standard operating system (Windows 2012) and database version (SQL Server 2012). Agency risk is decreased by keeping enterprise software up to date and supported before they reach end of life.

**BReT - Funds Management System**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 9/28/2016

**Mandate:** No

**Mission Critical:** No

**Description:**

The Department of the Treasury will likely need to add additional features and enhancements to the Funds Management System which improve integration with our customers and increase productivity for agency staff. There is currently no funding to support this effort.

**BReT - IT Infrastructure Sourcing Program**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 9/28/2016

<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Description:</b>	
The IT Infrastructure Sourcing Program is already requiring an expenditure of resources in terms of time, personnel, and dollars which is impacting current work efforts. This trend will continue through the process of transitioning away from services provided by Northrop Grumman. Resources that must be dedicated to this transition will not be available for other agency projects; there is a high likelihood that the agency will require current contract developers to remain in place through the transition. There is currently no funding to support this effort.	
<b>BReT - PaperVision Upgrade and Expansion</b>	
<b>BRT Type:</b>	Business Requirement for Existing Technology
<b>Date Submitted:</b>	8/25/2016
<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Description:</b>	
The agency needs to expand usage of the document management system to improve efficiencies, replace outdated work flows and decrease the use of printed paper.	
<b>BReT - Security for Public Deposits Act (SPDA)</b>	
<b>BRT Type:</b>	Business Requirement for Existing Technology
<b>Date Submitted:</b>	9/21/2016
<b>Mandate:</b>	Yes
<b>Mission Critical:</b>	No
<b>Description:</b>	
SPDA is an on-line system designed to automate the monthly reporting of public deposits. The on-line system mirrors the forms currently used by financial institutions to report public deposits. The system allows users to upload a spreadsheet version of the Schedule A, key public deposits balances and FDIC amounts and upload quarterly listings of accounts. The system requires upgrades which enhance customer support and meet the current business needs of the agency. The improvements will also provide operational efficiencies for Treasury staff.	
<b>BReT - Server Operating System Modernization</b>	
<b>BRT Type:</b>	Business Requirement for Existing Technology
<b>Date Submitted:</b>	8/25/2016
<b>Mandate:</b>	No
<b>Mission Critical:</b>	Yes
<b>Description:</b>	
The agency currently utilizes multiple virtual servers which are running the Windows 2008 Server	

operating system. Windows Server 2008 will reach end of support Q1 of 2020. Treasury will be required to replace these servers prior to the end of life of the operating system.

#### **BReT - Treasury Unclaimed Property System (TUPS) - Enhancements**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 10/27/2014

**Mandate:** Yes

**Mission Critical:** Yes

**Description:**

The Treasury Unclaimed Property Division will require enhancements to the functionality of the newly developed TUPS system.  
Enhancements will include but not be limited to:  
1) Ability to support Auctions  
2) Support UCP Audit functions  
3) Support a method to assess Holders with penalties and interest  
4) Claimant authentication so that claims can be made completely electronically (without sending paper claim and documentation in the mail)  
5) UCP would also like to have the capability of being able to “reconcile” securities with the custodians.

#### **BReT - Virginia Agency Property System Update**

**BRT Type:** Business Requirement for Existing Technology

**Date Submitted:** 9/26/2017

**Mandate:** Yes

**Mission Critical:** No

**Description:**

In order to enhance security and comply with VITA security policy SEC 501 VAPS needs make specific access control enhancements. There is currently no funding to support this effort.

#### **BRnT - Bond Requisition Processing and Tracking**

**BRT Type:** Business Requirement for New Technology

**Date Submitted:** 9/25/2017

**Mandate:** No

**Mission Critical:** No

**Description:**

Operations Trust Accounting manages multiple complex bond programs which are currently being tracked manually using Microsoft Excel. Treasury is required to process requisitions daily using paper documents, copy these documents and enter the information into multiple spreadsheets. Partner agencies are required to use wet signatures on requisition forms and deliver them to Treasury. A new electronic system is required that allows the Treasury to more easily manage the bond requisitions and includes workflow, electronic document storage and electronic signatures. There is currently no funding to support this effort.

<b>BRnT - Dashboard Reporting System</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	12/2/2014
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
<p>The Dashboard Reporting project will allow management to integrate, gather, present, and analyze internal and external data from disparate sources. Through the dashboard, management will have more readily available and timely information to provide insight into the organization's performance related to daily operations and long-term goals. This real-time data will allow management to monitor both agency and division-level performance and facilitate fact-based decision making. Mid-level managers will be able to track progress against performance measures and goals in real-time, improving the ability to proactively manage the operations. Treasury intends to have dashboard drill down analysis capabilities to allow managers to further investigate data outliers to more readily identify anomalies, new trends, or new correlations. The dashboard will improve the agency's ability to monitor Treasury's numerous regulatory requirements, including those related to the cash and investments programs.</p> <p>Additionally, Treasury would like to implement a public facing dashboard to promote transparency and openness with Commonwealth citizens and stakeholders. Furthermore, the Treasury Board can utilize the dashboard to obtain more timely performance information for Treasury's various programs, including the cash and investments, Securities for Public Deposit Act, and various bond programs. The dashboard will improve the agency's ability to monitor Treasury's numerous regulatory requirements, including those related to the cash and investments programs. The Data Dashboard aligns with Executive Directive #7 which requires agencies to leverage the use of shared data, "open" data, and analytics.</p>	
<b>BRnT - Debt Management Bonds Web Portal</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	8/25/2016
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
<p>Treasury needs a website to increase its disclosure to the financial markets and to increase investor demand for its bonds. Treasury is currently required by the Securities and Exchange Commission to disclose and electronically post certain financing and reporting documents (CAFRs, Audits and other annual financial and operating reports) to an externally managed website, Electronic Municipal Market Access System, managed by the Municipal Securities Rulemaking Board. The Commonwealth also posts additional voluntary disclosure documents through the Treasury, Auditor of Public Accounts, Department of Accounts and the Secretary of Finance websites.</p>	
<b>BRnT - Migration of VACCS to Civitas</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	9/29/2014
<b>Mandate:</b>	No

<b>Mission Critical:</b>	Yes
<b>Description:</b>	
<p>Virginia Auto Count and CarCare System (VACCS) Integration into Civitas (Risk Management's claims and billing system) :</p> <p>CarCare is an optional automobile physical damage program for state agency-owned vehicles as well as state-owned vehicles on long-term lease from the centralized fleet managed by the Department of General Services. CarCare provides comprehensive and collision coverage similar to that found in most commercial automobile insurance policies.</p> <p>To enhance efficiencies in accounting and reporting and to provide for future upgrades, this stand-alone system should be migrated to Civitas and become a module of Civitas where all member and billing data is stored and maintained. This integration improves the customer experience by modernizing the VACCS portal making it more compatible with modern web browsers. Operational efficiencies will be gained by centralizing member data, accounts and system administration. Perform complete and thorough business analysis of department operations to improve productivity and to better align with current and new business processes. There is currently no funding for this necessary upgrade.</p>	
<b>BRnT - Migration of VAPS to Civitas</b>	
<b>BRT Type:</b>	Business Requirement for Existing Technology
<b>Date Submitted:</b>	9/20/2017
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
<p>The Virginia Agency Property System, or VAPS, is a database for maintaining insurance values for state-owned buildings and their contents. Non-owned buildings occupied by state agencies are also included. VAPS is designed to allow agencies and institutions to modify their own property and location values as well as other property information. It is a secure, menu-driven Internet application that can be accessed from any Microsoft Windows computer that has an Internet connection and an Internet browser.</p> <p>To enhance efficiencies in accounting and reporting and to provide for future upgrades, this stand-alone system should be migrated to Civitas and become a module of Civitas where all member data is stored and maintained. This integration improves the customer experience by modernizing the VAPS portal making it more compatible with modern web browsers. Operational efficiencies will be gained by centralizing member data, accounts and system administration. Perform complete and thorough business analysis of department operations to improve productivity and to better align with current and new business processes. There is currently no funding for this necessary upgrade.</p>	
<b>BRnT - Process Development Integration and Simplification</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	9/26/2017
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
<p>The agency needs to improve and promote efficiencies in critical business processes through automation of these key processes.</p>	

<b>BRnT -Information Technology Management Suite</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	10/27/2014
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
An information technology management suite that will assist in the overall management of Information Technology resources consisting of account management, equipment inventory, software inventory, reporting, project and change management modules. The new system would replace the existing standalone Centralized Access Database (CAD) account management system and Workspaces, the Information Systems project and documentation system.	
<b>BTnT - Civitas Modernization</b>	
<b>BRT Type:</b>	Business Requirement for New Technology
<b>Date Submitted:</b>	9/19/2017
<b>Mandate:</b>	No
<b>Mission Critical:</b>	No
<b>Description:</b>	
To improve productivity and to better align with current and new business requirements perform complete and thorough business analysis of department operations. Incorporate VAPS (Virginia Agency Property System) and VACCS (Virginia Auto Count and Car Care System) into Civitas. Operational efficiencies will be gained by centralizing member data, accounts, and system administration. Migrate user interface from a Windows platform to a Web platform improving maintainability and accessibility. Improve overall reporting and analytics. There is currently no funding for this necessary upgrade.	

Report Title: Appendix A 18 - 20 Report

**Agency:** Department of Treasury (TD)

**Agency Head Approval:** No

There are no Category 1, 2, or 3 IT Projects and no Budget Category: Major IT Projects for this agency.

Report Title: Appendix A 18 - 20 Report

**Agency:** Department of Treasury (TD)

**Agency Head Approval:**

No

There are no stand alone major procurements for this agency.