

VGIN Advisory Board Meeting

Wednesday, October 9, 2013

10:00 AM, CESC

Minutes

MEMBERS PRESENT:	Senator John Watkins	David Johnson
	Delegate Rob Krupicka	Christopher Knights
	Elaine Roop	Brian Kelly for VDOT Commissioner
	Douglas Richmond	Connie Brennan
	Michael Kolonay for VEDP Director	Charlie Donato
	James Wilson	John Palatiello
MEMBERS ABSENT:	Senator Mark Obenshain	Mr. Samuel Nixon, Jr.
	Delegate Scott Lingamfelter	
	Delegate Richard Anderson	
STAFF PRESENT:	Dan Widner, Coordinator	Michael Vojta
	John Scrivani	Stephen Barbie
	Wendy Stout	Terry Mayo
	John Owens	Tony Bessette for AG's Office

1. CALL TO ORDER

The Chairman, Senator John Watkins, called the meeting to order at 10:00 AM. Chairman Watkins addressed the Board and welcomed everyone to the meeting. Chairman Watkins asked everyone to introduce themselves and acknowledged that the Advisory Board has new Advisory Board Members who are: Delegate Rob Krupicka; Douglas Richmond; Elaine Roop; and John Palatiello.

Chairman Watkins called for a motion to approve the April 9, 2013 "Draft Minutes." A motion to approve the Minutes and 2nd. The Minutes were approved; **12-0-0**.

2. Virginia Base Mapping Program Orthophotography: 2013-2015

Ms. Wendy Stout addressed the Advisory Board and gave a brief update of the project (See attached Slide).

Ms. Stout reminded the Advisory Board that Sanborn was selected to do the mapping for the state. She also said that localities can purchase flights in the off years, and there is a minimum order of \$25,000 for the purchase. Ms. Stout said that for 2013, acquisition included flights for the base 1 foot resolution and the upgrade areas of six and three inch along with other available products. The flights began on February 21st and had challenging weather conditions that caused a small percentage to not be acquired or to need reflights. Ms. Stout said that VGIN has coordinated with Sanborn and will re-fly areas in 2014 that were not acquired in 2013. A status statistic was provided by Ms. Stout to the Advisory Board on the project. Ms. Stout said that the project is now in the Quality Control phase, and showed completed milestones to date. Ms. Stout said that three milestones have been met at this point in the project. She also said that everything thus far is on schedule and that all localities will receive three types of data. The three types of data they will receive are: GeoTiff and MrSID imagery and Digital Terrain Model (DTM) data. Ms. Stout said that all data will be delivered to localities by the end of the year.

Chairman Watkins called for questions from the Advisory Board, and asked Ms. Stout to explain to the new Advisory Board new members what are GeoTiffs, MrSID and DTMs. A discussion and comment period then occurred with the Advisory Board Members and staff on the presentation.

3. 2010-2015 GIS Strategic Plan

Mr. Dan Widner addressed the Advisory Board and said that a series of presentations will be made by staff members on initiatives that were identified in the VGIN Five Year GIS Strategic Plan.

John Owens addressed the Advisory Board first and talked about Administrative Boundaries Work Group. Mr. Owens said that a work group had been formed to address the Administrative Boundaries base mapping data and that a work group charter had been created. Mr. Owens said that 44 individuals participated in the initial work group conference call. Mr. Owens said that the Census Boundary and an Annexation Survey (BAS) produces boundary products as part of their TIGER dataset. Mr. Owens briefly described the process and said that Census decides to update or accept the boundaries that they receive from localities. The work group is considering in their scope ways to improve the Census process in Virginia. Mr. Owens also said that

Virginia's Administrative Boundaries dataset will be used by the public, state agencies, and localities as a GIS base map layer. Mr. Owens said that the work group received consensus that VGIN manage the effort to standardize the update process and to consider formalizing the resulting data as a geospatial data standard. Mr. Widner showed the Advisory Board two slides on the BAS update that were generated as a result of the discussions with the Census Bureau that showed a state option for an official, single update from the Commonwealth to the US Census. This would require changes in the Code of Virginia to codify the state submittal status.

Chairman Watkins asked the Advisory Board what are their thoughts on this issue? Chairman Watkins also said that he thought that it made sense to ultimately give VGIN this Statutory Authority but that it would require coordination with VML and VACO beforehand.

Mr. John Palatiello talked about the importance of including a disclaimer with the data product that stated the product was not to be used as a legal boundary description. He also asked if VGIN was aware of opportunities with the "Technology Trust Fund." Mr. Widner replied he was not.

Overall the Advisory Board stated that it is in support of the VGIN Administrative Boundaries work group efforts. The Board also stated its support that the disclaimer be included as a part of the data product. The Advisory Board recommends a disclaimer stating that the data product would not be used as a legal boundary description.

John Scrivani addressed the VGIN Advisory Board and gave a presentation on the Parcels work group.

Mr. Scrivani said that the Virginia Parcel's Workgroup was formed and met via WebEx on August 27, 2013. This WebEx included a diverse statewide group of stakeholders including representatives from local government, private sector, geospatial service providers, surveyors, state agencies, and the real estate industry. A work group charter was created which begins with an inventory of existing digital parcels. The charter directs the work group to develop parcel data standards and best practices and to promote data sharing.

Mr. Scrivani said that the group identified next steps. The next steps will include: an improved inventory; develop and adopt a core set of data standards; create an aggregated statewide layer of parcels with attributes; and in one year, move to

reconcile geometry.

Mr. Scrivani said that there were several statewide inventories that have different sets of missing data. He said that VGIN hopes to get a better questionnaire this year and determine how the data have been maintained.

Mr. Scrivani said that the next step is to work with the Virginia Department of Economic Development in a partnership for the parcel data inventory. He said that at this point VGIN only wants end of the year 2013 updates and that frequency could change in the future. Mr. Michael Kolonay commented that they have been working with VGIN's assistance to do an annual parcel data call. Mr. Palatiello requested that VGIN reach out to the private providers.

Mr. Scrivani then addressed the Advisory Board concerning the GIS Clearinghouse.

Mr. Scrivani said that VGIN has been utilizing ArcGIS Online for a year as the tool for the GIS Clearinghouse. He said that it is in a way a "social GIS network" of GIS data. Mr. Scrivani informed the Advisory Board that they can go to the website at vgin.maps.arcgis.com to see the GIS Clearinghouse. The website shows information and GIS data that is shared. It can also serve a purpose of controlling access to data if necessary or if data needs to be restricted to groups. Chairman Watkins asked if it were possible for the Advisory Board to have access. Mr. Bob Rike addressed the Advisory Board and commented that there is no reason why they would not be able to have access. He said they could be set up to have a group on the site.

Mr. Scrivani continued with a background of the GIS Clearinghouse (see presentation).

Chairman Watkins called for questions and discussion from the Advisory Board. Discussions were held.

4. 2013/2014 VGIN WORK PLAN

Mr. Dan Widner addressed the Advisory Board and shared with the Advisory Board the 2014 VGIN Work Plan. He provided them with the identified tasks which are: Identify the ISP program work planning effort; and to identify tasks, etc. Mr. Widner said that VGIN will be working on: 1) To identify and standardize priority GIS data sets for Next Generation 9-1-1; 2) A state agency outreach plan for those agencies not utilizing GIS; 3) to Upgrade to ArcGIS 10.2; 4) to develop a formal ISP communications plan; 5) to

develop university relationships and to build upon the GARDEN initiative; 6) to develop cost effective state agency GIS best practices; 7) develop cost effective local government GIS best practices; 8) Implement GIS Clearinghouse policies identified in 2013; 9) develop a strategic plan by the end of the next calendar year for the subsequent five years.

Mr. Widner said that he will come back to the Advisory Board in late summer of 2014 to get the Advisory Board's input. Chairman Watkins asked for questions, and Mr. John Palatiello asked if the VGIN Board would be involved. Mr. Widner replied that yes, most definitely, and that he was counting on their input to guide the plan. Mr. Chris Knight stated that he would like a progress report on the current strategic plan from VGIN staff at the next Advisory Board Meeting. Mr. Widner said staff will provide that information as requested.

Chairman Watkins asked staff for the date of the next Advisory Board meeting to make sure that everyone had it on their calendar. Staff provided the date of January 6, 2014, as well as informed the Advisory Board that they should have received the schedule for the 2014 meeting dates.

5. NEW BUSINESS/OPEN DISCUSSION/CONCLUSION

Chairman Watkins addressed the Advisory Board and asked VGIN Staff if they could provide any information on any impacts to VGIN from the VITA/NG Partnership contract expiration in 2019. Chairman Watkins said that the Advisory Board needs to know at least three years in advance prior to the implementation of a new contract. Mr. Widner replied that staff is not aware, and would prefer that the request be directed to Mr. Samuel Nixon, CIO of VITA. Mr. Nixon was unable to attend the meeting today as he had an unavoidable conflict which prevented him from attending. Chairman Watkins asked for any open discussion from the Advisory Board, and there were none.

Chairman Watkins thanked everyone for coming to the meeting. Chairman Watkins called for a motion to dismiss the meeting. The motion was approved and 2nd, passed; **12-0-0**. The meeting was adjourned at 12:10 PM.

Respectfully Submitted: _____
Terry D. Mayo

Date