

VGIN Advisory Board Meeting

Tuesday, April 9, 2013

10:00 AM, CESC

Draft Minutes

MEMBERS PRESENT:	Senator John Watkins	Bill Price for David Johnson
	Stanford Hovey	Christopher Knights
	W. Page Cockrell	Brian Kelly for VDOT Commissioner
	Dale Robertson for Charles Donato	Trent Park for VEDP Director
	Steve Marzolf for Sam Nixon	
MEMBERS ABSENT:	Senator Mark Obenshain	
	Delegate Scott Lingamfelter	Delegate Beverly Sherwood
	Constance Brennan	Richard Pevarski
	Delegate Richard Anderson	
STAFF PRESENT:	Dan Widner, Coordinator	Terry Mayo, Board Assistant
	N. Jerry Simonoff - Director	Dorothy Spears-Dean
	Wendy Stout	

1. CALL TO ORDER

The Chairman, Senator John Watkins, called the meeting to order at 10:00 AM. Chairman Watkins addressed the Board and welcomed everyone to the meeting. Chairman Watkins asked everyone to introduce themselves.

Chairman Watkins called for a motion to approve the October 10, 2012 “Draft Minutes.” Stanford Hovey made a motion to approve the Minutes, and Bill Price 2nd the motion for approval. All approved the motion, and the Minutes were approved; **9-0-0**.

2. Virginia Base Mapping Program Orthophotography: 2013-2015

Ms. Wendy Stout addressed the Advisory Board and gave a brief update of the project and a review of the RFP Process for the Virginia Base Mapping Program (VBMP) which included products and pricing; marketing; locality upgrades; and acquisition. Ms. Stout

said that Sanborn was the vendor selected through the RFP process.

Ms. Stout gave a brief summary of the scheduled “Flight” areas and handed out the VBMP informational packet to the Advisory Board.

Mr. Widner talked about the new payment plan for localities purchasing upgrade products. He said that VGIN is now receiving funding on a monthly basis and no longer receiving funding annually. Because of this change in funding Mr. Widner said VGIN will no longer be able to carry the cost burden through acquisition until final acceptance. VGIN will of course, try to work with any localities that may have difficulty with this plan.

Mr. Widner discussed the historical costs of the contract value. He said that the cost of the 2002 VBMP base product was over \$9 million. Subsequent contracts have all gone down, with the current base contract price being one tenth (\$993,000) of the 2002 price. Much of this is attributable to decreases in the cost of technology, but it also is due to the procurement method VITA uses, which is a qualifications based approach with cost competitiveness as an included factor.

Chairman Watkins asked for questions or comments from the Advisory Committee. Mr. Stanford Hovey asked about “quality control.” Ms. Stout said that Dewberry was hired for quality control.

Ms. Stout talked about the QA/QC process in which Dewberry was selected to perform this part of the project. Ms. Stout said that the imagery is reviewed twice, as Sanborn does a QA/QC process also before it gets to Dewberry. Ms. Stout asked for questions. Several were asked. Senator Watkins asked about upgrades to several areas as he noticed that there were no requests from Chesterfield, Virginia Beach, etc. Ms. Stout said that it may be due to budget decisions or they are satisfied with base product for now. As a side note, Senator Watkins discussed legislation presented this year to regarding the use of GIS data to define boundaries and he wanted staff to be aware of it.

3. 2013 VGIN Work Plan

Mr. Dan Widner addressed the Advisory Board and gave a brief background on the VGIN Work Plan which included a briefing on the Core Components which are VBMP Orthophotography, VBMP RCL, GIS Clearinghouse and Geospatial Data Management.

Mr. Widner said that a sizable part of VGIN's efforts are on Broadband Mapping which is grant funded through 2014. Also, he said that an offshoot project will be the Tribal Broadband Mapping, a national effort focused on federally recognized tribes. Senator Watkins asked how long does the grant run. Mr. Widner said that it is for one year.

Mr. Widner talked about the VGIN Strategic Plan. He said that VGIN will be moving soon to initiate work groups to identify and document issues and make recommendations on parcels. He said that a work group will also be initiated for Administrative Boundaries using the same process. Mr. Widner said that the Hydrography layer is in good shape and that staff is working with state agencies and USGS to manage. Mr. Widner said that elevation is being fulfilled through VGIN LiDAR Coordination and Broadband Mapping opportunities, and that the GIS Clearinghouse is a top priority with a work group previously in process. For education, Mr. Widner said specialized GIS Training is needed. He said that there is a need to develop document standards and best practices, and also to focus on Geospatial curriculum in the Community College. Mr. Widner said that VGIN is consistently continuing to promote cooperative data sharing.

Mr. Widner also advised the Advisory Board that there is an upcoming emphasis on outreach, with the VITA Integrated Services Program set to start a series of regional town hall meetings with the location and times of the meeting to be announced this week. Mr. Widner encouraged Board members to attend if their schedule allowed for it and asked for questions or comments. Mr. Hovey, Mr. Robertson, Mr. Cockrell, Mr. Park, and Mr. Knights all had questions or comments.

4. NEW BUSINESS/OPEN DISCUSSION/CONCLUSION

Mr. Widner addressed the Board and highlighted some information on the VGIN's Coordinator's Report (see the attached report). Mr. Widner said that VGIN has developed some informational flyers that will be passed out at the Regional Outreach Meetings next month. The dates of the Regional Outreach Meetings are: April 24 – Isle of Wight; April 25 – Richmond; April 30 - Abingdon; May 1 – Roanoke, and May 5 – Appomattox. Mr. Widner talked about the DSM – (Digital Surface Model) which will be paid for by the Broadband grant.

Mr. Widner informed the Advisory Board that he will be attending the GIS for Transportation Symposium.

Chairman Watkins asked for new business, and there were none. Chairman Watkins asked for any open discussion from the Advisory Board, and there were none.

Chairman Watkins thanked everyone for coming to the meeting. Chairman Watkins called for a motion to dismiss the meeting. The motion was approved and 2nd, passed; **9-0-0**. The meeting was adjourned at 11:30 AM.

Respectfully Submitted: _____
Terry D. Mayo

Date