



**FY20**

**PSAP GRANT PROGRAM  
PSAP EDUCATION PROGRAM  
APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division



# FY20 PSAP GRANT PROGRAM PSAP EDUCATION PROGRAM (PEP) APPLICATION

## HOW TO APPLY/DEADLINE

The PEP grant application is available and accessible from VITA's ISP website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - [psapgrants@vita.virginia.gov](mailto:psapgrants@vita.virginia.gov). Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests **must** be submitted using the PEP grant application. Technical assistance is available from VITA's Public Safety Communications and Regional Outreach staff throughout the grant process. The FY20 PSAP Grant Application Cycle starts July 1, 2018 and concludes on October 1, 2018 at 5:00 pm.

**ALL SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



# FY20 PEP GRANT APPLICATION

## GRANT APPLICANT PROFILE/PROJECT CONTACT

INDIVIDUAL PEP GRANT       MULTI-JURISDICTIONAL PEP GRANT

PSAP/HOST PSAP NAME: City of Salem Police Department

CONTACT TITLE: Telecommunications Manager

CONTACT FIRST NAME: Rebekah

CONTACT LAST NAME: Craft

ADDRESS 1: 36 E Calhoun Street

ADDRESS 2: [Click here to enter text](#)

CITY: Salem

ZIP CODE: 24153

CONTACT EMAIL: [racraft@salemva.gov](mailto:racraft@salemva.gov)

CONTACT PHONE NUMBER: 540-375-3078

CONTACT MOBILE NUMBER: 540-521-8065

CONTACT FAX NUMBER: 540-375-4125

REGIONAL COORDINATOR: Melissa Parsons

## FINANCIAL DATA

AMOUNT REQUESTED: \$ 3,000.00

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, certification, and/or per diem (if applicable) for all anticipated participating personnel.)

## HOST PSAP AND PARTICIPATING PSAPS (if a multi-jurisdictional PEP application)

**Not Applicable**

_____	_____
_____	_____
_____	_____
_____	_____



## STATE PROFESSIONAL ORGANIZATION CONFERENCES

If the primary purpose of this PEP application is to send PSAP and or GIS personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 1-2

NUMBER OF DAYS ATTENDING: 1

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 3

NUMBER OF DAYS ATTENDING: 3

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 1

NUMBER OF DAYS ATTENDING: 3

By checking this box, the applicant acknowledges that the education/training is specific to 9-1-1 and/or GIS and it will benefit the employees and/or PSAP by using the funds to take advantage of opportunities to foster and enhance consistent knowledge and awareness of current and advancing 9-1-1 and GIS public safety communications standards, issues, procedures, practices, technologies and other relevant matters.



## OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

If this application includes educational/training opportunities other than the annual state professional organization conferences, or is a multi-jurisdictional PEP application, please complete the following. (NOTE: Additional pages may be submitted for multiple training opportunities other than the annual state professional organization conferences.)

**EDUCATION/TRAINING TITLE/EVENT:** APCO CALEA Public Safety Communications Accreditation Manager Training

**DATES:** Online

**LOCATION:** Online

**ESTIMATED NUMBER OF PERSONNEL ATTENDING:** 1

**TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:** \$479.00

**PER DIEM REQUESTED (allowable meals only):** 0.00

### COMPREHENSIVE PROJECT DESCRIPTION

**Describe how the education/training is 9-1-1 and/or GIS specific and how it will benefit the employees and/or PSAP.**

Recognizing that the success of the accreditation process is dependent upon the skills of the accreditation manager, this course was developed specifically for the CALEA Public Safety Communications Accreditation Manager. The overall goal of the course is to prepare the Accreditation Manager and others involved in agency accreditation activities to successfully navigate through the CALEA Communications accreditation process. This course features communications examples only and is exclusively for Public Safety Communications personnel.

### EVALUATION

**Describe the evaluation process to determine if participation in this 9-1-1/GIS education/training benefited the employees and/or PSAP.**



Department as a whole (our Communications Center is not attempting their own separate accreditation at this point). I believe that the accreditation process for the Communications Center as a stand-alone process will cause our Center to have to further develop our own policies, procedures; training standards and quality control programs with will in turn lead to better customer service to our citizens and coworkers in the field. I believe that having gone through the CALEA Public Safety Communications Manager training will be of a great benefit to furthering the process of obtaining the stand-alone Communications Center accreditation. As well as increasing the possibilities of successfully obtaining the certification with minimal rework and allow our agency to obtain a higher rating than if we attempted this accreditation on our own. Successful accreditation would be the tool to determine if participation in this training was of benefit to the Center. We requested funding for the possibility of sending someone to this class last year and were not able to send someone. Although we had our first CALEA onsite last month, we still wish to send someone through the Communications Center training.