



**FY18**

**PSAP GRANT PROGRAM  
PSAP EDUCATION PROGRAM  
APPLICATION**



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division



# FY18 PSAP GRANT PROGRAM PSAP EDUCATION PROGRAM APPLICATION

## HOW TO APPLY/DEADLINE

The PSAP Education Program grant application is available and accessible from VITA's ISP website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - [psapgrants@vita.virginia.gov](mailto:psapgrants@vita.virginia.gov). Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests **must** be submitted using the PSAP Education Program grant application. Application made on the FY18 PSAP Grant Application form (Shared Services and Individual PSAP Program projects) will not be accepted. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

**ALL SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.**



# FY18 PSAP GRANT APPLICATION PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY

## GRANT APPLICANT PROFILE/PROJECT CONTACT

INDIVIDUAL PEP GRANT

MULTI-JURISDICTIONAL PEP GRANT

PSAP/HOST PSAP NAME: Staunton Police Department E9-1-1 Center

CONTACT TITLE: Dispatch Team Leader

CONTACT FIRST NAME: John

CONTACT LAST NAME: Steed

ADDRESS 1: 116 W. Beverley St.

ADDRESS 2: [Click here to enter text](#)

CITY: Staunton

ZIP CODE: 22980

CONTACT EMAIL: SteedJE@ci.staunton.va.us

CONTACT PHONE NUMBER: 540-332-3842

CONTACT MOBILE NUMBER: 540-487-5509

CONTACT FAX NUMBER: 540-332-3980

REGIONAL COORDINATOR: Amy Ozeki

## FINANCIAL DATA

AMOUNT REQUESTED: \$ 2000.00

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, and/or per diem (if applicable) for all anticipated participating personnel.)

## HOST PSAP AND PARTICIPATING PSAPS (if a regional PEP application)

_____	_____
_____	_____
_____	_____
_____	_____



## STATE PROFESSIONAL ORGANIZATION CONFERENCES

If the primary purpose of this PEP application is to send PSAP personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: [Click here to enter text](#)

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 2

NUMBER OF DAYS ATTENDING: 4

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 2

NUMBER OF DAYS ATTENDING: 3

**By checking this box, the applicant acknowledges that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP by using the funds to take advantage of the educational and training opportunities offered by the state professional organization chapters. The primary benefit would be continuing to educate staff with the current best practices, keep personnel current on the changing technologies, enhancements and requirements within the profession.**



## OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

If this application includes educational/training opportunities other than the annual state professional organization conferences, or is a regional PEP application, please complete the following. (NOTE: Additional pages may be submitted for multiple training opportunities other than the annual state professional organization conferences.)

**EDUCATION/TRAINING TITLE/EVENT:** APCO/NENA on-line training

**DATES:** To Be Announced

**LOCATION:** On-line training

**ESTIMATED NUMBER OF PERSONNEL ATTENDING:** 6-8 dispatchers

**TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:** \$2000.00

**PER DIEM REQUESTED (allowable meals only):** N/A

### COMPREHENSIVE PROJECT DESCRIPTION

**Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.**

Through the use of the on-line training opportunities, provided by both APCO and NENA, our department would be able to have several dispatchers take the available on-line training courses without incurring any loss of actual work time, but still benefitting from essential and beneficial training for our dispatchers. The number of dispatchers available to take the on-line classes would depend on what classes were offered at a specific time and the cost of said training which is varying between \$100 and \$500 per dispatcher per class.

### EVALUATION

**Describe the evaluation process that will be used to determine if participation in this education/training benefited the PSAP and/or supported E-911 and GIS.**



immediately be available to pass on their newly learned knowledge to their shifts through monthly shift training sessions, which could also be passed on to other shifts. In turn, this new information could then be evaluated at a center wide evaluation for possible implementation of new policies and practices.