



FY18

**PSAP GRANT PROGRAM
PSAP EDUCATION PROGRAM
APPLICATION**



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division



FY18 PSAP GRANT PROGRAM PSAP EDUCATION PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The PSAP Education Program grant application is available and accessible from VITA's ISP website (<http://www.vita.virginia.gov/isp/default.aspx?id=8578>). Upon completion of the application, it is to be submitted to the electronic mailbox for grant applications - psapgrants@vita.virginia.gov. Any supporting documentation must also be submitted along with the application when making your grant application submission.

After the close of the grant application cycle, a Grant ID and email receipt notification will be sent to the e-mail address listed on the application received.

All funding requests **must** be submitted using the PSAP Education Program grant application. Application made on the FY18 PSAP Grant Application form (Shared Services and Individual PSAP Program projects) will not be accepted. Technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY18 PSAP Grant Application Cycle starts July 1, 2016 and concludes on September 30, 2016 at 5:00 pm.

ALL SECTIONS MUST BE COMPLETED IN ITS ENTIRETY OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE AND NOT ACCEPTED FOR CONSIDERATION.



FY18 PSAP GRANT APPLICATION PSAP EDUCATION PROGRAM GRANT REQUESTS ONLY

GRANT APPLICANT PROFILE/PROJECT CONTACT

INDIVIDUAL PEP GRANT

MULTI-JURISDICTIONAL PEP GRANT

PSAP/HOST PSAP NAME: Roanoke County Emergency Communications Center

CONTACT TITLE: Chief of Emergency Communications

CONTACT FIRST NAME: Aleta

CONTACT LAST NAME: Coleman

ADDRESS 1: 5925 Cove Road

ADDRESS 2: [Click here to enter text](#)

CITY: Roanoke

ZIP CODE: 24019

CONTACT EMAIL: acoleman@roanokecountyva.gov

CONTACT PHONE NUMBER: 540-777-8656

CONTACT MOBILE NUMBER: 540-759-8493

CONTACT FAX NUMBER: 540-777-9769

REGIONAL COORDINATOR: Melissa Parsons

FINANCIAL DATA

AMOUNT REQUESTED: \$ 2,000.00

(NOTE: The amount requested should be a reasonable estimate of total training expenses including hotel registration, conference registration, online training registration, and/or per diem (if applicable) for all anticipated participating personnel.)

HOST PSAP AND PARTICIPATING PSAPS (if a regional PEP application)

_____	_____
_____	_____
_____	_____
_____	_____



STATE PROFESSIONAL ORGANIZATION CONFERENCES

If the primary purpose of this PEP application is to send PSAP personnel to one or more of the annual state professional organization conferences (such as those sponsored by Virginia APCO, Virginia NENA, or Virginia GIS), please complete the following:

Virginia GIS Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: [Click here to enter text](#)

NUMBER OF DAYS ATTENDING: [Click here to enter text](#)

Virginia APCO Fall Conference/Winter Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 8

NUMBER OF DAYS ATTENDING: 3

Virginia NENA Spring Conference

ESTIMATED NUMBER OF PERSONNEL ATTENDING: 6

NUMBER OF DAYS ATTENDING: 3

By checking this box, the applicant acknowledges that the education/training is specific to 911/public safety communications and/or GIS and it will benefit E-911 and the employees and/or PSAP by using the funds to take advantage of the educational and training opportunities offered by the state professional organization chapters. The primary benefit would be continuing to educate staff with the current best practices, keep personnel current on the changing technologies, enhancements and requirements within the profession.



OTHER EDUCATIONAL/TRAINING OPPORTUNITIES

If this application includes educational/training opportunities other than the annual state professional organization conferences, or is a regional PEP application, please complete the following. (NOTE: Additional pages may be submitted for multiple training opportunities other than the annual state professional organization conferences.)

EDUCATION/TRAINING TITLE/EVENT: Click here to enter text

DATES: Click here to enter text

LOCATION: Click here to enter text

ESTIMATED NUMBER OF PERSONNEL ATTENDING:

TOTAL ESTIMATED BUDGET OF TRAINING/EVENT:

PER DIEM REQUESTED (allowable meals only):

COMPREHENSIVE PROJECT DESCRIPTION

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

Click here to enter text

EVALUATION

Describe the evaluation process that will be used to determine if participation in this education/training benefited the PSAP and/or supported E-911 and GIS.

Click here to enter text



GRANT PROCESSING REQUEST FORM

Department of Finance

DATE : 09/06/2016				
DEPARTMENT: Commit - ECC				
GRANT PROGRAM: FY18 VITA PSAP Education Program (PEP)				
GRANTING AGENCY: Virginia Information Technologies Agency (VITA)		AGENCY CONTACT: Regional Coordinator Melissa Parsons		AGENCY PHONE NO: (804)393-0203 Melissa Parsons Cell (804)416-6202 Lisa Nicholson Office
IF FEDERAL GRANT... CFDA #		EXAMPLE OF NUMBER Dept: Department of Education (Agency No.) 84.XXX (Grant Program No.)		
PROGRAM TITLE: Individual Wireless E-911 PSAP Education Program for Attendance at State Professional Organization Conferences				
FUNDING REQUEST:				
FEDERAL	STATE	LOCAL MATCH	OTHER	TOTAL REQUEST
	X			\$2,000.00
IF LOCAL MATCH IS REQUIRED, ARE FUNDS AVAILABLE IN DEPARTMENT BUDGET? N/A				
ACCOUNT TO WHICH THE MATCH WILL BE CODED: N/A				
INDIRECT COSTS? N/A		AMOUNT N/A		
REIMBURSEMENT GRANT? Y/N				
FINANCIAL & PROGRESS REPORTS PREPARED BY: X Department		REQUEST FOR FUNDS SUBMITTED BY: X Department		
Finance		Finance		
PROJECT DIRECTOR: CEC Aleta Coleman				
PHONE: (540)777-8656		FAX: (540)777-9769		EMAIL: acoleman@roanokecountyva.gov

DEPT. DIRECTOR OR THEIR DESIGNEE APPROVING SUBMISSION: Assistant Director Susan Slough	SIGNATURE: 	DATE: 09/06/16
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REVIEWED & APPROVED BY FINANCE: Rebecca Owens	SIGNATURE: 	DATE: 9/16/16
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REVIEWED & APPROVED BY COUNTY ADMINISTRATION: Thomas C. Gates	SIGNATURE: 	DATE: 9/19/16
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