

MINUTES
Commonwealth of Virginia
Identity Management Standards Advisory Council (IMSAC)
Council Meeting
Monday June 5, 2017

Commonwealth Enterprise Solutions Center
Multipurpose Room 1222
11751 Meadowville Lane
Chester, VA 23836

ATTENDANCE

Members Present:

Lisa Kimball, Chairperson
Katie Crepps
Jeremy Grant
Nelson Moe
Tom Moran
Michael Watson

Staff Present:

Joseph W. Grubbs, VITA/IMSAC Staff
Greg Richards, OAG

Members Absent:

Jeffrey Zubricki

Call to Order

Chairperson Kimball called the meeting to order at 1:00 p.m. in multipurpose room 1222 at the Commonwealth Enterprise Solutions Center in Chester, VA. Roll Call was taken for IMSAC members. All members were present, except Mr. Zubricki and Mr. Burhop, who recently resigned due to a change in employment.

Note: The IMSAC meeting agenda packet including all presentation materials may be accessed on the VITA website at: <https://www.vita.virginia.gov/About/default.aspx?id=6442474173>

Meeting Minutes

Chairperson Kimball called for a motion to approve the minutes from the December 5, 2016, meeting which was dedicated to receive public comment on the first set of draft guidance documents, and the minutes for the December 5, 2016, standing IMSAC meeting. A motion was made, seconded, and passed without objection.

Guest Speaker: Paul Grassi, National Institute of Standards and Technology

Chairperson Kimball raised the second agenda item under Old Business, a recommendation for transmitting a series of guidance documents to the Secretary of Technology with a recommendation for adoption. Dr. Grubbs proposed moving this item to later in the agenda, in order for the guest speaker, Mr. Paul Grassi from the National Institute for Standards and Technology (NIST), to give his presentation.

Mr. Grassi provided an overview of NIST's revision of Special Publication 800-63-3.

Due to the technical nature of Mr. Grassi's presentation, an audio recording of the presentation and a copy of the presentation materials have been posted on the VITA website at: <http://www.vita.virginia.gov/default.aspx?id=6442474172>

Recommendation to Transmit Guidance Documents for Adoption

Chairperson Kimball recalled the agenda item for the Advisory Council to take action on the series of guidance documents. Dr. Grubbs presented the guidance documents:

IMSAC Guidance Document 1: Digital Authentication
IMSAC Guidance Document 1.A: Identity Proofing and Verification
IMSAC Guidance Document 1.B: Authenticators and Lifecycle Management
IMSAC Guidance Document 1.C: Digital Identity Assertions
IMSAC Guidance Document 2: Identity Trust Frameworks

Chairperson Kimball called for a motion to transmit the guidance documents to the Secretary of Technology with a recommendation for adoption. The motion was made, seconded, and passed without objection.

Liability Protection and Certification

Chairperson Kimball asked Dr. Grubbs and Mr. Richards to provide an overview of the recommended approach for the next topics on the Advisory Council's work plan – factors relating to the extension of liability protection under the Electronic Identity Management Act and options for certification.

After a general discussion on the technical issues, Mr. Watson recommended that the Advisory Council not refer to these as "guidance documents" since they will be oriented toward implementation. Staff indicated it would use the title of "implementation guide" or something comparable for the forthcoming documents.

Chairperson Kimball called for a motion for the Advisory Council to direct staff to proceed with the guidance documents, as framed during the discussion. The motion was made, seconded, and passed without objection.

Public Comment

Chairperson Kimball closed the New Business portion of the agenda and opened the floor to Public Comment. Hearing none, Chairperson Kimball closed the public comment portion of the meeting.

Adjournment

Chairperson Kimball called for a motion to adjourn, and hearing no objection and adjourned the meeting on consent at 3:10 p.m.