

Commonwealth Information Security Council Meeting
July 20, 2009
12:00 -2:00 p.m.
Commonwealth Enterprise Solutions Center
Summary

COV IS Council members attending:

Sandra Graham (Chesterfield County)*
David Hines (SCV)
Aaron Mathes (OAG)
Shirley Payne (UVA)*
Steve Werby (VCU)
Peggy Ward (VITA ex-officio)

Goran Gustavsson (APA)
Robert Jenkins (DJJ)
Michael McDaniel (VRS)
Todd Richardson (DMME)*
John Willinger (DMHMRSAS)

* attending via teleconference

COV IS Council members absent: None

Also attending: Joshua Cole (DOAV); Michael Watson (VITA)

IREC – Carsten Schmidt, IREC

Peggy introduced Carsten Schmidt from Information Risk Executive Council. Carsten presented a PowerPoint on how to “Maximize the Value of Your IREC Membership”. He began with background on IREC regarding the membership base consisting of County level employees to Federal Agency employees. Carsten explained how the IREC membership could save time, costs and minimize risks by using the tools in the IREC website. The Resources available at the website consist of everything from IREC Critical Initiative Support Plans, Decision Support Centers, Benchmarking Surveys & Diagnostics, Events & Webinars, Peer Networking and CPE Credits for Certification. There is also a page announcing upcoming teleconferences that IREC is offering. These teleconferences are always available as a MP3 download and slide decks are available to view. Carsten offered Jennifer Saunders-Long, IREC Account Representative as the single point of contact for any questions. Her email address is Saundersj@executiveboard.com.

Collaboration Portal Status – Michael Watson, VITA

Michael explained that inaccurate paperwork was received for sign-off naming Internal Audit instead of Commonwealth Security. Currently, the paperwork was returned and is being corrected; implementation will begin right away.

Web Application Vulnerability Scanning – Michael Watson, VITA

Michael explained that one CIO Objective is to “Provide a security review of at least 25 COV Web Applications by December 2009. Michael offered to provide a scan of any IS Council members sites. He will send a MOU showing what to expect, need a signature and then schedule a convenient time to perform the scan that will not disrupt workflow. Michael will then provide a written summary of vulnerabilities and recommend actions. Michael McDaniel asked what is used to perform the scan. Michael Watson said Core Impact is the scan tool and sometimes Nexxus is used. Steve Werby questioned if there were user authentication ability involved. Michael said there was and by request the website with the email scan can be worked around. Michael asked any IS Council members who would like to participate to email him.

Commonwealth Security Policy, Standard & Guidelines – John Green, VITA

John said that the Standard is going to ITIES today and there are 3 big areas of change. The items are: Vulnerability Scan, Application Security and Wireless Security. Peggy added that Encryption Security is another item; which John explained that data which stay within the broadcast domains, do not need encryption, but if the email 'hops a router' it has to be encrypted.

FY2010 Council & Committee Deliverables – Peggy Ward, VITA

The following objectives were agreed on as deliverables for IS Council in FY2010.

- To have the Commonwealth Portal up, running, populated with State & Local government users and including marketing to State and Local Agencies. (John Willinger, Lead)
- To conduct the second annual Security Summit. (Peggy Ward, Lead)
- To provide a document approach for Information Security certifications & qualifications. (Todd Richardson, Lead)

Committee deliverables: MISEMP submitted 6 deliverables and Risk Management submitted 1; all of which were distributed at Council meeting. Encryption Committee will discuss their deliverable at their next meeting and submit. John Willinger asked that Identity and Access Management Committee be placed on hold until further notice and in its' place Information Security Qualification & Certification Committee be formed with Todd Richardson and John Willinger as Committee members. Peggy agreed that this was a good suggestion.

Review of Council & Committee Websites – All Members

Due to lack of time this topic will be added to the August agenda for IS Council.

Federal Rules of Discovery & State Retention Policy – Todd Richardson, DMME

Todd Richardson asked if it were necessary to have a policy to comply with the Federal Rules of Discovery & State Retention Policy. Peggy suggested that this question should be asked of the OAG. Todd also asked how do we treat backup tapes in regards to eDiscovery? Peggy offered that backups are held for 35 days then monthly for 1 year. Some of the Commonwealth Security Council members indicated that back up tapes, in their experience, are not used solely for disaster recovery as they have such uses as being accessed for restoring data inadvertently deleted and being used in investigations.

Security Incident Information Sharing – Peggy Ward, VITA

Peggy explained that she gave a presentation last week the Emergency Operations Center for NG, VDEM, VSP, VDH and the Fusion Center. She said that the Fusion Center would like information on COV Security incidents so that they can 'trend' them. Peggy asked IS Council members what their thoughts were on information to be shared. IS Council members decided that details should be sanitized to eliminate any identifiable Agency information, along with eliminating any unmitigated vulnerabilities. IS Council members also agreed that the ISO of the Agency should agree to sharing the information or agree to do the report. Steve Werby asked if there was any reciprocity involved, with the Fusion Center sharing with us any security incidents they received notification on involving COV? Peggy said she would pose these questions at her next meeting with the Fusion Center.

Sector Specific Plan for IT – Peggy Ward, VITA

Peggy explained that the Sector Specific Plans were created for both the IT Sector & the Telecom Sector & OCP agreed these should be combined. Peggy will be giving a briefing to the Secure Commonwealth Panel and become a member of the Sub Panel to facilitate Private Sector liaisons.

Council Membership – Peggy Ward, VITA

Peggy asked IS Council members if they would like to expand the council to 12 members; and whom they would like to extend an invitation to. The potentials were discussed.

Other News – Peggy Ward, VITA

The meeting concluded at this point and no further topics were covered.

Risk Management Committee Report – Goran Gustavsson (APA), Robert Jenkins (DJJ), Aaron Mathes (OAG)

Identity and Access Management Committee Report – John Willinger, DMHMRSAS

Encryption Committee Report –David Hines (SCV), Michael McDaniel (VRS), Todd Richardson (DMME), Steve Werby (VCU)

Making IT Security an Executive Management Priority Committee Report – Sandy Graham (Chesterfield County), Shirley Payne (UVA)