

**Commonwealth Information Security Council
Encryption Committee Meeting
January 13, 2009
2:00 PM to 4:00
The Supreme Court Building**

Encryption Committee members attending:

David Hines, (SCV) dhines@courts.state.va.us – Co-Chair
Michael McDaniel (VRS), mmcdaniel@varetire.org – Co-Chair
Steve Werby (VCU), smwerby@vcu.edu – Co-Chair
Cameron Caffee (VDOT) Cameron.Caffee@VDOT.Virginia.gov
Michael Watson, (VITA) michael.watson@vita.virginia.gov (Teleconference)

Encryption Committee members absent:

Craig Goeller (DMAS), craig.goeller@dmass.virginia.gov

Also attending:

Bill Freda, (VITA) bill.freda@vita.virginia.gov

The goals:

- Survey agencies – IT and business perspective (complete)
- Develop plan for educating users and ISOs (pending completion of 1 & 2 below)
- Develop best practices and compare with Commonwealth's practices
- Recommend feature sets for enterprise encryption solutions

Tasks:

- Develop 10 encryption best practices for next meeting
 - Data at Rest, Data in Motion
- Review COV ITRM Guideline SEC507-00
- Build to Recommend feature sets for enterprise encryption solutions

Topics included:

- Review and edits of Laptop Encryption Document.
- The Committee suggested creating a lead in encryption discussion document and then lead into the individual encryption topics.
- The Committee agreed to work on the removable media encryption document for the next meeting.
- Other potential Topics included:
 - Web Server encryption solutions
 - E-Mail encryption solutions
 - Transfer Protocol encryption
 - "Machines in the open" encryption
 - Other Infrastructure encryption areas