



Making Information Security an Executive Management Priority (MISEMP) Committee Meeting Summary

September 28, 2009

2 pm – 3 pm

COV IS Council members attending:

**John Green (Virginia Information Technologies Agency)
Sandy Graham (Chesterfield County)**

COV IS Council Members attending via teleconference:

Shirley Payne (University of Virginia)

COV IS Council members absent:

John McDonald (Deputy Secretary of Technology)

Also attending:

Nakita Albritton (Virginia Information Technologies Agency)

Leadership Communiqué Information Security Articles

There was a briefing given to John regarding the previous plans to use information from the July 20 cabinet briefing to create security articles for the October leadership communiqué. After discussion, it was decided to use four agency head responsibilities as the topics for the security articles. The topics are designating Information Security Officers and backups, implementing a Commonwealth compliant security program, implementing an audit program, and data breach reporting to the Chief Information Officer. Since the articles must be submitted the week before the publishing week, and there may not be time to submit for the first week in October, it was decided to combine topics 1 and 2 into one article to submit three articles for the three weeks left in October. Nakita and John agreed to create and submit the articles.

Reference Guide

There was a briefing given to John regarding the creation of quick reference "how to" guides for agency heads. Although there may be other methods of distributing the quick reference guides, the guides will be posted in the future Information Awareness Toolkit under the Executive Awareness tab.

Information Risk Executive Council (IREC) Web site

There was a discussion regarding the links that Carsten Schmidt provided to the IREC Web site regarding process, metrics and awareness. The committee will review the Web site and be prepared to discuss what information could be useful for the Commonwealth. Shirley will resend the information from Carsten for review.

Commonwealth Information Security Conference

The Commonwealth Information Security Conference is planned for November 2 and the registration site will be available this week. The upcoming ISOAG update will feature the conference information and website.

October ISOAG Meeting

For the October ISOAG meeting, Sandy and Nakita will be presenting information regarding Information Security Awareness month and ideas for activities and events.