

Commonwealth Information Security Council Meeting
September 15, 2008
12:30 -2:30 p.m.
Commonwealth Enterprise Solutions Center
DRAFT Summary

COV IS Council members attending:

Mike Garner (TAX)	Marie Greenberg (SCC)
David Hines (SCV)	Robert Jenkins (DJJ)
John Karabaic (DMAS)	Michael McDaniel (VRS)
Steve Werby (VCU)	Peggy Ward (VITA ex-officio)
Cathie Brown (VITA ex-officio)	

COV IS Council members absent:

Goran Gustavsson (APA)	Aaron Mathes (OAG)
Shirley Payne (UVA)	John Willinger (DMHMRSAS)

Also attending: Maria Batiste (DMV); John Kissel (VITA); Andrea DiFabio (NSU); Chris Nicholl (DMV).

Collaboration Portal Status – John Kissel, VITA

John Kissel provided handout materials on the Collaboration Portal to bring everyone up-to-date. The handouts included the RFS Supporting Cost Detail, VITA – collaboration Tool and the Request for Service Customer Authorization to Proceed letter. John also noted that the SOW is in place as of last week. John explained that Michael Watson will be working with NG regarding the Solution SharePoint Portal to work out problems. Marie Greenberg asked whether there was a solution for access for those without COV accounts. And John responded that the keyfobs are for non-COV accounts, but could not answer specifically if the issue was resolved. Peggy Ward asked why non-COV accounts and not COV accounts were to receive the keyfobs to which John explained this will all be worked out. The initial cost of this portal was addressed by John by explaining there is no upfront cost to agencies, just a monthly fee. He also added that agencies will be responsible for their own license. John will provide the processes involved to participate in the Collaboration Portal and a demo at the next IS Council meeting.

COVITS – Peggy Ward, VITA

Peggy Ward congratulated Steve Werby and Marie Greenberg on their excellent presentation at COVITS entitled “Playing Safely in the Clouds” and requested they present the same at the October ISOAG.

Info Security Awareness Month – Peggy Ward, VITA

Peggy Ward made note that October is Information Security Awareness Month. The Governor's Proclamation with a seal will be provided at the ISOAG meeting for each agency. Peggy provided an overview of what events VITA will be providing during the month.

COV IS Council Survey – Peggy Ward, VITA

The results were shared and they will be discussed at the next meeting.

COV IS Council Charter & Structure – Peggy Ward, VITA

Peggy asked the entire council if there were any questions or suggestions for changes to the current charter. **It was agreed that the charter should eliminate the use of VITA and the Council will review and advise of other changes.** Peggy explained that her vision of the purpose of the IS Council is to drive the COV Security program for the COV in regards to the Policies, Standards, Guidelines, Technical controls, Security Awareness, etc. Rob Jenkins agreed this was a well defined vision and the IS Council should continue working towards these goals.

COV IS Council Committees – Peggy Ward, VITA

“Encryption Committee” is making progress and will continue as will Identity and Access Management.

John Karabaic from the “Making Security an Executive Management Priority Committee” is willing to hear ideas to make more progress in this area. It was agreed that the exposure from the articles in the “Leadership Communiqué” and the column in the “Capitol Connections (2007) and the “Virginia Review” (2008) are important in providing awareness.

Rob Jenkins from the “Small Agency Outreach Committee” stated he would like to revisit the list of goals the IS Council has for his committee and then discuss with other committee members. “Identity and Access Management Committee” was decided necessary and expansion of the committee should be considered. Steve Werby requested that the list of IS Council ‘goals’ which was initially written at the beginning of the Council needs to be revisited and the goals should be re-ranked. He went further to suggest that the goals should be re-visited quarterly. **Peggy Ward will bring the list that was created in advance of the October IS Council meeting.**

Assurance Letters – Cathie Brown, VITA

The Assurance process is to help assist customer agencies with their responsibilities for security of their agency’s information. Cathie stated there had been a shift from attempting to quantify data points to advising agency heads of the assessment data they have available and offering assistance in interpretation of the data. These letters are slated to be sent out by the end of September.

The meeting ended at 2:30 p.m.