

**Commonwealth Information Security Council  
Encryption Committee Meeting  
July 21, 2008  
2:00 PM to 3:00  
CESC Monroe**

**Encryption Committee members attending:**

Steve Werby (VCU), [smwerby@vcu.edu](mailto:smwerby@vcu.edu) – Co-Chair  
Michael McDaniel (VRS), [mmcdaniel@varetire.org](mailto:mmcdaniel@varetire.org) – Co-Chair  
David Hines, (SUPCT) [dhines@courts.state.va.us](mailto:dhines@courts.state.va.us) – Co-Chair (Joined 7/08)  
Bill Freda, (VITA) [bill.freda@vita.virginia.gov](mailto:bill.freda@vita.virginia.gov) (Joined 7/08)  
Michael Watson, (VITA) [michael.watson@vita.virginia.gov](mailto:michael.watson@vita.virginia.gov) (Joined 7/08)  
Cameron Caffee (VDOT) [Cameron.Caffee@VDOT.Virginia.gov](mailto:Cameron.Caffee@VDOT.Virginia.gov)

**Encryption Committee members absent:**

Todd Richardson [Todd.Richardson@dmme.virginia.gov](mailto:Todd.Richardson@dmme.virginia.gov) (Joined 3/08)  
Craig Goeller (DMAS), [craig.goeller@dmas.virginia.gov](mailto:craig.goeller@dmas.virginia.gov) (joined 6/07 - DMAS has implemented Guardian Edge)  
Jesse Crim (VCU)

**Also attending:**

Peggy Ward

**Topics included:**

Updating new members of committee status and progress.

Recap from previous meetings:

The goals:

- Survey agencies – IT and business perspective (complete)
- Develop plan for educating users and ISOs (pending completion of 1 & 2 below)
- Develop best practices and compare with Commonwealth's practices
- Recommend feature sets for enterprise encryption solutions

Mr. Werby discussed progress of several initiatives under way.

- PGP
- Checkpoint
- Guardian Edge

Mr. Hines discussed a guidance document for ISO's on encryption.

Mr. Caffee discussed the need for an interim solution pending transformation.

Further discussion included technical and logical planning with a goal to complete a requirements document and use this to build on.

1. Recommend feature sets for enterprise encryption solutions
2. Develop best practices and compare with Commonwealth's practices