

Chart of Accounts Data Standards Schedule

Data Standard Owner: Department of Accounts (DOA)

Phase	Start Date	End Date
Phase 1 – Investigate Artifacts	COMPLETED	COMPLETED
Phase 2 – Identify and Submit Data Requirements	11/01/2009	03/26/2010
1. DOA and VDOT complete COA implementation analysis	11/01/2009	01/31/2010
2. DOA communicates to the agencies in the original COA workgroup the status of the COA and the go forward plan		No later than 01/31/2010
3. DOA selects members for the COA small workgroup and invites them to participate		No later than 01/31/2010
4. DOA communicates to all agencies the status of the new COA and the go forward plan		
5. DOA and VDOT reviews implementation analysis with COA small workgroup	02/01/2010	02/28/2010
6. EAD DM drafts logical model, metadata, narrative and implementation guide based on COA small workgroup discussion	02/01/2010	03/05/2010
7. DOA meets with EAD DM to review draft logical model, metadata, narrative and implementation guide	03/08/2010	03/12/2010
8. EAD DM revises logical model, metadata, narrative and implementation guide based on discussions with DOA	03/15/2010	03/19/2010
9. DOA finalizes COA data standard		03/26/2010
Phase 3 – Conduct Formal Cross-Functional Review	03/29/2010	05/08/2010
1. EAD DM places the standard on ORCA for review	04/06/2010	04/07/2010
2. DOA communicates to all agencies that the COA is available for review on ORCA		04/08/2010
3. Standard posted on ORCA for review	04/08/2010	05/08/2010
4. EAD DM monitors feedback from ORCA and shares with DOA	04/08/2010	05/08/2010
Phase 4 – Resolve Comments		
1. DOA finalizes comments	05/10/2010	05/14/2010
Phase 5 – Obtain Approvals		
1. DOA and EAD DM briefs the CIO and CAO on data standard	05/17/2010	05/28/2010

The parties signing this document agree to provide their best effort to meet the schedule. The parties agree to work together to address issues and modify timeframes, as needed. The current schedule will be published as part of the Data Standards Catalog at <http://vita.virginia.gov/oversight/default.aspx?id=10344>



Peggy Feldmann
Chief Applications Officer

1/6/10
Date



David VonMoll
State Comptroller

1/6/10
Date