



Commonwealth of Virginia

Information Technology Resource Management (ITRM) Policies, Standards and Guidelines

Todd Kissam, VITA

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Policies, Standards and Guidelines (PSG)

- Background:
 - Policies, Standards and Guidelines (PSGs) have been around since the 1980s
 - Communities of Interest (agencies, partners, other stakeholders) create and maintain to address business needs
 - VITA's role is facilitation
 - Cover only targeted areas of high-value within the broader scope of IT
 - Focus evolves over time in response to changes in business needs



Definitions

- **Policy** - Provides general statements of purpose, direction and required activities for one or more defined areas of the ITRM framework
- **Standard** - Provides required technical or programmatic activities in detail for a specific area of the ITRM framework
- **Guidelines** - Provides information on optional activities related to an area of control for the Commonwealth's information technology resource management program. Activities in guidelines are considered to be best practices but are not required.



EA Documents & Related Processes

- ITRM Policies, Standard, Guidelines
 - Process defined in Standard on Development and Governance of Policies, Standards & Guidelines
- EA Reports
- Data Standards
 - Data Standardization Process
- Exception process defined in EA Policy



Formal Process for PSGs

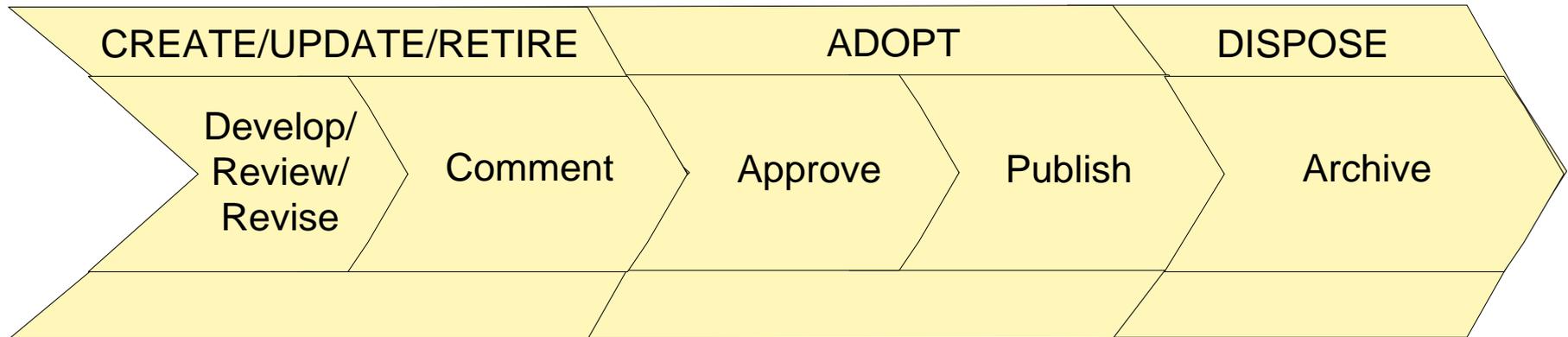
ITRM Standard on Development and Governance of Policies, Standards and Guidelines (GOV101-02) - establishes “a comprehensive and uniform process for development, review, approval, maintenance and retirement of policies, standards, and guidelines (PSGs) for use in information technology resource management (ITRM) by executive branch agencies in the Commonwealth of Virginia.”



What the Standard Covers

- Definitions
- PSG lifecycle
- Timeline to develop, revise or rescind
- Style and format of PSGs
- ITRM publication version control

PSG Lifecycle



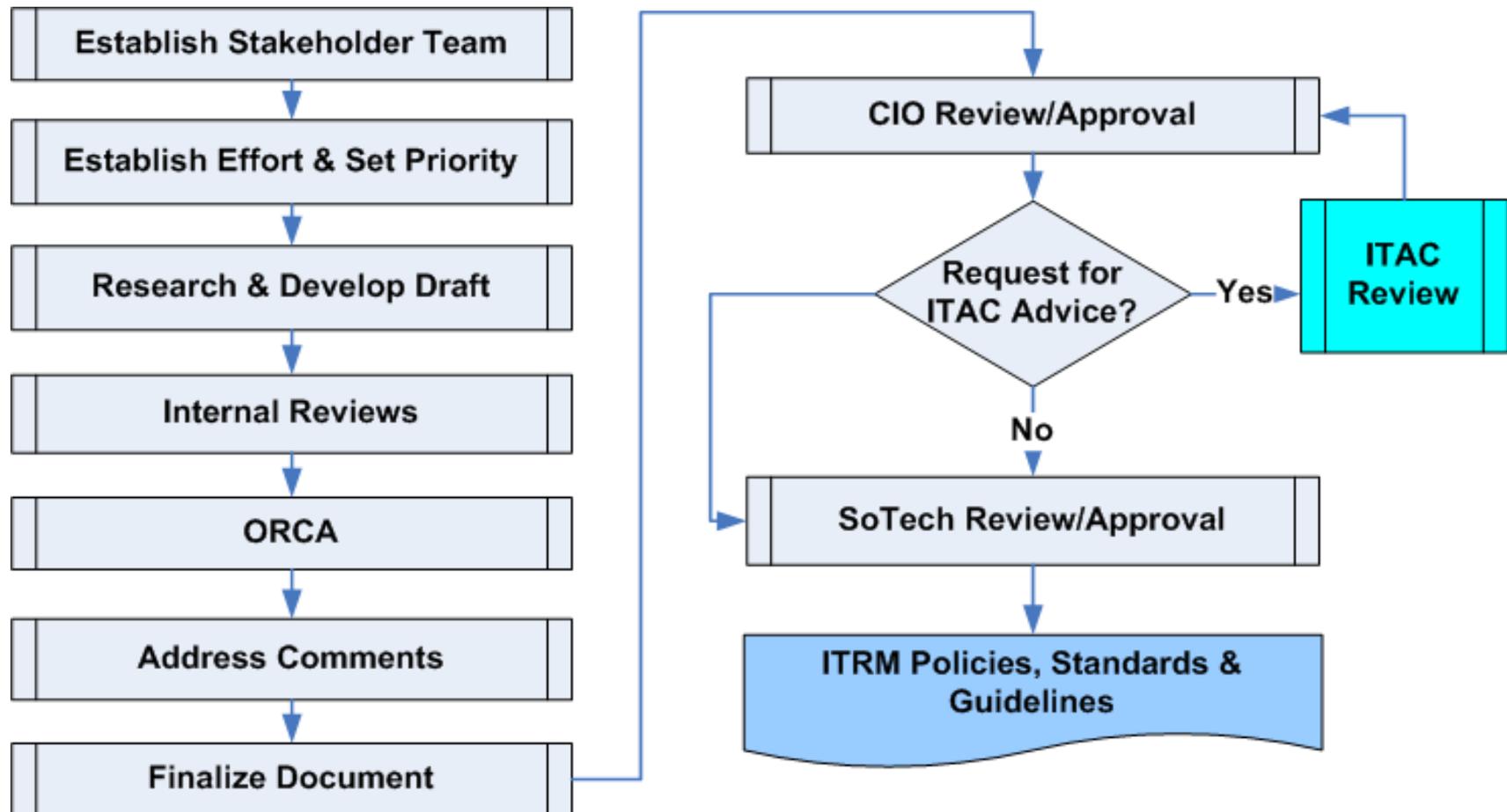
- Some PGS are undated annually (Security)
- Some every 2 to 5 years (pre-approved schedule)
- Some are updated as needed (**EA Standard**)



In General: Current PSG Process

- Identify and define needed effort/priority
- Establish stakeholder team (significant agency involvement)
- Research and develop draft (VITA facilitates)
- Internal reviews
- Post to ORCA for stakeholder review
- Address every comment
- Finalize document
- CIO approval
- SoTech approval
- Publish/implementation

PSG Process





Questions