



**MINUTES**

**Commonwealth IT Solutions Committee**

**Wednesday November 19, 2008**

Virginia Information Technologies Agency (VITA)  
CESC

**Attendance**

**Members Present:**

The Honorable Aneesh Chopra, Chair  
Walter J. Kucharski  
Kenneth S. Johnson, Sr.

**Absent:**

Bertram "Bert" Reese (Due to an illness Mr. Reese observed by phone)

**Others Present:**

Lemuel C. Stewart, Jr., Chief Information Officer of the Commonwealth  
Jerry Simonoff, VITA IT Investment & Enterprise Solutions Director  
Dan Ziomek, Associate Director, Commonwealth Project Management Division

**Call to Order**

Secretary Aneesh Chopra called the Commonwealth IT Solutions Committee to order at 10:05. It was acknowledged that a quorum was not present. Mr. Johnson and Mr. Kurcharski arrived at 10:10. Following a roll call by Dan Ziomek, it was acknowledged that a quorum was present.

**Approval of Minutes**

Secretary Chopra called for approval of the minutes for the July 17, 2008, Committee meeting.

***MOTION: A motion was made by Mr. Johnson that the minutes of the July 17, 2008 meeting of the Commonwealth IT Solutions Committee be approved and amended. Seconded by Mr. Kucharski, the motion carried unanimously.***

## Department of Professional and Occupational Regulation (DPOR) Electronic Access to the Government Licensing and Enforcement System (EAGLES)

Mr. Chris Hinkle, Project Management Division, gave an update on the DPOR Electronic Access to the Government Licensing and Enforcement System (EAGLES) Project. He explained to the members of the committee that the project had been assessed by the CIO as yellow (warning) since April of 2008 based on:

- Data migration issues
- Schedule delays for Release-1
- Vendor performance issue

Mr. Jay W. DeBoer, DPOR Director, then presented an information briefing on the project covering:

- The Project Charter
- Project oversight
- Cost and schedule baselines
- Complexity and risk analysis
- Measures of Success
- Project progress

Mr. DeBoer highlighted his primary concern with the project, which centered on the number of software issues arising so late in the project. He stated that he plans to have the vendor onsite to deal more efficiently with software issues moving forward. Council members had limited comments and questions as Mr. DeBoer covered the project status and discussed shortcomings and lessons learned to date. There were no outstanding issues or action items arising from the briefing.

## Virginia State Police (VSP) Statewide Agencies Radio System (STARS)

Mr. Bob Haugh, Project Management Division, gave an update of the VSP Statewide Agencies Radio System (STARS) Project. He explained to the members of the committee that the project had been assessed by the CIO as yellow (warning) in October of 2008 due to:

- Microwave/ land mobile radio tower sites have not been agreed to between VSP and Motorola
- Findings from the January 2008 APA report on STARS have not been remediated
- STARS has experienced technical problems over the past year with:
  - The digital vehicle repeater system
  - Robotics
  - Interference between STARS equipment and vehicle control systems
  - Rebanding

Colonel W. Steven Flaherty, Superintendent, and Lieutenant Colonel Robert Kemmler, Director, Bureau of Administrative and Support Services, Virginia State Police, then presented an information briefing on the Statewide Agencies Radio System Project. Their presentation covered a fielding update to seven VSP Divisions, a status on funding, and a detailed discussion on technical problems. Lieutenant Colonel Robert Kemmler concluded the presentation by covering VSP steps moving forward:

- Motorola assigned a replacement Program Director, Mr. Wes Jones in October

- Mr. Randy Peeler was assigned to the STARS Team as Program Manager, reporting to Captain Bolton
- The new Program Director and Program Manager will prepare an implementation strategy to move the project to completion
- The Program Manager will be responsible for Project Coordination between STARS and Motorola, Budget Management, VITA Project Reporting Requirements and the Internal Resource Plan

Council members asked limited questions to clarify a few points in the presentation. There were no outstanding issues or action items arising from the briefing.

## **VEAP ECM Shared Services Overview**

At the request of the Chair, the ECM Shared Services Overview from the Virginia Enterprise Applications Program (VEAP) Director was deferred to a later meeting.

## **Other Business**

None

## **Public Comment**

There was no public comment.

## **Adjournment**

The meeting was adjourned at 12:00 p.m.