

Memorandum

TO: The File

FROM: Susan Woolley
Director, Supply Chain Management

DATE: May 27, 2004

Written Determination to Proceed Using Competitive Negotiation for Public-Private Education Facilities and Infrastructure Act Proposal(s)

The Virginia Information Technologies Agency elects to use competitive negotiations in proceeding to select a firm or firms to move forward with proposals made pursuant to the Public-Private Education Facilities and Infrastructure Act of 2002. (PPEA).

The proposed PPEA projects are very complex and based on the level of risk to the private sector firms and the uncertainty of the scope of the projects. The project proposals are composed of several components, including but not limited to data center consolidation, server migration, hardware replacement and license consolidation.

There is an urgency of need associated with this project and it is in the Commonwealth's best interest to pursue this project in a timely manner. These factors and others lead VITA to elect to move forward using competitive negotiation under VITA's procedures (copy attached) as the most appropriate process given the uncertain scope and complexity of the project, and the need for a timely procurement method.