

Board Meeting
Wednesday, September 13, 2006
10:00 AM, 4th Floor Auditorium

Members Present:	Robert Woltz, Co-Chairman Denise Smith Captain John Furlough Pat Shumate Fred Vincent	Robert McAvoy Chief Michael Neuhard Sheriff Fred Newman David Von Moll Chief Ed Frankenstein
Remote	Southwest Virginia and Pokey Harris	Roanoke and Donna Brown
Members Absent:	Lem Stewart, Chairman Captain Tracey Hanger	Linda Cage
Guest Speaker:	Chris Essid	
Staff Present:	Steve Marzolf, Coordinator Dorothy Spears-Dean, Deputy Coordinator Sam Keys	Jerry Simonoff, Director –VITA - TSS Terry Mayo

1. CALL TO ORDER

Robert Woltz called the meeting of the Board to order at 10:03 a.m. He welcomed everyone.

2. APPROVAL OF JULY MINUTES

Mr. Woltz called for approval of the July minutes as written. Mr. Von Moll made a motion that the minutes be approved for July, and Sheriff Newman seconded the motion. The motion was approved; 10-0-0

3. FINANCIAL REPORT

Mr. Marzolf addressed the Board. Mr. Marzolf informed the Board that this report is the same as the July meeting he presented. As a result of many factors, VITA's Finance Department had not closed out FY2006 in time for the meeting. Mr. Marzolf said he is expecting that the final data will be done within the next couple of days. He also said that the first monthly payments to the PSAPs have also been delayed, but that they will simply be receiving two month's revenue instead one in the first payment. Mr. Marzolf also informed the Board that he expects the final revenue at the end of the year to be about \$3,000,000. He also said the total revenue from last year was about \$44,000,000.

4. CMRS MONTHLY STATUS SUMMARY

Mr. Marzolf addressed the Board and referred them to the monthly status summary. Mr. Marzolf informed the Board that there is not a lot of change from last month. Staff has been busy assisting with deployments. Mr. Marzolf congratulated several PSAPs on deploying wireless E-911 Phase II before completing wireline E-911.

5. FY2006 Annual Report Approval

Mr. Marzolf informed the Board that approval of the Annual Report was the main purpose for having a Wireless Board meeting today. The Annual Report is due by October 1, 2006. Mr. Marzolf informed the Board that (1) 125 localities are fully implemented with Phase I; (2) four localities with at least one provider with Phase II; (3) no requests exceeded the 6 month FCC deadline for Phase I; (4) 107 localities fully implemented with Phase II (79 in FY2005). Mr. Marzolf also said that there are a total of 711 possible deployments in the Commonwealth, with 682 complete with Phase I and 601 complete with Phase II. Phase I by subscriber count is 991.25% complete, and .25% requested. Phase II there are 97% complete and 1% requested by subscriber count. Mr. Marzolf said that there is no need for legislation changes in this year report as a result of the major changes made last year. Mr. Marzolf also informed the Board that the Wireless E911 fund is fiscally sound, and that he does not anticipate changing the surcharge. The Fund balance is expected to be \$13,000,000-\$15,000,000 by the end of the year. Mr. Marzolf said the biggest problem that has been encountered is with the Post Office converting from rural route addressing to the actual 911 addresses.

Mr. Marzolf asked for questions from the Board, and referenced that Counsel has pointed out some minor corrections that need to be made to the Annual Report, and Mr. Woltz has pointed out a couple of typos. Mr. Marzolf said they will be corrected. Mr. Marzolf asked that the Board approve the Annual Report. Mr. Woltz asked for comments/questions from the Board and public. There were none. Mr. Woltz called for the motion to approve the Annual Report. Sheriff Newman made a motion that the Annual Report be approved, and Ms. Smith seconded the motion for approval. All approved the motion; 10-0-0.

6. Commonwealth Interoperability Coordinator's Office

Mr. Marzolf introduced Mr. Chris Essid, Commonwealth Interoperability Coordinator. Mr. Marzolf also informed the Board that Mr. Essid is also a newly appointed member of the PSAP Grant Committee as appointed by Mr. Lem Stewart. Mr. Essid gave a brief presentation of the Commonwealth of Virginia's Communications Interoperability (see attached copy of presentation).

Mr. Woltz called for questions from the Board, and Captain Furlough made a comment that there are five bordering states also involved with interoperability that is going on within the Commonwealth. Captain Furlough referred to the "STARS" project.

Mr. Essid said he has a larger presentation he can send to all whom would like a copy. Mr. Woltz asked how about information from the bordering states as to where they are in terms of interoperable.

Chief Frankenstein asked if Mr. Essid working with the Federal Government also,

such as with his county – Prince George. Mr. Essid said they have been just focusing on State and local government right now and that is the next step – working with the Federal Government. Mr. Woltz asked for additional questions from the Board and public. However, there were none. Mr. Marzolf informed the Board that because of the close connection between interoperability and Public Safety, Mr. Stewart had been appointed to the Statewide Interoperability Executive Committee (SIEC). Mr. Marzolf said the Board will be hearing more about the connection between E-911 and interoperability in the future.

7. OLD BUSINESS

No old Business

8. NEW BUSINESS

Regional Coordinator Update – Mr. Marzolf informed the Board that it was about over a year ago when the Board recommended having regional staff. Mr. Marzolf thought that it would be good to let the Board know what is going on in each region. Mr. Marzolf introduced Dorothy Spears-Dean to talk about the Regional Coordinators. Ms. Spears-Dean addressed the Board, and informed them that each Regional Coordinator will be giving a brief presentation. The Regional Coordinators are: Pokey Harris – Southwest; Donna Brown, Salem/Roanoke; and Sam Keys, Richmond Area. Also, Ms. Spears-Dean informed the Board that there will be a fourth Regional Coordinator hired soon. Ms. Spears-Dean gave a brief introduction, and each Coordinator gave a brief description on what they are doing, and what is going on in their localities. Ms. Dorothy Spears-Dean gave a closing comment, and said that Partnership is the key between the regions, and hope that this gave the Board an overview of what is going on in each area. Mr. Marzolf asked for questions. Sheriff Newman made a comment that he appreciate their work. Fred Vincent made a comment that he likes the presentation, and would like to know if this could be a permanent part of the Board meetings, as the Board needs to know what is going on. Mr. Marzolf agreed, and said yes, as we move forward with the VITA initiatives; they will get out there and let people know what is going out. They will be providing information. Mr. Woltz called for questions, and there were known.

9. ADJOURN MEETING OF THE BOARD

Mr. Woltz called for a motion to adjourn the meeting of the E911 Wireless Service Board at 11:41 am. All approved; motion passed; 10-0-0.

Respectfully Submitted:

_____ (Date)