

VITA Virginia Information Technologies Agency **S-1-1**

Wireless E-911 Services Board Meeting

General Business Meeting

July 12, 2006

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Agenda

1. Call to Order
2. Approval of Minutes
3. Financial Report
4. CMRS Status Update
5. Grant Committee Update
6. Old Business
7. New Business
8. Adjourn

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Financial Report

Wireless E-911 Service Board
 May 2006 Financial Report

Item	Month	YTD	Appropriation
DPSC Expended	\$ 54,679.81	\$ 731,933.74	\$ 2,178,809.89
PSAP Funding	\$ 89,540.21	\$ 23,390,614.41	\$ 25,294,000.00
CMRS Funding	\$ 769,338.58	\$ 13,892,139.26	\$ 13,562,902.00
Fund Transfers	\$ -	\$ 3,825,000.00	\$ 4,825,000.00
Total Expenditures	\$ 913,558.60	\$ 41,839,687.41	\$ 45,860,711.89
Revenue	\$ 3,403,980.62	\$ 39,305,637.92	
Interest		\$ 299,055.60	
Difference		\$ (2,234,993.89)	
Beginning Fund Balance		\$ 19,378,844.71	
New Fund Balance	\$	17,143,850.82	

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CMRS Status Summary - Remaining

CMRS	Phase I	Phase II
Alltel	2	9
Cingular *	0	2
Cingular (Triton) *	7	29
Nextel	0	8
Nextel Partners	0	2
nTelos	1	11
Sprint	0	12
T-Mobile	10	18
U.S. Cellular	0	4
Verizon Wireless *	2	12
Virginia	0	2

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Goals and Objectives

- The Grant Guideline Committee was tasked with creating the guidelines for the Virginia Wireless E-911 Services Board's PSAP Grant Program
- The deliverable is a comprehensive document that provides the mechanics or guidelines for the implementation of the PSAP Grant Program
- The objective was to complete the grant guidelines no later than the July 12th Board meeting.

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Members of Grant Committee

- Chief Michael Neuhard, chair
- Tim Addington (PSAP)
- Bill Agee (APCO)
- Mike Edwards (VACO)
- Jim Junkins (APCO)
- Greg Staylor (PSAP)
- George Thomas (NENA)
- Dorothy Spears-Dean, staff support

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Issues Addressed

- Final draft of the guidelines has been produced
- Definitions of small PSAP and financially distressed PSAP were removed and replaced with a 20% required match and a waiver process
- Recommend that the cap on regional initiatives be increased to \$300,000
- Executive summary written as a preface to the grant guidelines
- Committee report written to chronicle the development of the grant guidelines

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Issues Addressed

- Development of the online grant application process has started and should be ready Jan. 07
- Request that the committee established to develop the grant guidelines be retained as the Grant Committee described in the PSAP Grant Program Guidelines; membership of the Grant Committee should be expanded to nine members, with the appointment of two at-large members by the Board chairman

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Proposed Grant Committee

- In order to represent geographic diversity, varied operational capacities of PSAPs, and public safety professional organizations in Virginia, a nine-person Grant Committee, consisting of the following individuals, is recommended:
 - 2 Board members (one of which will chair the committee)
 - 4 primary PSAP representatives (two of which will represent APCO and NENA)
 - 3 at-large members

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Overview of Proposed Grant Guidelines

- The PSAP Grant Program's overall purpose is to financially assist Virginia primary PSAPs with the purchase of equipment and services that support the continuity and enhancement of wireless E-911
- Any Virginia primary PSAP that supports wireless E-911 is eligible to apply for and receive these funds either as a stand alone applicant or as part of a regional initiative
- The amount of an award can not exceed \$150,000 for an individual primary PSAP or \$300,000 for a regional initiative

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Overview of Proposed Grant Guidelines

- Annual submission deadline is Sept 30th
- Online automated application process to support grant guidelines
- Twelve month grant period consistent with Commonwealth's fiscal year
- Funding for multi-year projects not guaranteed
- Chairperson of the Board will make appointments to Grant Committee
- Grant Committee recommends annually to the Board funding priorities and changes to grant guidelines
- Board has final authority over grant program

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Overview of Proposed Grant Guidelines

- All applications submitted by primary PSAPs for the PSAP Grant Program will contain the following supporting information:
 - Statement of Need
 - Project Description
 - Budget
 - Budget Narrative
 - Evaluation Plan
- Awards will be made by the Board based on the substance of the application relative to the established funding priorities

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Proposed Continuity Grant Program

- Wireless E-911 Equipment and Services Continuity program:
 - The purpose of this program is to provide funding to primary PSAPs for projects designed to replace or upgrade wireless E-911 equipment and services that are technically outdated, without vendor support, or can no longer perform at an established minimum functional standard to sustain an acceptable level of service to the public
- Recommended that this program receive no less than 80% of the available funds from the PSAP Grant Program

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Proposed Enhancement Grant Program

- Wireless E-911 Enhancement Program:
 - The purpose of this program is to provide funding to primary PSAPs for projects designed to enhance cross-jurisdictional information sharing and collaboration among PSAPs, PSAP staff development, and new capabilities beyond those currently available with wireless E-911
- Recommended that this program receive the remaining available funds from the PSAP Grant Program after the percentage for the Continuity Program has been subtracted

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Proposed Funding Priorities

- Replacement of wireless E-911 equipment or service in this priority order:
 - out of service
 - non-vendor supported
 - technically outdated
- Strengthen current equipment and service delivery capability by upgrading existing wireless E-911 related equipment or services
- Broaden or increase the delivery of wireless E-911 equipment or services beyond established minimum functional standards

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Suggestions for FY 07 Grant Cycle

- Because the grant program requires an entire FY to fund itself, the funding available in the current grant cycle should be based upon the amount collected in the previous fiscal year
- This strategy will provide a known quantity of available funding for each grant cycle
- Since the FY 07 grant cycle will not be fully funded or automated, the Board should consider a manual application process, determined by staff, that is limited to emergency requests from primary PSAPs for equipment replacement

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Regional Initiative Criteria

- There was considerable discussion among committee members concerning the inclusion of towns that operate a primary PSAP participating in regional initiatives
- The recommendation of the committee was that towns could participate in a regional initiative so long as there was at least two other qualifying members
- Consensus, but not unanimity, was reached among Grant Guideline Committee members regarding criteria

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Regional Initiative Criteria

- Since the committee voted to accept the proposed guidelines for the PSAP Grant Program, VML has raised some concerns regarding regional initiatives that need to be discussed

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Old Business

- Public Education Website Unveiling

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911 Public Education Objectives

- Create an interactive website for PSAP managers, educators, and the general public to make 911 public education material available "on-line"
- Establish a catalog of public educational items for PSAP educators based on feedback from the PSAPs through an earlier web-based survey
- Develop lesson plans for target audiences of 911 public education

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911 Public Education Website

- The Virginia Wireless E-911 Services Board approved at their July 2005 meeting \$60,000 to develop an E-911 public education website.
- VITA's PSC Division is providing project management support.
- Developmental input has been supplied by a 911 Public Education Website Committee made up of PSAP personnel.

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PSAP Public Education Committee

• Aleta Coleman	• Katie Gamble
• April Corbin	• Lori Stiles
• Carol Adams	• Marge Thomas
• Cassie Hall	• Matt Kenyon
• Garland Nuckols	• Michelle Duckett
• Ginger Whitacre	• Pam Cimburke
• James Dowdy	• Pat Turner
• Val Jackson	

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Background Information

- Virginia.gov, a subsidiary of NIC, developed the Virginia 911 for Kids Website and will continue to provide support
- Based upon Maine's 911 Kids site:
 - <http://www.maine911.com/kids/>
- The Maine website was developed by an NIC sister portal, facilitating the sharing of background information and game source code

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Brief Overview

- Project Summary:
 - Using a fun, interactive approach, the Virginia E-911 educational site would focus on teaching children about emergency situations and safety. The site would also provide adults and teachers with valuable resources and information.
- Components:
 - Children's section
 - Adult/parents' section
 - Teachers' section

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Status of Website

- The Children's section is complete and can be accessed using the following link:
 - <http://www.911.virginia.gov/kids/>
- The adult/parents' and teachers' sections will provide links to and information about other Virginia public safety agencies, but these sections are still under development
- And now, meet the Virginia 911 cast of characters....

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New Business

- FY2006 Annual Report Process
- CMRS Subcommittee Report
- Next meeting date – September 13, 2006
- Public Comment
- Adjourn Meeting

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