



## WIRELESS E-911 SERVICES BOARD

September 10, 2003

10:00 a.m.

110 S. 7<sup>th</sup> Street  
3<sup>rd</sup> Floor Conference Room  
Richmond, Virginia 23219

Members Present:	Jerry Simonoff, Acting Chairman David Von Moll Melvin Breeden Linda Cage Tracy Hanger Captain John Furlough	Gaylene C. Kanoyton Pat Shumate Chief Henry Stanley Robert Woltz, Jr. John Howell
Members Absent:	Chief Julian Taliaferro Ralph Jones	Sheriff Ron Oakes
Staff Present:	Steve Marzolf, Coordinator Mel Sheridan, Analyst	Dorothy Spears-Dean, Analyst Terry Mayo

### **1. CALL TO ORDER**

Jerry Simonoff, Acting Chairman, called the meeting of the Board to order at 10:05 a.m. Mr. Simonoff welcomed all in attendance, and introduced the new members of the Board: Linda Cage, Mecklenberg County; Tracy Hanger, City of Hampton; John Howell, Nextel; Gaylene Kanoyton, Triton PCS/SunCom, and Pat Shumate, Roanoke County. Mr. Simonoff asked the new members to introduce themselves and give a brief description of what they do.

Mr. Simonoff gave recognition to several outgoing Board members. He presented one attending Board member, Jim McDowell, with a plaque. The other outgoing Board members – Terry Hall, Tom Hanson, and Bob Layman, not in attendance will receive their plaques at a later date.

### **2. APPROVAL OF JULY MINUTES**

Robert Woltz made a motion to approve the July 9, 2003 minutes, and Chief Stanley seconded the motion. The Board voted to approve, 11-0-0, the July 9, 2003 minutes.

### **3. FINANCIAL REPORT**

Mr. Marzolf presented the financial report through July 2003.

### **4. CMRS MONTHLY STATUS SUMMARY**

Mr. Marzolf presented the Board an overview of the CMRS Monthly Status Summary report as of the last of August (attached).

## **5. FY2003 ANNUAL REPORT APPROVAL**

Mr. Marzolf presented the annual report for FY2003 for the Board's approval (attached). Mr. Marzolf informed the Board that the only change to the annual report is on Page 9, a new paragraph in italics has been added (attached). A motion was made by John Furlough, 2<sup>nd</sup> by Melvin Breeden, to approve the FY2003 Annual Report. The Board voted, 11-0-0, to approve the FY2003 Annual Report.

## **6. DEMONSTRATION OF THE ONLINE SUBMISSION**

Mr. Marzolf presented an online demonstration of the online submission program developed by VIPNET. This program will allow the entry and viewing of funding submissions. The Governor has issued an executive order asking that all paper be converted to online to reduce cost. The presentation is attached. Mr. Marzolf asked the Board to solicit feedback from users on the online submission form.

## **7. OLD BUSINESS**

### **a) Extension Requests (King and Queen)**

Mr. Marzolf presented extension requests for King and Queen County as per attached. Mr. Marzolf recommended approval for the request. Linda Cage made a motion to approve the request. Robert Woltz seconded the motion. The Board voted, 11-0-0, to approve the extension request as presented.

### **b) FY2004 Adjustment Request (Hopewell and Virginia Beach)**

Mr. Marzolf presented FY2004 Wireless Adjustment Requests for Hopewell and Virginia Beach as per attached. Melvin Breeden made a motion that the adjustment request from Hopewell be approved. John Howell seconded the motion. The Board voted, 11-0-0, to approve the request.

Pat Shumate made a motion, 2<sup>nd</sup> by John Howell, that the adjustment request for Virginia Beach be approved. The Board voted, 11-0-0, to approve the request.

### **c) Nextel Phase II Update**

At the last meeting of the Board a request and approval was granted for \$700,000 to Verizon to make upgrades to the E-911 network to handle the HCAS solution. However, a problem has been discovered with the HCAS solution. Mr. Marzolf informed the Board that a solution to the problem might take a year to deploy, which will result in the delay of Phase II. Mr. Marzolf advised the Board that staff would solicit input from the PSAP community to decide what to do in the interim – HCAS without class of service, or NCAS without the address. Mr. Marzolf recommended that no action be taken until the November meeting in order to receive PSAP input. No vote was taken on this matter.

## **8. NEW BUSINESS**

### **a) CMRS Subcommittee Report (FY2003 CMRS True-ups)**

Mr. Marzolf informed the Board that the CMRS Subcommittee met before this meeting and reviewed the close out for the CMRS providers. Mr. Marzolf informed the Board that a letter was sent out to the CMRS providers in July. The responses from the letter have been

received and reviewed. The total amount paid to CMRS carriers for last year was \$6.1 million. The subcommittee approved the cost and recommends to this Board the approval of the close out of FY2003 CMRS True-ups with two exceptions (nTelos and T-Mobile who needs to provide final documentations for their final invoices). David Von Moll made a motion, 2<sup>nd</sup> by Pat Shumate, to approve the CMRS Subcommittee Report. The Board voted, 11-0-0, to approve the recommendation of the subcommittee to approve the close out of FY2003 CMRS True-ups with the exception of nTelos and T-Mobile.

**b) National Issue Update**

Mr. Marzolf briefed the Board on a number of new issues that the Board should be informed. The first is the Rural Accuracy issue that is pushing the FCC for Rural Carriers to have “blanket waivers.” How this is to be defined has not been determined. The second issue Mr. Marzolf informed the Board is pending federal legislation. There are currently two pieces of legislation being considered in Congress. The House version, which has a rider on it that requires the FCC to act on the rural issue within 180 days within its passage, authorizes \$100 million per year for grants. The Senate version authorizes (but does not appropriate) up to \$500 million a year in grants to emergency telecommunications systems. It also creates a task-force of industry, PSAP, Police, Fire Representatives, etc. to advise NTIA, who would be the agency in charge the grant process. The House bill is scheduled for a hearing on September 12. The Senate bill has already been passed in committee and is awaiting action by the full Senate. No vote taken on this issue.

**c) Motorola CPE Upgrade Issue**

Mr. Marzolf briefed the Board on a request from Waynesboro. There are several localities that have Motorola premise equipment in their PSAP. The manufacturer has discontinued the equipment, and will not support it past December 2004. The PSAP have received letters to this effect. The localities have found that a number of these systems cannot support Phase II. In order to support Phase II, the system would have to be upgraded or replaced. The upgrade would cost the Board \$7,500. However, the localities would like the Board to consider funding a greater amount of the percentage than the wireless percentage, which is the current policy of the Board. After considerable discussion, the issue died for lack of a motion. The Board directed they be kept informed relative to how this issue progresses in Waynesboro and elsewhere.

**9. NEXT BOARD MEETING**

The next E-911 Wireless Services Board meeting will be held on November 12, 2003 at 10:00am.

**10. ADJOURNMENT**

With no other business to be discussed, a Robert Woltz made a motion, 2<sup>nd</sup> by Chief Stanley, to adjourn the meeting. The Board voted, 11-0-0, to approve the adjournment of the meeting.

Respectfully submitted,

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Approved by Board: \_\_\_\_\_  
(date)