

**Data Steward Status Meeting**  
Tuesday February 9, 2010  
10:00 a.m. – 11:00 a.m.  
Patrick Henry Conference Room #1

Dial-in Information -1-866-842-5779 conference code - 9523204872

- **Status and schedules** for four data standards supporting financial management project
  - **Procurement Vendor** – DGS and DOA
    - On-line comment period complete as of 1/25/10. Received feedback from DRS and VDOT. Comments being addressed.
    - Standard available for comment with FOCUS group (university fiscal officers) until 2/14/10.
    - Standard owners meeting with CIO and CAO on 2/17/10
    - Briefing APA on implementation plans for vendor standard on 2/9/10
    - DGS and DOA will be holding review session(s) in March to discuss implementation plans with agencies and universities.
  - **Order to Payment** – DGS and DOA
    - Owners continue to work on finalizing the standard narrative and implementation guide.
    - Owners are in the process of scheduling a meeting with the Cardinal Project Team (enterprise/VDOT financial management application project) to review draft
    - Standard will be released for on-line comment after Cardinal meeting.
  - **Chart of Accounts** – DOA (and DPB)
    - Cardinal COA Stakeholder's meeting will be held in mid-February to present final draft of COA (Stakeholders include David VonMoll, Randy McCabe, Dan Timberlake, Greg Whirley, Peggy Feldmann and Karen Helderman). COA will also be reviewed with Cardinal Executive Steering Committee.
    - Akeisha will assist DOA with drafting data standards package (narrative, model, data dictionary and implementation guide) thereafter
  - **Employee Identification** – DHRM (and DOA, DPB)
    - Work progresses with DHRM on drafting the standard
    - Targeting early March for a DHRM review (about two weeks behind schedule)
    - A broader review will follow DHRM review (targeting end of March)
- **Other Opportunities for Collaboration**
  - Address White Paper
    - Circulate draft for agency feedback/input
    - Other Ideas – Name and phone numbers
- **Administrative Items**
  - Next meeting April 13, 2010 joint meeting with Data Management Program stakeholders (9:30 a.m. – 11:00 a.m.)
- **Action Items**
  - Bring standards to the attention of appropriate representatives in your agencies.
  - Review and share revised Enterprise Information Architecture (EIA) document.