



Welcome

Sam Nixon
Chief Information Officer of the Commonwealth

CIO Council Meeting
March 9, 2011



Agenda

- Welcome – *CIO Sam Nixon*
- IT Assessment Budget Language – *Judy Marchand Hampton and Mike Sandridge, VITA*
- PC Performance Dialogue – *Brian Snodgrass, Northrop Grumman*
- Operations Dialogue – *Brian Snodgrass, Mike Neely and Mike Elkins, Northrop Grumman*
- Roundtable – *CIO Council Members*
- Next Meeting – *May 11, 2011*



Comprehensive IT Assessments (CITA) Brief

Judy Marchand Hampton
Director, Customer Service Project Management
Organization, VITA

Mike Sandridge
Project Management Development Manager,
VITA

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Agenda

- CITA Overview
- Programmatic Guidance
- CITA Tasks
- CITA Report and Implementation Plan



Comprehensive IT Assessments (CITA)

- 2011-2012 budget bill requires implementation of Comprehensive Information Technology Assessments (CITA) for state agencies receiving services from VITA



CITA

- Item 470, H1-H2
 - 2.a. Unless an agency can demonstrate greater need, in accordance with the following provisions describing information technology needs assessments, no more than 97 percent of each agency's share of its identified impact amount in the second year, as determined by the Department of Planning and Budget (DPB), shall be transferred.



CITA

- Item 470, H1-H2
 - 2.b. This savings incentive program is established to control information technology services costs and to minimize or obviate the associated general fund transfers. To promote information technology cost control, state agencies shall perform a Comprehensive Information Technology Assessment ...



CITA

- Reports due to the CIO by July 1
- CIO reports to SoTech, DPB, Governor
 - Confirm optimized savings planned for implementation



CITA Programmatic Guidance

- VITA publishes guidance, best practices by March 2011
 - Procedures, tasks list and template report available for CIO Council review
- Agency head must approve report and implementation plan and submit to CIO
- Agency to lead its assessment with designated resource
- VITA to provide support -- point of contact, CITA manager, Customer Account Teams
- External providers may be hired by agencies through VITA's contingent labor contract
 - VITA working on standard Statement of Requirements



CITA Tasks

- Tasks are specific analysis items to help find actionable opportunities for savings on the VITA bill

<u>Task sections</u>	<u>Count</u>
– Asset Management	8
– Managed Print	5
– Personal Computing	4
– Mobile Telecommunications	3
– Storage	9
– Data Center	12
– Automate Processes	2
– Legacy Assets	2
– Network	9
– Messaging	3



CITA Report

Report Structure

- Executive Summary
- Summary of Findings
- Summary of Implementation Plan
- Appendix A: Personnel Contacted
- Appendix B: Detailed Findings Table
- Appendix C: Implementation Plan
- Appendix D: IT Best Practices

Example

Activity	Scheduled Date or Phase
Develop CITA task schedule	March 25, 2011
Request data support from VITA, Northrop Grumman	April 1, 2011
Perform review of initial findings, identify major vs. minor follow-up opportunities	April 20, 2011
Request additional data support from VITA if applicable	April 30, 2011
Perform review of follow-up opportunities	May 15, 2011
Submit draft report to agency head	May 30, 2011
Complete tasks in response to agency head review	June 10, 2011
Submit final report to agency head for approval	June 15, 2011
Agency head submits CITA report to CIO	July 1, 2011



Questions



Open Dialogue Regarding PC Performance and Operations

Brian Snodgrass, Mike Neely, Mike Elkins
Northrop Grumman

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CIO Council Meeting

Roundtable



2011 CIO Council Meetings

- May 11
- July 13
- Sept. 14
- Nov. 9

AITR meetings -

April 13, June 8, Aug. 10, Oct. 12, Dec. 14