



Internal Audit Workplan Summary

Status Report (as of June 2009)

Audit/Project Area	Complete	In Progress	Not Started
Audits Ranked According To Risk (Follow-ups are listed according to date):			
Service Management Organization	X (08)*		X (09)
Federal Tax Information Safeguard		X	
Supply Chain Management (Strategic Sourcing & Contract Administration)	X *		
Accounts Payable		X	
Billing/Accounts Receivable (includes the Comprehensive Billing System)		X*++	
General Accounting		X*++	
Project Management		X*	
Customer Account Management	X*		
Telco Reconciliation		X*	
VITA Architecture Review		X	
Pegasus		X*+	
Geospatial Information Services		X*	
Follow-up on Small Purchase Charge Card	X*		
Follow-up Electronic Media Data Removal			X*
Follow-up Telework			X

* Carried over from prior year

+ IT Security Audits (includes assessment of infrastructure audit)

++ Includes IT Security Audit Component and Infrastructure Assessment

Audit/Project Area	Complete	In Progress	Not Started
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Special Projects:

Investigations X(4)	X(3)	X(1) *	
Customer Agency Support			
Major Special Projects X(1)			
IT Partnership Disposal Process		X(1) *	

Audit/Project Area	Complete	In Progress	Not Started
Minor Special Projects X(2)			
Process Automation Management (PAM) - Leave		X(1) *	
Compliance Management Tool- Sensitive/Resource Dir. Systems		X(1) *	
Educational Assistance Review		X(1)	

Consultative Support:

VITA Policies and Procedures Review			On-going
External Audit Support			On-going

* Carried over from prior year

Audit Reports Issued	Date Issued	# Recommendations
Commonwealth of Virginia Single Audit Report (APA)©	June 2008	9
Strategic Sourcing and Contract Administration	December 2008	4
Service Management Organization	December 2008	7
2008 Statewide Review of Info. Security in the COV (APA)	December 2008	4
Accounting & Financial Reporting QA Review (DOA)	December 2008	4
Small Purchase Charge Card	February 2009	13
Interim Review of IT Partnership (APA)	March 2009	4
Customer Account Management	April 2009	3

© Include only Cost Allocation Plan, Billing & Collections findings not reported elsewhere

Please note: Audits are listed based on risk and will be assigned in order of risk. Special Projects and Follow-up Audits are not listed according to risk. Consultative Support is on-going and is not listed based on risk. (Completed/In-Progress columns are not applicable.)