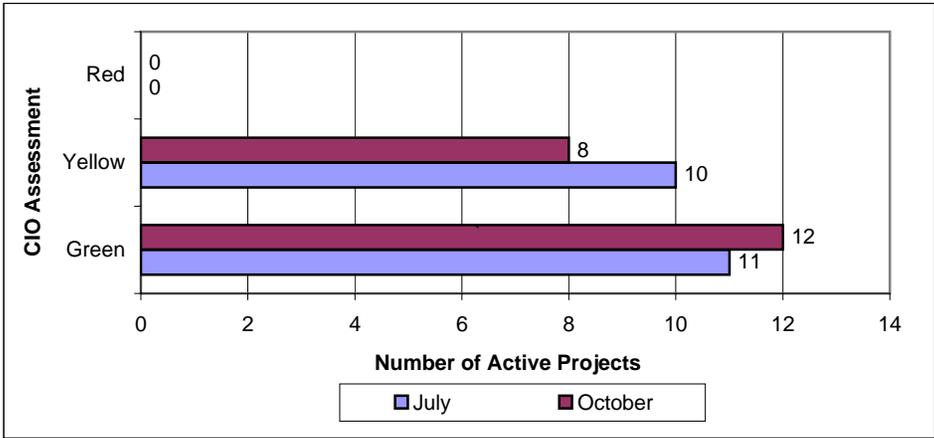


**ITIB Major IT Project Status Report for October 2008 - Summary**

**Summary of the October 2008 Report**

CIO Assessment	Number	Percent	Dollar Value	Percent
Active - Red	0	0.0%	0	0.0%
Active - Yellow	8	40.0%	376,752,790	77.9%
Active - Green	12	60.0%	106,999,748	22.1%
Suspended	0	0.0%	0	0.0%
Total	20	100.0%	483,752,538	100.0%



## ITIB Major IT Project Status Report for October 2008 - Report Description

The report, organized by project life cycle phase, summarizes information as of the latest Major IT Project Status Reports submitted through ProSight, unless otherwise noted. The information includes the most recent agency rating of the Dashboard Key Status Indicators, CIO assessment and comment, and comments from the Auditor of Public Accounts (APA). The report is presented in four parts: Part 1 - Status Assessment and Comment; Part 2 - Baselines; Part 3 - Projected For Development Approval in the current quarter; and Part 4 - The nine elements defined as critical to project success in the 2003 JLARC report. Specific descriptions of the report contents are provided in the following notes.

### Notes:

- (1) Secretariat and Agency identification numbers are now included in addition to the name.
- (2) Pre-ITIB denotes a project approved prior to the inception of the IT Investment Board on July 1, 2003.
- (3) Key Status Indicators:
  - Performance: Is the project on track to meet planned business goals and the associated measures of success?
  - Budget: Are the costs within the planned budget?
  - Schedule: Is the project on schedule?
  - Scope: Does the project remain within the approved scope?
  - Risk: Is the project being managed to minimize or mitigate the identified risks?
- (4) Ratings:
  - Green - On Track.
  - Yellow - Warning, consider corrective action or monitor previous corrective action.
  - Red - Problem, immediate corrective action required.
- (5) Draft status report completed by project manager; awaiting approval by agency head or sponsor.
- (6) CIO assessment of the project, based on Secretariat evaluation and PMD analysis.
- (7) Comments presented at most recent joint APA/PMD project review meeting.
- (8) Projects are listed in order of Life Cycle Phase and within each phase by Secretariat then Agency.
- (9) Date project granted Development Approval and entered Detailed Planning.
- (10) Date project completed Detailed Planning and entered Execution and Control.
- (11) Date project completed Execution and Control and entered Closeout.
- (12) Values noted in Project Proposal and Charter when granted Development Approval by the ITIB. Figure not available for some Pre-ITIB projects.
- (13) Current value reflecting any approved baseline changes. Variance from original value noted below the value.
- (14) Current date reflecting any approved baseline changes. Variance from original date noted below the date.
- (15) Planned and Actual Cost-to-Date figures based on agency and Commonwealth financial reporting, which can lag one or two months behind the project status reporting period.

**ITIB Major IT Project Status Report for October 2008 Part 1: Status and Assessment**

Secretariat & Agency (1)	Project Title (2)	Date & Ratings of Most Recent Agency Key Status Indicators (3,4)					CIO Assessment Rating (4,6)	Comments		
		Performance	Budget	Schedule	Scope	Risk		APA (7)	CIO	
<b>Projects in the Detailed Planning Phase</b>										
1	186 Secretary of Transportation 154 Department of Motor Vehicles	Customer Management Queuing System	Aug 31, 2008		Not under review at this time.	Yellow assessment due to non-Commonwealth Project Management (CPM) qualified project manager assignment. The project is on track and DMV is nearing completion of the project plan. The project will remain Yellow until the PM is CPM qualified within 90 days, due 11/12/2008. Weak in JLARC element 6.				
2	186 Secretary of Transportation 501 Department of Transportation	FMS Project	Aug 31, 2008		Under review; APA concurs with PMD review.	Vendor proposals currently under review. Project is on track.				
3	186 Secretary of Transportation 501 Department of Transportation	M5-EMS (aka FEMIS) Equipment Management System	Aug 31, 2008		Not under review at this time.	Yellow assessment (trending Green) due to forthcoming project baseline change request. The project has experienced two significant delays: voluntary project suspension, and reclassification of FEMIS solution as a statewide, rather than VDOT-only, solution. The project schedule, scope and budget are subject to change as a result of detailed project planning, which is nearing completion. Expect baseline change request submission to the CIO in 4Q08. Weak in JLARC element 8.				
4	188 Secretary of Health & Human Resources 163 Department for the Aging	No Wrong Door Initiative							Not under review at this time.	New project
<b>Projects in the Execution and Control Phase</b>										
5	183 Secretary of Natural Resources 440 Department of Environmental Quality	Document Management Implementation	Aug 31, 2008		Under review; APA concurs with PMD review.	The project remains Green but there have been testing delays. Agency is committed to getting back on track and completing testing and roll-out within approved schedule variance. This project is expected to complete testing and roll-out in the next 40 days.				
6	185 Secretary of Education 217 Radford University	Radford University Information System Project	Aug 31, 2008		Under review; APA concurs with PMD review.	The project remains on track. The project is reporting that the project team remains within approved variance for schedule and cost.				
7	185 Secretary of Education 260 Virginia Community College System	AIS Administrative Information System	Aug 31, 2008		Under review; APA concurs with PMD review.	Project is on track with major milestones. Collaboration remains high between the VCCS project team and the eVA subject matter experts within DGS.				
8	186 Secretary of Transportation 154 Department of Motor Vehicles	Automated Routing Solution – Hauling Permits	Aug 31, 2008		Not under review at this time.	Yellow assessment due to non-CPM-qualified project manager assignment. The project baseline change was approved by the CIO in August because the (COTS) procurement process took longer than planned. The baseline change extends the schedule seven months to May 2009 and increases the budget by 6%. Project scope remains unchanged. The project will remain Yellow until the PM is CPM qualified within 90 days, due 11/12/2008. Weak in JLARC element 6.				
9	186 Secretary of Transportation 154 Department of Motor Vehicles	CCC Relocation and Reorganization	Aug 31, 2008		Not under review at this time.	Yellow assessment due to non-CPM-qualified project manager assignment. A project baseline change was approved by the CIO in August. The approved change request extended the schedule, migrated a portion of the scope to another project, and kept the budget intact. The project will remain Yellow until the PM is CPM qualified within 90 days, due 11/12/2008. Weak in JLARC element 6.				
10	186 Secretary of Transportation 154 Department of Motor Vehicles	TREDS	Aug 31, 2008		Under review; APA concurs with PMD review.	Yellow assessment (trending Green) due to a forthcoming baseline change request which will extend the project schedule and budget by more than 10%. PMD is waiting on final change request documentation to be reviewed and signed by the Secretariat Oversight Committee (SOC). Weak in JLARC element 1.				
11	186 Secretary of Transportation 501 Department of Transportation	Pavement Management System	Aug 31, 2008		Under review; APA concurs with PMD review.	Yellow assessment due to a delay in establishing the VITA infrastructure to support the system development, test and production environments. Though data conversions and system setup are in progress using the vendor's temporary environment, project schedule is at risk. Schedule assessed as Yellow due to late November delivery date for the VITA servers originally targeted for August 31. As a result, VDOT is paying the vendor a monthly fee for the use of their environment which could impact the project budget. VITA Customer Account Management (CAM) is intervening to expedite. Unclear if this will exceed 10% of budget baseline; project schedule under review; rebaselining documentation expected 4Q08. Weak in JLARC element 8.				

**ITIB Major IT Project Status Report for October 2008 Part 1: Status and Assessment**

	Secretariat & Agency (1)	Project Title (2)	Date & Ratings of Most Recent Agency Key Status Indicators (3,4)					CIO Assessment Rating (4,6)	Comments	
			Performance	Budget	Schedule	Scope	Risk		APA (7)	CIO
12	186 Secretary of Transportation 501 Department of Transportation	Roadway Network Systems	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	On track to complete newly defined project scope by 2Q09 under budget. Recently approved project change request changed the project strategy in order to complete the many faceted RNS project. The plan downscopes the project to the core RNS objective replacement of the mainframe HTRIS system with a modern platform for the roadway centerline and then to close out the project. The remaining deliverables described in the 2004 project charter will be identified in the VDOT IT portfolio as separate projects within the RNS program and executed as such.
13	186 Secretary of Transportation 501 Department of Transportation	VaTraffic	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Not under review at this time.	VaTraffic www.511virginia.org website is live since August 19. Project is currently in user acceptance testing for version 2 with the winter weather module. Project on track.
14	187 Secretary of Public Safety 156 Department of State Police	Law Enforcement Activity Management System	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	This project continues to execute according to its cost, schedule and scope baselines. The project manager, project sponsor and Internal Agency Oversight Committee are actively managing and overseeing the work being performed. Delivery of the first operational component (Investigative Complaints and Service Requests) is on schedule for acceptance in December.
15	187 Secretary of Public Safety 156 Department of State Police	Statewide Agencies Radio System (Pre-ITIB)	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	Yellow assessment due to schedule and project management issues. The project continues in a day-for-day slip against the rebaselined schedule, because the agency and Motorola have not yet completed all of the steps necessary to "lock down" the tower sites. As of 8/26/08, 25 of 36 remaining tower construction sites had not yet been confirmed. The agency and Motorola are working toward completing "lock down" on these sites, but cannot project when this will be accomplished. Mr. Randy Peeler assumed the Project Manager role on September 10. Major work also remains on remediating the findings of the January 08 APA report. The project manager and project director are initiating work on this remediation effort in September. Weak in JLARC element 6.
16	187 Secretary of Public Safety 799 Department of Corrections	Phase 2 and Phase 3 of VirginiaCORIS Program	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	This project continues to execute according to its established baselines. Implementation of the first functionality for Community Corrections is on track for production on October 13. Work on follow-on deliveries is also progressing satisfactorily.
17	188 Secretary of Health & Human Resources 262 Department of Rehabilitative Services	Integrated Case Management (ICM) Project (Pre-ITIB)	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	The project continues to execute according to schedule. Execution is scheduled to end on October 1, when the system goes into production at the Department for the Blind and Visually Impaired. Acceptance testing at that agency is in progress and on track.
18	188 Secretary of Health & Human Resources 262 Department of Rehabilitative Services	Integrated Fiscal System	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	This project returned to an "on track" status this month. The new project manager is actively managing the project on a full-time basis. The Independent Verification and Validation review identified minor shortcomings that the PM is addressing through a remediation plan, but identified no major threats to the success of the project. The report also identified the agency's support of the project as a key strength, and project governance and the quality of the project team as moderate strengths.
19	192 Secretary of Commerce and Trade 222 Dept. of Professional & Occupational Regulation	EAGLES (Pre-ITIB)	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	Yellow assessment due to data migration issues and quality assurance issues with the vendor. Test migrations between the legacy system and EAGLES are being conducted by DPOR to help resolve the data migration issues. The vendor has committed to improving their quality assurance checks prior to releasing new software to DPOR. The first software release (Release-1) date has been moved to late October in order to allow the vendor sufficient time to modify their software and to provide thorough testing at DPOR. Weak in JLARC elements 3 and 6.
20	193 Secretary of Agriculture & Forestry 411 Department of Forestry	Integrated Forest Resources Information System – Forest Protection & Mobile Computing	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008	Aug 31, 2008		Under review; APA concurs with PMD review.	Green assessment (trending Yellow). The project schedule slipped but remains within authorized variance. The agency has indicated that the project will complete on schedule but a reduction in scope may be necessary due to budget constraints at the Agency and Commonwealth levels. The agency is in the process of analyzing potential courses of action for completing the project. This analysis is expected to be presented to the Internal Oversight Committee and Department of Forestry leadership in the next 45 days.

**ITIB Major IT Project Status Report for October 2008 - Part 2: Baseline Report**

Secretariat & Agency (1)	Project Title (2)	CIO Assessment Rating	Life Cycle Phase (8)			Original Cost and Schedule Baselines (12)		Current Cost and Schedule Baselines		Most Recent Cost-to-Date (15)		Notes	
			Detailed Planning (9)	Execution and Control (10)	Closeout (11)	Estimate at Completion	Planned Submission of Closeout Report	Estimate at Completion (13)	Planned Submission of Closeout Report (14)	Planned	Actual		
<b>Projects in the Detailed Planning Phase</b>													
1	186 Secretary of Transportation 154 Department of Motor Vehicles	Customer Management Queuing System		Apr 25, 2008			\$2,514,819	Jun 26, 2009	No Change	No Change	\$43,706	\$25,391	
2	186 Secretary of Transportation 501 Department of Transportation	FMS Project		Apr 17, 2008			\$37,938,852	Jun 30, 2012	No Change	No Change	\$588,208	\$223,502	
3	186 Secretary of Transportation 501 Department of Transportation	M5-EMS (aka FEMIS) Equipment Management System		Jan 27, 2007			\$2,506,150	Dec 31, 2007	No Change	Aug 30, 2008 Variance 8 Months	\$14,400	\$19,975	Schedule delays caused by project suspension and reactivation at VDOT request; further delays caused by VITA expanding solution from agency only to enterprise wide solution. Procurement delays have extended the schedule; change request forthcoming.
4	188 Secretary of Health & Human Resources 163 Department for the Aging	No Wrong Door Initiative		Sep 2, 2008			\$546,000	Nov 28, 2009	No Change	No Change			New project
<b>Projects in the Execution and Control Phase</b>													
5	183 Secretary of Natural Resources 440 Department of Environmental Quality	Document Management Implementation		Feb 8, 2008	May 30, 2008		\$2,251,837	Dec 31, 2009	No Change	No Change	\$1,722,720	\$721,399	
6	185 Secretary of Education 217 Radford University	Radford University Information System Project		May 3, 2007	Oct 5, 2007		\$16,164,286	Dec 31, 2011	\$14,786,694 Variance -\$1,377,592	No Change	\$6,016,568	\$5,481,141	
7	185 Secretary of Education 260 Virginia Community College System	ALS Administrative Information System		Jul 1, 2006	Aug 18, 2006		\$8,912,835	Feb 4, 2008	\$10,768,435 Variance \$1,855,600	Apr 24, 2009 Variance 14 Months	\$9,180,634	\$8,882,876	Variances have been accounted for through an approved baseline change to add a third phase to the project.
8	186 Secretary of Transportation 154 Department of Motor Vehicles	Automated Routing Solution – Hauling Permits		Jun 15, 2007	Sep 29, 2008		\$1,467,395	Sep 30, 2008	\$1,561,645 Variance \$94,250	May 30, 2009 Variance 8 Months	\$77,886	\$20,003	Change request approved by CIO August 2008. The lengthy RFP process, contract approval process and MOU with VDOT preceded the Execution & Control phase. The only expense during that time was a part time project manager.
9	186 Secretary of Transportation 154 Department of Motor Vehicles	CCC Relocation and Reorganization		Jun 19, 2007	Jun 19, 2007		\$1,594,040	Jan 31, 2008	No Change	Oct 31, 2008 Variance 9 Months	\$1,594,040	\$856,281	Change request approved by CIO in August 2008. The coincident Detailed Planning and Execution & Control dates are due to the agency late delivery of the project initiation documents in 2007.
10	186 Secretary of Transportation 154 Department of Motor Vehicles	TREDS		Dec 9, 2005	Nov 30, 2006		\$4,345,000	Jun 30, 2009	\$5,335,000 Variance \$990,000	No Change	\$3,282,025	\$3,076,110	Schedule and budget rebaseline request forthcoming.
11	186 Secretary of Transportation 501 Department of Transportation	Pavement Management System		Mar 3, 2008	Sep 29, 2008		\$3,036,754	Mar 31, 2010	No Change	No Change	\$512,615	\$524,203	
12	186 Secretary of Transportation 501 Department of Transportation	Roadway Network Systems		May 5, 2004	Aug 1, 2004		\$6,470,486	Dec 31, 2007	\$6,700,000 Variance \$229,514	Apr 30, 2009 Variance 16 Months	\$7,308,053	\$5,999,764	Change request approved by CIO in September 2008.

**ITIB Major IT Project Status Report for October 2008 - Part 2: Baseline Report**

	Secretariat & Agency (1)	Project Title (2)	CIO Assessment Rating	Life Cycle Phase (8)			Original Cost and Schedule Baselines (12)		Current Cost and Schedule Baselines		Most Recent Cost-to-Date (15)		Notes
				Detailed Planning (9)	Execution and Control (10)	Closeout (11)	Estimate at Completion	Planned Submission of Closeout Report	Estimate at Completion (13)	Planned Submission of Closeout Report (14)	Planned	Actual	
13	186 Secretary of Transportation 501 Department of Transportation	VaTraffic		Dec 15, 2007	Mar 12, 2008		\$4,197,832	Jan 31, 2009	No Change	No Change	\$2,988,290	\$1,351,695	
14	187 Secretary of Public Safety 156 Department of State Police	Law Enforcement Activity Management System		Jun 13, 2007	Aug 25, 2008		\$3,530,000	Mar 1, 2010	No Change	No Change	\$531,608	\$497,240	
15	187 Secretary of Public Safety 156 Department of State Police	Statewide Agencies Radio System (Pre-ITIB)		Apr 30, 2002	May 1, 2002		\$370,000,000	Dec 15, 2011	\$357,244,677 Variance -\$12,755,323	No Change	\$365,879,416	\$245,320,884	Variance related to changes in contractor and agency work assignments. Additional schedule, and potential cost changes are being considered.
16	187 Secretary of Public Safety 799 Department of Corrections	Phase 2 and Phase 3 of VirginiaCORIS Program		Jun 22, 2006	Aug 15, 2006		\$17,781,554	Dec 31, 2009	\$18,661,346 Variance \$879,792	No Change	\$3,926,326	\$3,547,591	Project costs rebaselined as a result of a change in project approach by the vendor.
17	188 Secretary of Health & Human Resources 262 Department of Rehabilitative Services	Integrated Case Management (ICM) Project (Pre-ITIB)		Jun 19, 2002	Aug 1, 2004		\$4,781,891	Nov 30, 2007	\$4,980,036 Variance \$198,145	Jan 31, 2009 Variance 14 Months	\$5,031,324	\$3,601,485	Variances have been accounted for through an approved baseline change. The variance is attributed to slippage caused by the vendor rewriting of source code to be Microsoft .Net compatible.
18	188 Secretary of Health & Human Resources 262 Department of Rehabilitative Services	Integrated Fiscal System		Jan 30, 2007	Sep 17, 2007		\$1,240,000	Jun 30, 2008	\$1,329,098 Variance \$89,098	Apr 30, 2010 Variance 22 Months	\$349,022	\$202,635	Baseline change request approved in March 2008 to extend the project 24 months and increase project budget by \$89K. Variance is due to the extension of the project schedule per recommendation by VEAP to reduce project failure risk.
19	192 Secretary of Commerce and Trade 222 Dept. of Professional & Occupational Regulation	EAGLES (Pre-ITIB)		Mar 19, 2007	Aug 1, 2007		\$1,499,000	Nov 30, 2006	\$2,959,705 Variance \$1,460,705	Jan 15, 2010 Variance 38 Months	\$1,879,107	\$1,589,013	Variances have been accounted for through an approved baseline change.
20	193 Secretary of Agriculture & Forestry 411 Department of Forestry	Integrated Forest Resources Information System – Forest Protection & Mobile Computing		Apr 12, 2006	Sep 1, 2006		\$1,204,540	Jul 30, 2007	\$1,309,618 Variance \$105,078	Aug 29, 2008 Variance 13 Months	\$1,164,574	\$955,681	

**ITIB Major IT Project Status Report for October 2008 - Part 3: Projected Development Approval**

Secretariat & Agency (1)	Project Title (2)	Project Description	Start Date	End Date	Total Cost	Notes
1 185 Secretary of Education 260 Virginia Community College System	New Human Resources Information System (HRIS)	The implementation of a Human Resources System for the VCCS and 23 Colleges.	Dec 1, 2008	Mar 31, 2011	\$6,468,280	
2 186 Secretary of Transportation 154 Department of Motor Vehicles	Driver License Central Issue Services Project (DLCI)	<p>The Virginia Department of Motor Vehicles seeks to establish a multi-year services contract, through competitive negotiation, for a secure Driver's License/Identification Card (DL/ID) services solution including all necessary hardware, software products, design, development, customization, installation, training, personnel, supplies, and maintenance, on a firm fixed-price cost-per-card basis, as specified in detailed system design discussions with DMV and as required by any resulting contract. DMV has determined the following strategic points listed below essential in the procurement, design, development, and deployment of the new DL/ID solution. In addition to the strategic points identified below, DMV is seeking an improved Virginia Driver's License and State Identification Card. Considered secure and reliable when first issued in 1999, the present driver's license and ID card lack the security standards now considered as minimum requirements in U.S. jurisdictions. Several state driver's license issuance authorities have recently replaced or announced plans to replace current driver's license issuance systems to meet the newer and upcoming standards for security and data integrity. DMV is seeking new solutions that address the growing demand for secure government photo id</p> <ol style="list-style-type: none"> <li>1. Establish the identity of applicants when they first enter the application facility.</li> <li>2. Accept only properly secured identity documents with the application and validate information to the extent feasible and practical.</li> <li>3. Utilize security features that include tactile features that can be detected under normal conditions.</li> <li>4. Ensure the capability to change security features in a proactive attempt to deter compromise.</li> <li>5. Confirm the identity for renewals using prior image retrieval.</li> <li>6. Validate the individual's entitlement by checking against databases of other jurisdictions.</li> <li>7. Eliminate the potential for fraud using security procedures, audits and technology.</li> <li>8. Utilize machine-readable forms and automated data capture tools to facilitate and ensure consistent data entry.</li> <li>9. Link the issued document to the foundation documents presented at the time of application.</li> <li>10. Ensure that the physical document is both secure and durable in view of its intended applications and the attacks to which it is most likely to be exposed.</li> <li>11. Adopt a secure production process that limits and controls access to materials, equipment, processes and information.</li> <li>12. Ensure a secure, smooth and efficient flow of data to the physical document production environment.</li> <li>13. Establish a reliable and secure delivery method for the physical document.</li> <li>14. Establish a comprehensive internal audit control process.</li> <li>15. Enhance public awareness on the established policies and procedures for obtaining a document.</li> <li>16. Aid law enforcement by providing better tools to identify legitimate documents.</li> <li>17. Develop a training program outlining the security features of the issued document for those who will most frequently be in contact with the issued document for the purpose of inspection.</li> <li>18. Ensure that DMV will be positioned to meet future Federal requirements.</li> </ol>	Oct 16, 2008	Jul 31, 2009	\$9,523,050	
3 188 Secretary of Health & Human Resources 601 Department of Health	EMS Registry	This project will procure and implement a comprehensive Web-based pre-hospital emergency data collection, analysis and reporting system solution. OEMS will utilize the Request for Proposal (RFP) process to procure a comprehensive statewide contract through competitive negotiations with one or multiple suppliers. The new system (EMS Registry or EMSR) will be a Web-based data collection tool that will utilize electronic medical record technology and eliminate the current paper based system which is not enabling the Office of EMS to fully meet its Code mandates. The EMS Registry will allow for data submission to become part of the medical record charting process making data collection near real time (within 24-48 hours) The EMS Registry will have an open scalable architecture and support standards, which are key to streamlined processing and data exchange. The EMS Registry will further provide a secure method of collecting pre-hospital data, extracting existing data, and exporting or sharing data for strategic planning, process improvement and Quality Assurance initiatives.	Oct 10, 2008	Sep 4, 2009	\$1,481,150	
4 188 Secretary of Health & Human Resources 720 Dept. of Mental Health, Mental Ret. & Sub. Abuse Svcs	Medication Management System	Obtain and implement a medication management automated application to support pharmacy functions at DMHMRSAS facilities and the Aftercare Pharmacy.	Oct 10, 2008	Dec 4, 2009	\$5,140,000	

**ITIB Major IT Project Status Report for October 2008 - Part 4: Elements**

	<b>JLARC Element</b>	<b>Description</b>
1	Identification of Functional Needs and System Requirements	Agency functional needs are identified and prioritized, as are automated solutions to meet those needs. Specific functional and technical requirements are also defined.
2	Proven Technical Feasibility	Technical feasibility of solution is determined through prior successful implementation in a similar organization, or through demonstrated proof-of-concept.
3	Organizational and Business Process Analysis	Prior to system procurement, analysis is conducted of agency structure and business processes to improve the effectiveness of IT solution. Upon procurement, business process re-engineering is performed to minimize software customization.
4	Adequate Vendor and Product Evaluation and Selection	Procurement process is competitive and unbiased, and background research on vendors and their products is conducted. "No-build" option is fully considered, as is the option to build the system in-house.
5	Strong Legal Contract	Contract minimizes financial exposure by specifying deliverables, linking payments to deliverables, and providing for modular development of the system.
6	Effective Project Management	Project is led by an experienced, full-time project management team. Team includes functional area leaders as well as professional IT staff. Systems development standards are utilized, and effective technical change control process and contract administration are established.
7	Involvement of End-Users	Agency staff who will actually use the system are extensively involved in planning and development of the system.
8	Effective Project Oversight and Control	Internal oversight structure is established, consisting of executive-level personnel within the agency, to address major issues that may affect a project's scope, schedule, or budget. External oversight structure is established to ensure agency has effective project management and oversight processes and to address major issues that arise. Also, independent review is provided to monitor the project and provide guidance.
9	Reliable Funding	Funding sources are identified and secured to allow for effective planning and development of system.