

WIRELESS E-911 SERVICE BOARD

July 27, 2000

11:00 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landsidle, Chair
Melvin A. Breeden
John R. Rodman, III
Steven E. Marzolf
James M. McDonnell, Jr.
Robert W. Woltz, Jr.

Members Absent: Charles W. Davis, Jr.

Others Present:

Howard Douthit	Kathleen Kittrick
Lt. Dave Ellis	Paul Nash
Michael Fischel	Glen Roach
Paul Fleshood	Mel Sheridan
Terry Hall	Bill Shinar
Lt. Ken King	Michael Weaver

CALL TO ORDER

William Landsidle, Chairman called the meeting of the Wireless E-911 Service Board to order at 11:00 a.m. Mr. Landsidle welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landsidle stated that the first order of business would be consideration of the approval of the minutes of the March 23, 2000 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Marzolf moved to approve the minutes as presented. The motion was seconded by Mr. McDonnell and unanimously approved.

Mr. Landsidle provided Board members with a financial report for the fiscal year ending June 30, 2000. He reported that the beginning balance for FY 2000 was \$12,312,365.59. Expenditures for the year totaled \$5,412,203.84, revenue collected for the year totaled \$16,398,611.67, leaving an ending balance of \$23,298,773.42.

The Board entertained a brief presentation from Mel Sheridan regarding Orange County.

Mr. Landside discussed the change in statute. He stated that the new Board statute became effective on July 1, 2000. However, the statute provides for a transition period that leaves the current Board in effect until September 30, 2000. The new Board will consist of 14 members and will form a subcommittee of 6 members to review CMRS activity. Beginning October 1, 2000 the current Board will lose its authority to control the Wireless E-911 funds. On or about October 1, 2000 all funds remaining in First Union Bank and the Local Government Investment Pool for the Wireless E-911 Service Board will be deposited in the State Treasury and controlled by the State Commonwealth Accounting and Reporting System (CARS) under the direction of the Department of Technology Planning.

Mr. Landside told the Board that the City of Petersburg had submitted no further information for consideration of the Board regarding their PSAP cost estimates for FY 2001. Also, Rockbridge County is in the process of contacting CMRS'. These two submissions were tabled by the Board for consideration by the new Board after October 1, 2000.

Mr. Landside discussed with the Board a letter received by the State Police expressing their intent to request funding for FY 2001. Mr. Landside reminded the Board that they could request as much as \$750,000.

Steve Marzolf submitted for consideration of the Board a revision to the PSAP cost estimates submitted by the County of Prince William for FY 2001. After deliberation by the Board, Mr. Marzolf withdrew this request and will resubmit it to the new Board at the first scheduled meeting.

The Board discussed the statute regarding the flexibility of past year cost estimates for PSAP's. Recognizing the difficulties estimating first year costs and the myriad of issues which have impacted implementation schedules, and further recognizing that the statute governing this Board is subject to some interpretation with respect to the "true-up" provisions, the Board decided to implement certain policies to guide the audit/true-up process for the FY 2000-2001 grants.

The Board agreed on a policy for FY 2000 which gives weight to the good faith efforts of PSAP's to implement Phase I service on the timetable reflected in their FY 2000 cost proposals. In cases where service implementation was delayed as a result of circumstances substantially beyond the control of the PSAP, the Board directed that recovery of expended cost reimbursements not be pursued. Mr. Marzolf moved the adoption of this policy, seconded by Mr. Woltz. Hearing no opposition to this motion it was approved.

The Board also moved that this policy should be applied to the PSAP's that submitted a cost proposal for the first time for FY 2001. The motion was made by Mr. Woltz, seconded by Mr. Breeden with no opposition.

Finally, the Board adopted a motion made by Mr. Breeden, seconded by Mr. Marzolf, with no opposition, that any PSAP in operation during either FY 2000 or FY 2001 would be entitled to seek additional funds due to underestimates of actual costs in addition to being subject to the return of unused funds.

The Board members further agreed that, had this Board remained in place, it would have continued these policies for future PSAPs in their first two years of implementation. This will be communicated to the new Board for its consideration for fiscal years beyond FY 2001.

The Board discussed the CMRS cost estimate submission for FY 2001. Upon motion of Mr. Marzolf, seconded by Mr. Woltz with no opposition, the following submissions were approved as listed:

AT&T - No NRC; 20.6 cents per subscriber MRC. No LEC charges were included.

Bell Atlantic/Verizon - NRC-\$31,728; MRC 25.6 cents per subscriber.

CellularOne-NRC-\$106,955; MRC 20.7 cents per subscriber.

Nextel - No NRC; MRC 15 cents per subscriber. This is a CAS only solution.

GTE - \$31,668 NRC, 30.4 cents per subscriber MRC.

Upon motion of Mr. McDonnell, seconded by Mr. Breeden, and finding no opposition, the Board tabled CMRS submissions for Alltel, CFW Communications, and PrimeCo for review by the new Board after October 1, 2000. It was determined that additional information is needed for these submissions before a final decision can be made.

Upon motion of Mr. Marzolf, seconded by Mr. Breeden, with no opposition, the Board approved cost estimates for Triton/SunCom: NRC - \$8,272, MRC of \$14,410 (\$14,410 to be billed to the Wireless E-911 Fund monthly) and US Cellular: NRC - \$31,946, MRC of \$14,742 (\$14,742 to be billed to the Wireless E-911 Fund monthly) with the understanding that these amounts will be subject to true-up.

Upon motion of Mr. Marzolf, seconded by Mr. Breeden, and finding no opposition, the Board approved to extend the deadline for FY 2002 PSAP cost estimate submission to December 1, 2000 and FY 2002 CMRS cost estimates submission to February 1, 2001.

OTHER BUSINESS

Mr. Jerry Simonoff, Director of the Department of Technology Planning distributed job descriptions for upcoming positions with the new Wireless E-911 Service Board. He stated that these positions were open until August 11, 2000.

There being no further business the meeting was adjourned at 1:20 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts