

FY12

PSAP GRANT PROGRAM APPLICATION



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HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Page County E911 Public Safety Communications Training

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Page County EOC

CONTACT TITLE: Grant Specialist

CONTACT FIRST NAME: Tina

CONTACT LAST NAME: Sumpter

ADDRESS 1: 108 South Court St.

ADDRESS 2: Click here to enter text

CITY: Luray

ZIP CODE: 22835

CONTACT EMAIL: grants@pagesheriff.com

CONTACT PHONE NUMBER: 540-843-4506

CONTACT MOBILE NUMBER: 540-860-1970

CONTACT FAX NUMBER: 540-743-1252

REGIONAL COORDINATOR: Chris Hardesty

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

**Page County Emergency
Communication Center**

Town of Luray, VA

Town of Shenandoah, VA

Page County, VA

Town of Stanley, VA

Rileyville, VA



GRANT TYPE

- Individual PSAP
- Consolidation
- Regional Initiative
- Secondary Consolidation

GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
- Continuity and Consolidation
- Enhancement

TIER

- Out of Service
- Technically Outdated
- Not Applicable
- Non-Vendor Supported
- Strengthen

PROJECT FOCUS MAPPING

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 2,000

Total Project Cost: \$ 2,000



STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

The Page County PSAP is in need of \$2,000 to send the E911 Director, E911 Supervisors and E911 Dispatchers to the 2011 Fall APCO/NENA/Interoperability Conference and the 2012 Spring NENA/APCO Conference. This training will be beneficial because it will provide the director, supervisors and dispatchers with E911 public safety communications training in the following three tracts; dispatching, E911 Management and E911 Technical.

Due to recent budget constraints the Page County PSAP does not have sufficient funds to send our personnel to the PSAP trainings and is therefore requesting grant funding.

The project has a direct effect on operational service of the PSAP. The project will allow us to provide the needed trainings for our director, supervisors and dispatchers. These trainings will provide additional knowledge for the attendees in E911 Public Safety Communications within the following three tracts; dispatcher, E911 Management and E911 Technical.

This project is part of a long term strategic plan to upgrade the PSAP with the latest PSAP training.

This project will be locally sustainable through the PSAP.



Describe how the grant will be maintained and supported in the future, if applicable.

The grant will be maintained and supported in the future by the Page County Communication Center county budget. The Page County Communication Center will submit within the county budget for approval to support the project. In addition, we will continue to search for and apply for grant funding.

COMPREHENSIVE PROJECT DESCRIPTION



FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

The Page County Communication Center PSAP will send four (4) individuals to the 2011 Fall APCO/NENA/Interoperability Conference and three (3) to the 2012 Spring NENA/APCO Conference. The PSAP will send the director, supervisors and dispatchers to the training.

The benefits of these trainings will provide the attendees with dispatch knowledge, E911 management and E911 technical training. In addition, to the E911 public communications trainings it will allow the attendees the opportunity to network with other PSAP's within the commonwealth, state agencies and vendors.

Goal #1: Provide the director, supervisors and dispatchers with E911 public safety communication trainings.

Objective #1: Four individuals will attend the 2011 Fall APCO/NENA/Interoperability Conference.

Objective #2: Three individuals will attend the 2012 Spring NENA/APCO Conference

Implementation Strategy: The Page County PSAP plans to implement this project through the use of the statewide E911 Public Safety Communications specific trainings.

The PSAP plans to implement this project as part of a comprehensive plan to provide the trainings to PSAP personnel that are offered through the state and local training facilities.



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

n/a



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input checked="" type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	02 / 28 / 2011
<input checked="" type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	04/30/2011
<input checked="" type="checkbox"/> ACQUISITION (Selected system or solution is procured)	7/30/2011
<input checked="" type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	10/30 /2011
<input checked="" type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	12/30/2011

Identify the longevity or sustainability of the project.

n/a



Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

This project supports the Virginia Statewide E-911 Strategic Comprehensive Plan by providing a standard level of emergency response services to the public. This project will allow us to work toward achieving Goal A of the 2.2 Strategic goals. The goal will be for law enforcement and emergency rescue to provide a consistent emergency response to everyone within Page County, at any time of the day, and during any event. This project will assist our PSAP with receiving, processing and dispatching calls to law enforcement and fire rescue in a dependable and repeatable manner.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:
n/a

Intended collaborative efforts:
n/a

Resource sharing:
n/a

How does the initiative impacts the operational or strategic plans of the participating agencies:
n/a



CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:
n/a

How should it be organized and staffed:
n/a

What services should it perform:
n/a

How should policies be made and changed:
n/a

How should it be funded:
n/a

What communication changes or improvements should be made in order to better support operations:
n/a



BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

(4) 2011 Fall APCO/NENA Interoperability Conference: **\$ 440**

This will cover the registration for four PSAP employees to attend the 2011 Fall APCO/NENA Interoperability Conference. An estimate is based on the cost of 2010 registration for the conference $4 \times \$110 = \330 .

(3) 2012 Spring NENA/APCC Conference: **\$ 330**

This will cover the registration for three PSAP employees to attend the 2012 Spring NENA/APCC Conference. An estimate is based on the cost of the 2010 Spring NENA/APCC Conference.

(2) Motel rooms for Fall APCO/NENA Interoperability Conference : **\$ 750**

This will cover the motel room for the attendees at the conference. Based on previous trainings the estimated cost for the rooms is $\$125 \times 2 \times 3 \text{ days} = \750 .

(2) Motel rooms for the Spring NENA/APCC Conference: **\$ 480**

This will cover the motel room for the attendees at the conference. Based on previous trainings the estimated cost for the rooms is $\$120 \times 2 \times 2 \text{ days} = \720 .

Total **\$2,000**



EVALUATION

How will the project be evaluated and measured for achievement and success:

The Page County PSAP will evaluate and measure the achievement of this project by the attendee's attendance at the conference sessions.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"