

FY12

PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION
TECHNOLOGIES AGENCY
Integrated Services Division
FY12



FY12 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

Greensville Time Synchronization

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Greensville County Sheriff's Office

CONTACT TITLE: Building/Fire Official

CONTACT FIRST NAME: Charles

CONTACT LAST NAME: Veliky

ADDRESS 1: 174 Uriah Branch Way

ADDRESS 2: [Click here to enter text](#)

CITY: Emporia

ZIP CODE: 23847

CONTACT EMAIL: mveliky@greensvillecountyva.gov

CONTACT PHONE NUMBER: (434)348-4232

CONTACT MOBILE NUMBER: [Click here to enter text](#)

CONTACT FAX NUMBER: (434)348-0696

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Greensville County

_____	_____
_____	_____
_____	_____
_____	_____

GRANT TYPE

X Individual PSAP

Regional Initiative

Consolidation

Secondary Consolidation



GRANT PROGRAM TYPE

- Wireless E-911 PSAP Education Program
 Continuity and Consolidation x Enhancement

TIER

- Out of Service Non-Vendor Supported
 Technically Outdated x Strengthen
 Not Applicable

PROJECT FOCUS TIME SYNCHRONIZATION

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 10,400.00

Total Project Cost: \$ 13,000.00

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Greensville County's Dispatch Center does not currently have a time synchronization system. Because of the multiple independent digital systems installed at the center, such as the CPE, radio system, voice logger, etc., the systems are not synchronized with each other, which results in discrepancies with reported times. This situation could impact investigative and /or legal matters.



Describe how the grant will be maintained and supported in the future, if applicable.

Greenville IT and maintenance personnel will install and provide physical support to the system. The price quote includes 5 years of premium electronic support.

COMPREHENSIVE PROJECT DESCRIPTION

FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)



FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

The purpose of this project will be to synchronize the time of the CPE, voice recorder, radio system and CAD with the US Atomic Clock. The implementation strategy and timeline includes ordering the system upon grant award, and installation and testing upon delivery to the dispatch center.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input checked="" type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	<u>12/22/2010</u>
<input checked="" type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	12/22/2010
<input checked="" type="checkbox"/> ACQUISITION (Selected system or solution is procured)	07/01/2011
<input checked="" type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	09/01/2011
<input checked="" type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	10/01/2011



Identify the longevity or sustainability of the project.

Including 5 years of premium support with this purchase will ensure that the system is properly serviced and maintained over the anticipated lifespan of the system.

Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

This system meets NENA PSAP Master Clock Standard #04-002 and uses a web based user interface that supports centralized user authentication and logging. The Plan encourages the use of modern, centralized and standardized equipment and policy. The system will allow the other existing modern equipment already in place to work in harmony with each other, ensuring the precise level of quality the community has come to expect from the Dispatch Center.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:
[Click here to enter text](#)



Intended collaborative efforts:

Click here to enter text

Resource sharing:

Click here to enter text

How does the initiative impacts the operational or strategic plans of the participating agencies:

Click here to enter text

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

Click here to enter text



<p>How should it be organized and staffed:</p> <p>Click here to enter text</p>
<p>What services should it perform:</p> <p>Click here to enter text</p>
<p>How should policies be made and changed:</p> <p>Click here to enter text</p>
<p>How should it be funded:</p> <p>Click here to enter text</p>



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:
See attached Vendor supplied quote of \$12,930.00



EVALUATION

How will the project be evaluated and measured for achievement and success:

The project will be considered a success upon final testing, inspection, approval and placement into service.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"