

FY12

PSAP GRANT PROGRAM APPLICATION



FY12



FY12 PSAP GRANT PROGRAM APPLICATION

HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at lisa.nicholson@vita.virginia.gov. Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



FY12 PSAP GRANT APPLICATION

PROJECT TITLE

RRPSCC CAD Server Upgrade

GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: Rockbridge Regional Public Safety Communications Center

CONTACT TITLE: Director

CONTACT FIRST NAME: Steven

CONTACT LAST NAME: Reese

ADDRESS 1: 306 Park Avenue

ADDRESS 2: Suite A

CITY: Buena Vista

ZIP CODE: 24416

CONTACT EMAIL: rock911@emabarqmail.com

CONTACT PHONE NUMBER: 540)261-9300

CONTACT MOBILE NUMBER: 540)784-0577

CONTACT FAX NUMBER: 540)261-9303

REGIONAL COORDINATOR: Donna Brown

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

Rockbridge Regional PSCC

Rockbridge County

City of Lexington

City of Buena Vista

GRANT TYPE

Individual PSAP

Regional Initiative



Consolidation

Secondary Consolidation

GRANT PROGRAM TYPE

Wireless E-911 PSAP Education Program

Continuity and Consolidation

Enhancement

TIER

Out of Service

Technically Outdated

Not Applicable

Non-Vendor Supported

Strengthen

PROJECT FOCUS UPS

If "Other" selected, please specify: [Click here to enter text](#)

FINANCIAL DATA

Amount Requested: \$ 26,500

Total Project Cost: \$ 26,500

STATEMENT OF NEED



This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Rockbridge Regional PSCC is currently utilizing Gateway servers for our CAD system that are 5 years old. These servers are failing on a regular basis and are no longer supported by the vendor. Replacement of the CAD servers is needed to correct the failures we have experienced.

The financial need is evident by the 3 localities reducing budgets over the past 3 years and local funds not being available for this project. If the CAD servers are not upgraded our PSAP runs the risk of not being able to process calls for service. Timely replacement/upgrades to all equipment is a priority of the RRPSCC Management Board to ensure that when the citizens call 911 we are able to process their requests in a timely manner without having to worry about equipment malfunctions or loss of service.

COMPREHENSIVE PROJECT DESCRIPTION

**FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

[Click here to enter text](#)

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

The goal is to replace our existing CAD servers with newer technically updated replacements.

We will work with the selected vendor to ensure a smooth transition of services from the old equipment to the new.

The timeline will be dependent on the vendor's delivery of the equipment and approval of the RRPSCC Management Board.

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.



PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	XX / XX / XX
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	XX / XX / XX
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	XX / XX / XX
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	XX / XX / XX
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	XX / XX / XX

Identify the longevity or sustainability of the project.

The new equipment will be sustained through a maintenance service agreement. The new equipment is expected to be functional for 3 to 5 years with software upgrades as necessary.



Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

The new CAD servers will be fully upgradeable to support future technologies in PSAP readiness.

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAP's:

This initiative directly affects our 3 localities as the primary PSAP answers all 911 calls for service for each jurisdiction.

Intended collaborative efforts:

The 3 localities have a collaborative effort in place with the regional communications center.



Resource sharing:

The 3 localities all share the resources of the regional communications center.

How does the initiative impact the operational or strategic plans of the participating agencies:

By keeping the 911 center on the cutting edge of technology the strategic plans of the localities are met by ensuring we are prepared for NG911.

CONSOLIDATION (Primary or Secondary) - (if applicable)

How would a consolidation take place and provide improved service:

[Click here to enter text](#)



How should it be organized and staffed:

Click here to enter text

What services should it perform:

Click here to enter text

How should policies be made and changed:

Click here to enter text

How should it be funded:

Click here to enter text



What communication changes or improvements should be made in order to better support operations:

[Click here to enter text](#)

BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

HP G6 Servers \$6500.00 each, need 3 \$19,500.00 (estimate).

Services of an IT professional to install and configure the new servers \$3,500.00 (estimate).

Services of our CAD vendor to transfer files/data \$3,500.00 (estimate).

EVALUATION



How will the project be evaluated and measured for achievement and success:

The project will be considered successful when the new CAD servers are installed and operational.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"