

FY12

# PSAP GRANT PROGRAM APPLICATION



VIRGINIA INFORMATION  
TECHNOLOGIES AGENCY  
Integrated Services Division  
FY12



## FY12 PSAP GRANT PROGRAM APPLICATION

### HOW TO APPLY/DEADLINE

The grant application will be available and accessible from VITA's Integrated Services Program's website (<http://www.vita.virginia.gov/isp/>). Upon completion of the application, it is to be submitted to the PSAP Grant Manager, Lisa Nicholson, at [lisa.nicholson@vita.virginia.gov](mailto:lisa.nicholson@vita.virginia.gov). Any supporting documentation must also be submitted along with the application.

After submission, the PSAP Grant Manager will assign a Grant ID and send an e-mail notification to the project contact e-mail address listed on the application received.

All funding requests must be submitted using the grant application. In addition to the grant application reference manual, technical assistance is available from VITA's Public Safety Communications (PSC) staff throughout the grant process. The FY12 PSAP Grant Application Cycle deadline is December 22, 2010 at 11:59 pm.



## FY12 PSAP GRANT APPLICATION

### PROJECT TITLE

Mapping Support

### GRANT APPLICANT PROFILE/PROJECT CONTACT

PSAP/HOST PSAP NAME: King William Sheriff's Office

CONTACT TITLE: Mrs

CONTACT FIRST NAME: Loretta

CONTACT LAST NAME: Collier

ADDRESS 1: 351 Courthouse Lane

ADDRESS 2: P O Box 98

CITY: King William

ZIP CODE: 23086

CONTACT EMAIL: kwsorec@kingwilliamcounty.us

CONTACT PHONE NUMBER: 804.769.0999

CONTACT MOBILE NUMBER: [Click here to enter text](#)

CONTACT FAX NUMBER: 804.769.0334

REGIONAL COORDINATOR: Sam Keys

### HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

_____	_____
_____	_____
_____	_____
_____	_____

### GRANT TYPE

Individual PSAP

Consolidation

Regional Initiative

Secondary Consolidation



**GRANT PROGRAM TYPE**

Wireless E-911 PSAP Education Program

XX Continuity and Consolidation

Enhancement

**TIER**

Out of Service

XX Technically Outdated

Not Applicable

Non-Vendor Supported

Strengthen

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Due to the continuing budget issues, this PSAP has been unable to replace technically outdated mapping workstations as well as the server. This equipment has been in place since January 2005 when the King William Sheriff's Office implemented the mapping software. The workstation drives are malfunctioning which has made installing mapping updates a challenge. These computers operate 24 hours a day and are a vital part of our 911 service. Without these computers an emergency may turn into a tragedy if a wireless 911 caller is unable to provide the necessary location information.

Describe how the grant will be maintained and supported in the future, if applicable.

n/a

**PROJECT FOCUS MAPPING SUPPORT**

**If "Other" selected, please specify:**

[Click here to enter text](#)

**FINANCIAL DATA**

Amount Requested: \$ 19935.00  
Total Project Cost: \$ 19935.00

**STATEMENT OF NEED**

**COMPREHENSIVE**

**VE PROJECT DESCRIPTION**



**FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:**

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

n/a

**FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:**

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

Upon notification of the grant award, MSAG Data Consultants will be contacted to coordinate an installation schedule that will be completed in a timely manner with minimal impact on the daily operation of the PSAP. MSAG Data Consultants will perform the hardware setup and installation.

**FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:**

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.



PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> <b>INITIATION</b> (Project approved by appropriate stakeholders)	12 / 22 / 10
<input type="checkbox"/> <b>DESIGN/PLANNING</b> (Project, system, or solution requirements are developed)	12 / 15 / 10
<input type="checkbox"/> <b>ACQUISITION</b> (Selected system or solution is procured)	03 / 31 / 11
<input type="checkbox"/> <b>IMPLEMENTATION</b> (Selected system or solution is configured and installed)	05 / 31 / 11
<input type="checkbox"/> <b>TESTING/COMPLETION</b> (Selected system or solution is tested and put in production)	07 / 30 / 11

Identify the longevity or sustainability of the project.

With this project, this PSAP plans to replace our current mapping computers and server with new equipment that will carry us through at least the next five years.



Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

This project will support the Virginia Statewide E-911 Strategic Comprehensive Plan by continuing to meet the public's high level of expectations for 911 emergency services.

**REGIONAL INITIATIVE (if applicable)**

The relationship of the initiative to the participating PSAPs:  
n/a

Intended collaborative efforts:  
n/a



Resource sharing:

n/a

How does the initiative impacts the operational or strategic plans of the participating agencies:

n/a

**CONSOLIDATION (Primary or Secondary) - (if applicable)**

How would a consolidation take place and provide improved service:

n/a



How should it be organized and staffed:

n/a

What services should it perform:

n/a

How should policies be made and changed:

n/a

How should it be funded:

n/a



What communication changes or improvements should be made in order to better support operations:

n/a

**BUDGET AND BUDGET NARRATIVE**

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:  
SEE ATTACHED VENDOR QUOTE

**EVALUATION**



How will the project be evaluated and measured for achievement and success:

/Daily usage of the equipment by the PSAP will ensure proper functionality and operation of the equipment.



## FINANCIAL AND PROGRAMMATIC REPORT

### PROJECT PHASES

### SAMPLE ACTIVITIES

#### PHASE

#### SAMPLE ACTIVITIES

##### INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

##### DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

##### ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

##### IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

##### TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"



**MSAG LLC**  
 331 N Madison Rd  
 Orange, VA  
 (540) 829-5670

**King William County, VA**  
**Eagle 7.0 Upgrade Quotation**  
**December 15, 2010**

Qty	Product or Service Description	Unit Price	Extended Price	Annual Maintenance
1	Mapping Server	\$ 6,500.00	\$ 6,500.00	
3	Mapping Workstations	\$ 2,400.00	\$ 7,200.00	
1	Hardware Setup and Installation	\$ 6,235.00	\$ 6,235.00	
Total Price			\$ 19,935.00	\$ -

Notes:

- Price quoted does not include shipping and handling charges
- Price quoted does not include sales tax if applicable
- Price quoted does not include travel or per-diem expenses
- Price quoted is valid for 90 days